

**SUMMER VILLAGE OF CRYSTAL SPRINGS
REGULAR COUNCIL MEETING
THURSDAY, AUGUST 20, 2015 at 2:00 P.M.
Summer Villages Office Council Chambers
605-2nd Ave, Ma-Me-O Beach, AB**

MINUTES

Present:

Kevin Pratt, Mayor
Grant Churchill, Deputy Mayor
Doris Bell, Councillor

Sylvia Roy, CAO

A. CALL TO ORDER

Mayor Pratt called the Meeting to Order at 2:06 p.m.

B. DELEGATIONS / PRESENTATIONS

C. ADOPTION / ADDITIONS TO AGENDA

Res. # 15-88

Moved by Deputy Mayor Churchill to approve the agenda as amended.

CARRIED

D. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

1. Regular Council Meeting Minutes of July 3, 2015

Res. # 15-89

Moved by Councillor Bell to approve the Regular Council Meeting Minutes of July 3, 2015 as amended.

CARRIED

E. READING OF BYLAWS & POLICIES

1. Bylaw #221, Electric Distribution System Franchise Agreement

Res. # 15-90

Moved by Mayor Pratt to give Second Reading to Bylaw #222, Natural Gas Distribution System Franchise Agreement, for a 10 year period, as presented.

CARRIED

Res. # 15-91

Moved by Deputy Mayor Churchill to give Third Reading to Bylaw #222, Natural Gas Distribution System Franchise Agreement, for a 10 year period, as presented.

CARRIED

2. Bylaw #223, Fire Ban Bylaw

Council will provide Administration with feedback on main points of the bylaw and another version will be brought to the next Council Meeting.

F. COUNCIL & CAO REPORTS

1. Follow Up Sheet.

The follow up sheet was reviewed and discussed. At the request of Administration, the Deputy Chief of the South Pigeon Lake Fire Department and the County of Wetaskiwin's Director of Emergency Services inspected the "old store" property at the entrance of Crystal Springs. A report will be forthcoming from the Fire Department.

2. Council & CAO Reports

The CAO report was included in the agenda package.

G. DISCUSSION ITEMS

1. Regional Wastewater Committee
 - a) NEPL/County Wastewater Services Agreement

Res. # 15-92

Moved by Councillor Bell that when Administration receives an agreement regarding wastewater, that it be forwarded to legal counsel for their file and information.

CARRIED

Councillor Bell brought up concerns she had with the wastewater services agreement; Administration was asked to contact the County of Wetaskiwin to see if a clarifying addendum can be added to the agreement. It was noted, however, that there is no "showstopper" in this agreement.

Res. # 15-93

Moved by Councillor Bell that Administration pursue the addition of a clarifying addendum to the NEPL/County of Wetaskiwin Wastewater Services Agreement.

CARRIED

2. South Side Wastewater Committee
 - a) Meeting Minutes for July 29, 2015
 - b) Municipal Affairs Letter re: Phase 1 Funding
 - c) Municipal Affairs Letter re: Phase 2 Funding

Council reviewed letters received from Alberta Municipal Affairs advising that both Phase 1 and Phase 2 of the South Side Pigeon Lake Regional Wastewater System – Local Collection Systems has been prioritized as an eligible project under the Small Communities Fund. The maximum provincial and federal funding amounts for Phase 1 will be \$3,000,000 respectively, and \$2,590,129 respectively for Phase 2.

Council could move ahead with their detailed local wastewater design now; this will be discussed at the next South Side Wastewater Committee meeting.

The committee will be finalizing a communications brochure that will have additional information for residents with respect to the local collection lines.

Councillor Bell requested a copy of the tender agreement for the regional wastewater line.

3. Alliance of Pigeon Lake Municipalities

Councillor Bell advised that there are two kinds of water testing taking place. The first is the water testing that is complimentary to the testing being performed by Alberta Health Services, and a note will be coming out soon regarding the results they're getting. The second testing is with respect to the production and location of cyanobacteria and phosphorus.

Councillor Bell also provided a reminder that the Pigeon Lake Watershed Association's Annual General Meeting is scheduled for Saturday, August 22nd, and their keynote speaker will be addressing water runoff.

