

**LAMONT COUNTY**

**POLICY**

- TITLE : CONVENTION AND CONFERENCE ATTENDANCE
- AUTHORITY : COUNTY COUNCIL
- POLICY STATEMENT: COUNCIL SHALL APPROVE THE ATTENDANCE OF COUNCIL MEMBERS AND THE COUNTY MANAGER AT ALL FUNCTIONS THAT ARE FUNDED BY THE COUNTY
- PURPOSE : TO REGULATE ATTENDANCE AT FUNCTIONS,
- POLICY RESOLUTION : 04-50, 05-104
- PROCEDURE:
1. Attendance by Councillors and the County Manager at functions that are funded by the County shall be approved by Council prior to attendance date.
  2. This policy shall apply to attendance at functions that are funded by the County, if they require a stay of one night or more.
  3. For the purposes of this policy a "function" includes, but is not limited to, conventions, conferences, meetings, workshops, training sessions, seminars, events, etc
  4. This policy does not apply to Council member and County Manager attendance at meetings of the various boards that Council members and the County Manager are appointed to. However, it would apply to a conference or convention, etc that is relevant to that board, where there would be an additional cost to the County.
  5. This policy does not apply to the following regular functions attended by Council members and the County Manager:  
  
AAMD&C Spring and Fall Conventions  
Zone 5 Meetings  
ASB Provincial Conference & Summer Tour  
ASB Farmstead Beautification Tour
  6. This policy does not apply to meetings attended by the County Manager in the normal course of his duties.