



Fundraising Agreement Form

Alberta Cancer Foundation

Thank you for organizing a fundraiser on behalf of the Alberta Cancer Foundation. Your fundraising proposal must be approved prior to publicizing your activity or event. Please return this completed form to the appropriate Alberta Cancer Foundation office.

CONTACT INFORMATION please print clearly

_____ First Name	_____ Initial	_____ Last Name
_____ Mailing Address	_____ City, Province	_____ Postal Code
_____ Phone	_____ Twitter Handle	
_____ Organization	_____ Email Address	

The Alberta Cancer Foundation respects your privacy. We protect your personal information and adhere to all legislative requirements with respect to protecting privacy. The Alberta Cancer Foundation does not sell or rent donor names. It does, however, exchange donor names from time to time with carefully selected charities. This is a cost-effective way for the Alberta Cancer Foundation to reach new potential donors in support of cancer research, prevention, screening and care here in Alberta. You may choose not to have your name shared by contacting our privacy officer at 1.866.412.4222 or email us at acfonline@albertacancer.ca and we will gladly accommodate your request.

PROPOSED EVENT/CAMPAIGN

_____ Event Name <i>* Please note that the event name listed here will be used verbatim on all documents and recognition going forward</i>	_____ Date
_____ Location	_____ Time

GENERAL INFORMATION

1. Why would you like to raise funds for the Alberta Cancer Foundation?

2. Briefly describe your event/campaign and how the funds will be raised. (Is it a head shave, run, auction, golf tournament, etc.? Does it cost to participate? Will participants collect pledges? Will there be sponsors or other organizations involved?)

3. How many people are expected to attend or participate? _____

4. Will you be collecting donations offline? Yes No

5. Will charitable tax receipts be required? Yes No

6. Is this a recurring event/campaign? One-time Annual Ongoing

7. If your event/campaign includes volunteers, please indicate the approximate number and type of involvement (committee members, ticket sellers, event workers, etc.)

PROMOTIONAL INFORMATION

1. Briefly describe the promotion or publicity planned for your event/campaign.

2. All promotional material that will use the Alberta Cancer Foundation name and logo must be approved prior to being released. Please indicate the planned type of promotional material, the distribution and the dates of release.

3. Please list any relevant social media information (facebook, twitter links, etc.)

FINANCIAL INFORMATION

By publicly naming the Alberta Cancer Foundation as the beneficiary of your fundraiser, you are required to donate to the Alberta Cancer Foundation the full amount of the proceeds raised on our behalf (after expenses).

Est. expenses and description of expenses : _____

Est. net revenue to the Alberta Cancer Foundation: _____

The Alberta Cancer Foundation works to improve the lives of Albertans facing cancer. All event/campaign proceeds and donations we receive will directly support Alberta cancer patients and their families.

If you prefer to support our work at a specific cancer centre, please indicate which centre you would like to support.

NORTHERN ALBERTA

- Cross Cancer Institute, Edmonton
- Barrhead Community Cancer Centre
- Bonnyville Community Cancer Centre
- Camrose Community Cancer Centre
- Drayton Valley Community Cancer Centre
- Fort McMurray Community Cancer Centre
- Grande Prairie Community Cancer Centre
- Hinton Community Cancer Centre
- Lloydminster Community Cancer Centre
- Peace River Community Cancer Centre
- Central Alberta Cancer Centre, Red Deer

SOUTHERN ALBERTA

- Tom Baker Cancer Centre, Calgary
- Canmore Community Cancer Centre
- Drumheller Community Cancer Centre
- High River Community Cancer Centre
- Lethbridge Community Cancer Centre
- Margery E. Yuill, Medicine Hat

ADDITIONAL INFORMATION

TERMS & CONDITIONS

If you intend to offer tax receipts, this must be PRE-APPROVED by the Alberta Cancer Foundation.

I/We agree that I/we will discuss with the Alberta Cancer Foundation staff before offering tax receipts.

I/We agree that the Alberta Cancer Foundation will receive an accounting of all net proceeds from the event with in forty-five (45) business days of the conclusion of the event.

I/We agree to indemnify and hold the Alberta Cancer Foundation harmless against in respect of any and all claims, demands, losses, costs, expenses, obligations, liabilities, damages recoveries and deficiencies, including interest, penalties and reasonable legal fees that may be incurred or suffered by the organizer which raise, as a result from or related to the applicants fundraising event or fundraising program, applicant's performance of its agreement as specific in the Alberta Cancer Foundation guidelines and this application.

I/We agree that if a professional fundraiser or promotions individual is hired to coordinate a special event that benefits the Alberta Cancer Foundation, staff will be notified immediately.

I/We hereby agree to adhere to all federal, provincial, and municipal laws and assure that compensation to any professional fundraisers or promoters shall not be based on commission or percentage of monies raised.

I/We agree to use the standard Alberta Cancer Foundation waiver for participants and ensure the waiver will be returned to the Alberta Cancer Foundation within 30 days of the event.

I/We agree to the above terms and conditions.

Signature of applicant

Date of application

Signature of approval

Date of approval