4. Playground Inspection Report

Deputy Mayor Churchill thanked Administration for the playground report and their dedication to this task. Deputy Mayor Churchill would like a report twice a year to know if anything needs to be replaced. Administration advised that routine maintenance is handled at the office level, and other items may be brought to Council.

5. Boat Hoist Placement Procedure

A boat hoist and pier log is now being maintained for the Summer Village of Crystal Springs. When Administration receives a request to place equipment off shore from a road allowance or municipal reserve, contact information is collected including the residency of the applicant. Applicants are also

advised that the approval is temporary and will be superseded by new regulations that will come into effect once provincial standards and recommendations have been communicated to the Summer Village.

If there are any complaints with respect to storage of the equipment, then the relevant bylaw will be shared with the owner of the equipment.

Council requested that 4 signs be installed in public areas stating that boat equipment must be labelled with the owner's information. The procedure and a note about tidy storage will be posted on the website.

6. Email re: Thistles

The area that contained thistles was cleaned up prior to the Crystal Springs Annual Information Meeting on July 18.

7. Municipal Signage

A model of municipal addressing signage was chosen. The signs are 12 x 12 aluminum signs with 4 inch numbering. The installation of municipal signage was a recommendation of the Firesmart Program.

Res. # 15-94

Moved by Deputy Mayor Churchill that the Summer Village of Crystal Springs proceed with the municipal addressing purchase and installation of the signage with the round logo.

CARRIED

8. Organizational Council Meeting

Res. # 15-95

Moved by Deputy Mayor Churchill that the Summer Village of Crystal Springs proceed with the 2015 Organizational Council Meeting upon conclusion of this Regular Council Meeting.

CARRIED

9. Assessor

Council advised that complaints have been expressed with the existing Summer Village assessor. Council does not want to leave the Capital Region Assessment Services Commission (CRASC), but only wants to inquire regarding obtaining a new assessor.

Res. # 15-96

Moved by Councillor Bell that Administration inquire as to the possibility of obtaining a new assessor within the Capital Region Assessment Services Commission.

CARRIED

10. Emergency Location Information

Along with municipal addresses, some residents still have problems with not knowing their location. Deputy Mayor Churchill created a sheet for people can post by their phone. This sheet will be posted on the website.

11. Boat Rally

Council wished to recognize and congratulate the recreation board and volunteers for a successful 5th annual boat rally and pig roast.

12. Next Council Meeting Dates

October 14, 2015 and December 9, 2015, at 10:00 am at the Summer Villages Office.

H. FINANCIAL REPORTS

1. Cheque Listing

Res. #15-97

Moved by Deputy Mayor Churchill to approve the cheque listing as information.

CARRIED

2. Financial Report

A grant funding update was presented to Council. Some AMIP funding needs to be spent by the end of 2015. Councillor Bell suggested spending the funding on a detailed final design for the local wastewater line.

Res. #15-98

Moved by Councillor Bell that the Summer Village of Crystal Springs proceed with obtaining a final engineering design for the local wastewater system.

CARRIED

Res. #15-99

Moved by Councillor Bell that the financial report be accepted as information.

CARRIED

3. Budget Process and Financial Reporting

A budget process and financial reporting document was brought before Council. This will be discussed further with Administration and Councillor Bell and brought back to Council.

I. CORRESPONDENCE / INFORMATION ITEMS

1. AltaGas – Implement Automated Meter Reading
2. Alberta Municipal Affairs re: MSI Funding
3. CWTA – Recycle My Cell in Alberta
4. ASVA Conference & AGM – October 23 & 24, 2015

Both Deputy Mayor Churchill and Councillor Bell requested to be registered for the ASVA conference.

Res. # 15-100

Moved by Mayor Pratt to approve the above 4 items as information.

CARRIED

J. IN CAMERA

K. ADJOURNMENT


Res. #15-101

Moved by Deputy Mayor Churchill to adjourn the meeting at 4:10 pm.

CARRIED



Kevin Pratt, Mayor
Summer Village of Crystal Springs



Sylvia Roy, C.A.O.
Summer Village of Crystal Springs