

**REGULAR MEETING OF COUNCIL
SUMMER VILLAGE OF ITASKA
June 17, 2015
IN ROOM 241
LEDUC COUNTY ADMINISTRATION OFFICE**

PRESENT:

Present at the meeting were:

MAYOR	Ralph Johnston
COUNCILLORS	Rex Nielsen Rick Redl
CHIEF ADMINISTRATIVE OFFICER	June Boyda

CALL TO ORDER:

The meeting was called to order by Mayor Johnston at 7:08 p.m.

ADDITIONS, DELETIONS AND ADOPTION OF AGENDA:

The following items are hereby added to the agenda:

7.10 Accounts Payable Cheque Listing – June, 2015
9.9 Schoepp – Natural Screens Quote

Res. #022/15 Moved by Councillor Redl that the Regular Council Meeting agenda is hereby
Agenda adopted as amended.

CARRIED

ADOPTION OF MINUTES:

Res. #023/15 Moved by Mayor Johnston that the Regular Council Meeting Minutes of April
Minutes 15, 2015 are hereby approved as presented.

CARRIED

DELEGATIONS: none

BYLAWS and POLICIES:

#2015-01 Tax Rates Bylaw for 2015

Res. #024/15 Moved by Mayor Johnston that Bylaw #2015/01 is hereby given first reading.
Bylaw

CARRIED

- Res. #025/15 Moved by Councillor Redl that Bylaw #2015/01 is hereby given second
Bylaw reading.
CARRIED
- Res. #026/16 Moved by Mayor Johnston that approval is hereby granted for the presentation
Bylaw of Bylaw #2015/01 for third reading at this meeting.
CARRIED UNANIMOUSLY
- Res. #027/15 Moved by Mayor Johnston that Bylaw #2015/01 is hereby given third and final
Bylaw reading and finally passed.
CARRIED

C.A.O.'s REPORT:

Councillor Nielsen entered the meeting at 7:19 p.m.

Send a letter of congratulations to newly elected MLA Mark Smith.

- Res. #028/15 Moved by Councillor Redl that the C.A.O.'s report dated April 8 – June 10,
Report 2015 is hereby approved.
CARRIED

FINANCE:

Bank Reconciliation – April, 2015

- Res. #029/15 Moved by Mayor Johnston that the Bank Reconciliation for April, 2015, is
Bank hereby approved.
Reconciliation
CARRIED

Bank Reconciliation – May, 2015

- Res. #030/15 Moved by Councillor Nielsen that the Bank Reconciliation for May, 2015, is
Bank hereby approved.
Reconciliation
CARRIED

Balance Sheet and Income & Expense – May 31, 2015

- Res. #031/15 Moved by Mayor Johnston that the Balance Sheet ending May 31, 2015, and
Financial the Income / Expense Statements for January 1 – May 31, 2015 are hereby
Statements approved as presented.
CARRIED

Accounts Payable Cheque Listing – April 1 – May 31, 2015

Council agreed to accept this correspondence as information.

General Ledger Transaction History – January 1 – May 31, 2015

Council agreed to accept this correspondence as information.

Outstanding Taxes – June 10, 2015

Council agreed to accept this correspondence as information.

North East Pigeon Lake Commission – Outstanding Utilities

Res. #032/15 Moved by Councillor Redl that the following amounts are added to the
Finance respective tax rolls for 2015 outstanding utilities:

#19: \$414.00

#20 Itaska Beach: \$414.00

#73 Itaska Beach: \$274.85

CARRIED

Muniware – Accounts Payable License Limit Increase

Res. #033/15 Moved by Mayor Johnston that a license be purchased for an additional 50
Finance accounts payable vendors in the Muniware Program for a cost of \$100 plus
G.S.T.

CARRIED

Schoepp – Grass Cutting Invoice

Res. #034/15 Moved by Mayor Johnston that the invoice for May 8 – 27, 2015 grass mowing
Finance and pick-up is approved, for the submitted amount of \$1,740.00 plus G.S.T.

CARRIED

Accounts Payable Cheque Listing – June, 2015

Res. #035/15 Moved by Moved by Councillor Redl to pay the Parker's of #24B Itaska Beach
Finance \$450 for compensation related to the damage of their fence around June 13,
2014 by the lawn maintenance contractor Sweet Landscaping, and further to
add an accounts receivable for Sweet Landscaping in the amount of \$450.

CARRIED

Council agreed to accept this correspondence as information.

TACTICAL LIST:

Council reviewed and updated the tactical list, and Council focus objectives for 2015.

NEW BUSINESS:**Council Reports**

Mayor and Councillors reported on the various committees and meetings they attended and projects being worked on.

Mayor Johnston reported on the South Side Sewer project status. He has been meeting with the In-Lake Technical Committee regarding algae testing for the lake to report to Alberta Health Services. Two processes being considered: a) Top-down approach regarding a type of minnow that eats algae – is the minnow population where it should be for balance? b) Bottom-up approach regarding the phosphorous in Pigeon Lake.

