



## FCSS SUMMER PROGRAMS 2014 Parent Information

Please keep these pages and the  
"Summer Programs Schedule"  
for your reference.

### Registration Process

A registration package can be picked up at your school, at your local FCSS office or at the Lamont County Admin. Bldg. **All registration forms must be dropped off or mailed ONLY to:** FCSS Lamont County Administration Building, 5303-50<sup>th</sup> Ave., Lamont, AB T0B 2R0.

### Hours of Operation

FCSS Summer Programs regular hours of operation are *Monday through Friday* from 9:00 am until 4:00 pm sharp.

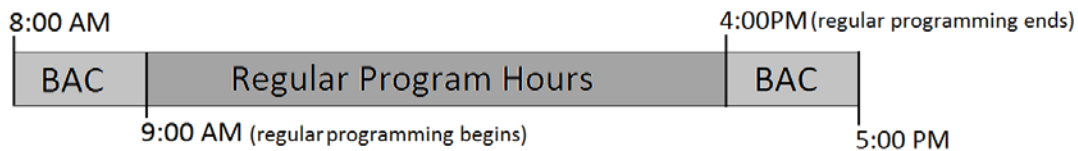
For the **Mundare/Chipman Bus to Lamont Program**, you must be at Victory Park at 8:20 am sharp each day for the Mundare pick-up. The Mundare Bus to Lamont will now also stop in Chipman, participants being picked up here must be in front of the Chipman Village Office at 8:50 am sharp each day, and will be dropped off at 4:10 pm. **There will be no supervision at the bus stops until the bus arrives. Parents are responsible for their children.** Participants will be dropped off in Mundare around 4:45 pm.

**Preschool Camps** run from 9 am until Noon sharp. For all *Preschool Camp field trip days*, the hours are from 9 am to 4:00 pm sharp.

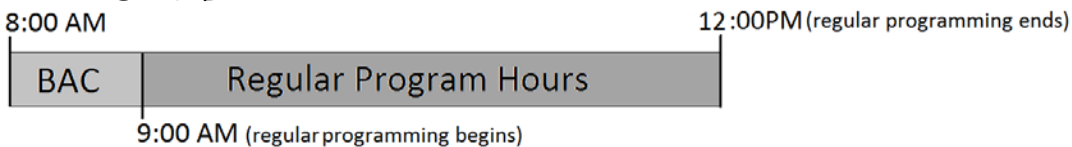
### Before and After Care

FCSS offers Before and After Care (BAC) in addition to the regular program hours in the Lamont and Bruderheim locations, for preschool and kids camps. This option allows for your child to be picked up or dropped off, up to one hour before or after regular program hours. The only exception is that BAC is not available for after care for preschool camps on regular camp days, only on field trip days. This is a great solution for working parents/guardians who require more hours of supervision and care for their children. The fee for this service is \$5.00 per hour of Before and After Care required. This fee cannot be negotiated for care of less than one hour. If your child is in the Mundare/Chipman Bus to Lamont Program, BAC is still available; but the parent will be held responsible for arranging transportation for their children, as the bus will run on the regular scheduled hours. All parents late picking their child up from BAC will be charged an additional \$10, due the next camp day, or if it is a Friday, on the same day.

Kids Camp and Preschool Field Trip Days:



Preschool Camp Days:



Do not drop your child off early, unless you have signed up for Before and After Care (BAC). **The staff are not responsible for any child until scheduled camp begins**, unless they are signed up for Before and/or After Care! If your child is not registered in BAC they will not be able to participate in Before and After Care activities and will not be under the supervision of staff outside of regular camp hours. If a parent/guardian is more than 10 minutes late to pick up their child they will be charged the \$10 BAC overtime fee, and we will attempt to contact the parent/guardian and, if we cannot reach them we will then call the emergency contact number.

**Summer Programs Locations**

<b>Mundare Bus Meeting Spot</b>	Victory Park	<b>Bruderheim Camps</b>	Bruderheim Gazebo (South of Fire Hall)
<b>Chipman Bus Meeting Spot</b>	Chipman Village Office	<b>Kids Overnight Camp</b>	Lamont County Admin. Building
<b>Lamont Camps</b>	Lamont Alliance Church	<b>Teen Camps</b>	Lamont County Administration Building
<b>Girl Power Sleepover</b>	Lamont Alliance Church	<b>Preschool Camps</b>	Bruderheim Fire Hall (Main Floor)

Please refer to the **Summer Program Schedule** for more detailed information.

**Refund Policy**

A refund for any registration fee will be considered provided that it is requested **BEFORE** the camp week/event takes place. Any requests for refunds after the event has taken place, regardless of the child's attendance, will not be approved.

