

**SUMMER VILLAGE OF POPLAR BAY  
ORGANIZATIONAL MEETING  
Monday, JULY 27, 2015 at 5:00 P.M.  
SUMMER VILLAGES OFFICE  
605-2<sup>ND</sup> Avenue, MA-ME-O BEACH, ALBERTA**

**MINUTES**

**Present:**

Councillor Deb McDaniel  
Councillor Brian Meaney  
Councillor Gary Carew  
CAO Sylvia Roy

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**CALL TO ORDER**

CAO Sylvia Roy called the Organizational Meeting of Poplar Bay to order at 5:39 p.m.

**A. APPOINTMENT OF MAYOR AND DEPUTY MAYOR**

**Res. #15-41**

Moved by Councillor Carew that Councillor McDaniel be appointed as Mayor.

**CARRIED**

**Res. #15-42**

Moved by Councillor McDaniel that Councillor Meaney be appointed as Deputy Mayor.

**CARRIED**

Mayor McDaniel assumed the Chair at 5:39 pm.

**B. APPOINTMENTS:**

1. Auditor:

**Res. #15-43**

Moved by Mayor McDaniel that Seniuk and Company be appointed as Auditor for the Summer Village of Poplar Bay.

**CARRIED**

2. Assessor:

**Res. #15-44**

Moved by Mayor McDaniel that Grant Clark of KCL Consulting. Ltd be appointed as Assessor for the Summer Village of Poplar Bay.

**CARRIED**

3. Capital Region Assessment Services Commission:

**Res. #15-45**

Moved by Mayor McDaniel that Councillor Carew be appointed as representative to the Capital Region Assessment Services Commission.

**CARRIED**

4. Pigeon Lake Summer Village Strategic Alliance

**Res. #15-46**

Moved by Mayor McDaniel that Councillor Carew be appointed as representative to the Pigeon Lake Summer Village Strategic Alliance for the Summer Village of Poplar Bay.

**CARRIED**

5. Alliance of Pigeon Lake Municipalities :

**Res. #15-47**

Moved by Mayor McDaniel that Councillor Carew represent the Summer Village of Poplar Bay on the Alliance of Pigeon Lake Municipalities.

CARRIED

6. Joint Services Committee :

**Res. #15-48**

Moved by Deputy Mayor Meaney that Mayor McDaniel represent the Summer Village of Poplar Bay on the Joint Services Committee.

CARRIED

7. Public Works:

**Res. #15-49**

Moved by Mayor McDaniel that Deputy Mayor Meaney be appointed as Public Works Chairman.

CARRIED

8. Emergency Services:

**Res. #15-50**

Moved by Councillor Carew that Mayor McDaniel represent the Summer Village on the Pigeon Lake Peace Officer Services & Emergency Services Committees.

CARRIED

9. Development Officer

**Res. #15-51**

Moved by Mayor McDaniel that Paula Lamoureux be appointed Development Officer for the Summer Village of Poplar Bay.

CARRIED

10. Subdivision and Development Appeal Board:

**Res. #15-52**

Moved by Mayor McDaniel that the Board shall consist of three members of the public, from the following roster: Bruce Fowlie, Brian Keeler, Pete Langelle and John Slater.

CARRIED

**Res. #15-53**

Moved by Mayor McDaniel that the SDAB honorarium will be \$ 125 per hearing.

CARRIED

11. Yellowhead Regional Library

**Res. #15-54**

Moved by Deputy Mayor Meaney that Mayor McDaniel be appointed as representative to the Yellowhead Regional Library.

CARRIED

12. Intermunicipal Development Plan (IDP) Committee

**Res. #15-55**

Moved by Mayor McDaniel that Deputy Mayor Meaney be appointed as the Poplar Bay representative for the IDP Committee.

CARRIED

13. Family & Community Support Services (FCSS) Committee

**Res. #15-56**

Moved by Deputy Mayor Meaney that Mayor McDaniel be appointed as the Poplar Bay representative for the FCSS Committee.

CARRIED

14. Pigeon Lake Regional Wastewater Committee

Res. #15-57

Moved by Mayor McDaniel that Deputy Mayor Meaney be appointed as the Poplar Bay representative for the Pigeon Lake Regional Wastewater Committee.

CARRIED

15. South Side Wastewater Committee

Res. #15-58

Moved by Mayor McDaniel that Deputy Mayor Meaney be appointed as the Poplar Bay representative for the South Side Wastewater Committee.

CARRIED

C. SIGNING AUTHORITY

Res. #15-59

Moved by Mayor McDaniel to approve the signing authority for Sylvia Roy, Chief Administrative Officer; Gail Coleman, Assistant Chief Administrative Officer, and Poplar Bay Council Members Debra McDaniel, Gary Carew and Brian Meaney.

CARRIED

D. AUTHORIZED CONTACTS

Res. #15-60

Moved by Mayor McDaniel that authorized contacts for the Alberta Treasury Branch bank accounts are Sylvia Roy, Chief Administrative Officer; Gail Coleman, Assistant Chief Administrative Officer and Rose Mary Peel, Accounting Clerk.

CARRIED

E. ADJOURNMENT

Res. #15-61

Moved by Mayor McDaniel to adjourn the meeting at 5:45 pm.

CARRIED



Deb McDaniel, Mayor  
Summer Village of Poplar Bay

  
Sylvia Roy, C.A.O.

Summer Village of Poplar Bay