Councillor Redl suggested that it should be considered whether there is an imbalance of the amount of wall-eye in the lake, which would also eat the minnows.

Councillor Nielsen attended the Capital Region Assessment Services Commission Finance Officer’s meeting.

For the Alliance of Pigeon Lake Municipalities, the in-lake technical committee requires \$40,000 of funding for the water sampling project with Alberta Health Services.

For the Pigeon Lake Watershed Management Plan they are working on a two-year project regarding best practices for storm water management. Most of it will be for individual lots, but there will be opportunity for municipalities to implement best practices.

Capital Region Assessment Services Commission – 2015 Assessment Review Board Panellists

Res. #036/15 Agreement **Moved by Councillor Nielsen** that in keeping with ByLaw 2010-01, Council of the Summer Village of Itaska Beach hereby appoints those individuals listed in attached Schedule “A” for a term ending December 31, 2015 as members of the Assessment Review Board that may from time to time be required to hear assessment related complaints as permitted in the Municipal Government Act, RSA. 2000, c. M-26.

SCHEDULE “A”

List of Individuals qualified to sit as ARB Members for 2014

Judy Bennett	Tina Graszko	Ray Ralph
Darlene Chartrand	Stew Hennig	Diane Ross
Paul Chauvet	Richard Knowles	
Jack Dennett	Guy Normandu	

CARRIED

PianoFest Support – Mayor’s Message

Council agreed to accept this correspondence as information.

Pigeon Lake – Cyanobacteria Sampling

Res. #037/15 Project **Moved by Mayor Johnston** that the Alberta Cyanobacteria Beach Monitoring program for 2015 be supported in the amount of \$2,500, and the amount to be taken from the operating reserve fund.

CARRIED

FireSmart Project – Second Draft

Council suggested a few recommendations to incorporate into the report. Have a link to the report on the website for residents to review prior to the Annual Information Meeting.

Alberta Summer Village Association – 2015 Conference

C.A.O. Boyda will attend the 2015 Alberta Summer Village Association Conference in Edmonton on October 23 – 24, 2015.

Alberta Urban Municipalities Association – 2015 Conference

C.A.O. Boyda will attend the 2015 Alberta Urban Municipalities Conference in Calgary on September 23 - 25, 2015, at no cost to the Summer Village of Itaska Beach.

South Pigeon Lake Fire Department – Water Rescue Commitment

Res. #038/15 Funding Moved by Mayor Johnston that in principle Council supports the project, but are unable to respond financially until grant funding is approved, and if approved, the commitment would be \$7,500. The Summer Village would support the operating costs based on a cost per lot.

CARRIED

Schoepp – Natural Screens Quote

The playground screen may be considered for the 2016 budget.

Res. #039/15 Quote Moved by Councillor Redl to accept the quote for the Outhouse Screen by Mo & Gord Yard and Garden in the amount of \$700 plus G.S.T., to plant 6 white spruce, with Alex Baumann to dig the holes.

CARRIED

ADMINISTRATIVE MATTERS:

C.A.O. Boyda – Big Bin Process

Res. #040/15 Process Moved by Mayor Johnston that the dumpster clean-up on the May long weekend move to a one-day service with three bins that is monitored: open from specific hours such as 9am – 4:30 p.m. It would be monitored, residents would be advised where garbage could be put, limit the type of garbage allowed in the bins and have a list of residents that can use the service.

CARRIED

C.A.O. Boyda – Leduc County Road Cost Sharing

Council agreed to accept this correspondence as information.

C.A.O. Boyda – Turn Around Area

A letter is to be sent to the Audubon addressing their concerns regarding the turn-around area maintenance and road expansion project completion.

C.A.O. Boyda – Annual Information Meeting and Picnic

Council agreed to accept this correspondence as information.

C.A.O. Boyda – Tax Newsletter

Council agreed to accept this correspondence as information.

CORRESPONDENCE:

- 1 Website Analytics – May, 2015
- 2 Pigeon Lake Watershed Management Plan Minutes – April 17, 2015
- 3 Pigeon Lake Watershed Management Plan Minutes – May 29, 2015
- 4 Pigeon Lake Watershed Management Plan –Surface Water Quality Terms of Reference
- 5 Pigeon Lake Watershed Management Plan – Healthy Watershed Runoff Terms of Reference
- 6 AUMA – Board News April 2015

Council agreed to accept this correspondence as information.

DATE OF NEXT MEETING:

- July 25, 2015 – Annual Information Meeting and Picnic
- August 19, 2015 – Organizational Council Meeting
- August 19, 2015 – Regular Council Meeting

EXECUTIVE SESSION (in-camera):

ADJOURNMENT:

Res. #042/15 Moved by Councillor Nielsen that the Regular Council meeting of June 17, Adjournment 2015 is hereby adjourned at 9:51 p.m.

CARRIED

THESE MINUTES ADOPTED BY COUNCIL THIS 19th DAY OF AUGUST, 2015

MAYOR

CHIEF ADMINISTRATIVE OFFICER