**Minimum and Maximum Registration Policy**

<b>Camp Location/Event</b>	<b>Minimum Registrations</b>	<b>Maximum Registrations</b>
Bruderheim Day Camps	6	15
Lamont Day Camps	6	15
Mundare/Chipman Bus to Lamont	6	10
<b>Preschool Camps</b>	<b>6</b>	<b>10</b>
Kid's Overnight Camping Trip	10	20
Teen Overnight Camping Trip	10	20
Girls ONLY! Sleepover	10	25
Teen Field Trip (K-days)	10	20

The amount of registrations for each camp will be assessed on June 30<sup>th</sup> and July 31<sup>st</sup>. If the minimum registrations for specific camps not be reached by these dates, FCSS may decide to cancel the program or event affected in the following month at that time. In this case, all registrants will be notified via telephone and will receive a full refund.

Please note that it is at the sole discretion of FCSS to cancel camps, and registrants could be given as little as one week's notice of cancellations. In the event that you register and the camp has already reached its maximum registrations, you will be placed on a waitlist. If a spot opens up, we will contact you and take payment for camps at that time.

### **Receipts**

A receipt will be issued for all Summer Program purchases **UPON REQUEST**.

### **In Case Of Emergency**

We will attempt to contact the parent/guardian at home first, then at work, and then, if we are unsuccessful, we will call the emergency contact person(s) listed on the registration and/or medical history forms.

### **Special Needs**

FCSS Summer Programs are open to all children, provided that the program is able to accommodate the needs of the child. If your child has special needs, please contact FCSS before he/she begins camp at 780-895-7751 in Lamont, or 780-575-0014 in Bruderheim, or toll free at 1-877-895-2233 ext. 217

**One of our goals at FCSS is for all to experience new activities in a positive, safe environment. We expect that all participants abide by our Three Strike Policy that is outlined below. We also expect that parents review this policy with their children.**

## **THREE STRIKE POLICY**

### **Behaviours that will result in a strike:**

1. Refusing to comply with a Leader's direction
2. Inappropriate/disrespectful language, swearing
3. Verbally Bullying: teasing, name calling, threatening
4. Offensive, inappropriate behaviour
5. Uncontrolled temper tantrums

### **Behaviours resulting in an Immediate Strike Three:**

1. Intended Violence towards others- children/leaders
2. Dangerous behaviours that put ANYONE at risk.
3. **If a child leaves the program via "Strike Three" no fees will be refunded\***

**Warning:** One warning will be given before each strike. Failure to behave appropriately results in a strike.

**Strike One:** Child will be temporarily taken out of the activity; if they settle and comply with direction, they will be allowed to return to the program.

**Strike Two:** Child will be taken out of the activity and parents will be called to take the child out of the program for the remainder of the day.

**Strike Three:** Parents will be called to take the child out of the program immediately, and the child will be unable to return to the program

## ⚙️ What to Bring: Summer Day Camp Participants ⚙️

What to bring EVERY DAY to Kid's and Preschool Camps:

- nutritious nut-free lunch and water bottle
- bathing suit & towel\*
- sunscreen and bug spray
- hat with a brim
- children should come to camp wearing play clothes in case they get dirty in a game/craft
- running shoes or sandals with a back (NO flip-flops)
- for 'in community' days we recommend all children bring a labeled water gun in the event of a spontaneous water fight!

What to bring for Girls ONLY! sleepover:

- nut-free lunch and water bottle for Thursday, all other meals will be provided
- sleeping bag & pillow
- pajamas
- toiletries (toothbrush, toothpaste, soap, face cloth)
- bathing suit & towel
- flash light with fresh batteries
- products for makeovers! (hair supplies, makeup, nail polish, etc.)

What to bring to Teen K-Days Trip:

- snacks and water bottle
- comfortable shoes
- dress for changes in weather
- lunch or lunch money

What to bring to Overnight Camping Week:

- sleeping bag & pillow
- pajamas
- bathing suit & 2 towels
- both warm weather/cold weather clothes
- sunscreen & bug spray
- hat with a brim and comfortable walking shoes
- flash light with fresh batteries
- toiletries (toothbrush, toothpaste, soap, face cloth)
- water bottle and nut-free lunch for first day of camp
- optional: small amount of money for concession at Long Lake and/or extra snacks packed in a separate and sealed bag (there is no food allowed in tents, so it will be stored in the cook house at camp)

\*A bathing suit and towel should be brought to day camp EVERY DAY in case of a spontaneous water fight or any field trip change, if it is rainy/ cold on spray parks days we could go to a pool !

Teen Overnight Camping Trip:

- bring/wear light clothes that can get dirty, for paintball on Monday (it gets very warm under the rental coveralls)
- **waiver forms for paintball** must be filled out and signed by parents upon registration, or the **participant will not be able to play paintball!**