

## POLICY

- TITLE** : REQUESTS FOR CULVERT INSTALLATION
- AUTHORITY** : WATER MANAGEMENT COMMITTEE
- POLICY STATEMENT** : THE COUNTY WILL CONSIDER REQUESTS FOR CULVERT PLACEMENTS WITHIN COUNTY ROW'S FROM LANDOWNERS FOR IMPROVED WATER MANAGEMENT.
- PURPOSE** : TO ADDRESS RATEPAYER REQUESTS FOR CULVERT PLACEMENT OR INSTALLATION BY THE COUNTY ON MUNICIPAL ROW'S.
- RESOLUTION** : 97-426 , 02-300
- PROCEDURE** :
1. Ratepayer requests for a culvert installation where none currently exist, or to realign placement of an existing culvert, must be addressed, in writing, to the Water Management Committee.
  2. The Committee will review the written request and, if deemed necessary, request an investigation and recommendation by Water Resources Administration Division, Alberta Environmental Protection for the next meeting, if possible.
  3. The Committee upon reviewing the investigation report and recommendations may make their preliminary decision whether to approve or reject the request based on information available.
  4. The applicant will be notified of the preliminary decision in writing by the Committee with a copy of the report supporting the decision.
  5. If the request is approved, the Committee may direct Public Works to install the culvert requested as approved by the Committee, or conduct the following process:
    - a) Notify the applicant, and all surrounding landowners who may be affected in writing of the decision, pending review of written concerns by affected landowners, by a date specified by the committee.
    - b) Concerns will be reviewed by the Committee to determine if the culvert request should proceed, or request further technical for legal advise to consider, prior to advancing.
  6. The Committee, in considering all technical, legal, and landowner information, may make discission with regards to the request.
  7. All parties concerned will be given written notification of the final decision from the Committee.
  8. Request for culverts on private land will be directed to Water Resources etc. AEP and not considered by the Committee unless a WRAP investigation report indicates a municipal influence.