

Meeting of the Town of St. Paul Council in the St. Paul Town Council Chambers on Monday September 28<sup>th</sup>, 2015 at 18:00 Hours.

**MEMBERS PRESENT:**

Mayor Glenn Andersen(arrived 19:00 Hours), Dwight Wiebe, Don Padlesky, Ken Kwiatkowski, Norm Noel, Ron Boisvert CAO, Gary Ward assistant CAO and recording secretary Cindy Litwinski.

**MEMBERS ABSENT:**

Edna Gervais and Judy Bogdan

**PRESENTATION:**-Town Hall Expansion-Peter Bednarchuk & Staff

- The Town of St. Paul Office requires more space for FCSS/Parent Link and an ECC.
- Option #1
  - ❖ Had looked at purchasing Joly McCarthy building and renovating to suit the Town's needs. Peter was involved when Joly McCarthy building was renovated in 2006. All of the plumbing is in the concrete. Partition walls have to be in specific spots due to the utilities being in the floor. It would be costly to renovate this building. Would cost approximately \$300,000.00 in renovations plus the cost of purchasing the land and building.
- Option #2
  - ❖ The Town also looked into purchasing the house that is across the alley from the Town Office. This is a residential property. The power, water and gas lines are sized for a residential property, it would cost approximately \$50,000.00 to convert the lines for commercial use.
- Option # 3
  - ❖ Town staff are recommending that we build and expansion onto the existing Town Hall. FCSS and Parent Link would move into the new expanded area and the ECC would be moved downstairs where FCSS was. This option would cost less money than the other two options.
  - ❖ If there are concerns regarding the smell of smoke from the Fire Hall, we can build and air output exchange.
  - ❖ Peter presented his design: it is based on criteria given by Oralee, Sheila and Ron.
  - ❖ The antenna would be moved from the parking lot onto the roof of the Fire Hall. This would increase the range of the antenna.
  - ❖ Recommending removing the wheelchair ramp and installing a wheelchair lift. Would cost approximately \$20,000.00 to remove the ramp and install the lift. The wheelchair lift is not currently designed to go into the basement, however it could be looked into. There are accessibility grants available to assist with the costs of installing a wheelchair lift.
  - ❖ There would be an enclosed court yard hallway between the existing building and expansion.
  - ❖ The expansion would be a single story with a flat roof with drains. Proposing to have the outside done in stucco to match the fire hall.
  - ❖ The expansion would allow for one row of parking behind the building. The Town could look at purchasing the 32' parcel across the back alley to expand the parking lot.
  - ❖ Cost of the expansion is approximately \$150.00-\$175.00 per square foot. The expansion is 3,539 square feet.
  - ❖ The expansion would not have a mechanical room. Everything would be run through the current mechanical room.
  - ❖ The new escape distance will have to be looked into.
- The expansion will be discussed at the November Strategic Planning Session.
- Ron thanked Peter for his presentation.

Mayor Andersen called the Regular meeting to order at 19:00 Hours.

- 1) Moved by Dwight Wiebe  
That, the Agenda be adopted as read

“CARRIED”

- 2) Moved by Ken Kwiatkowski  
That, the minutes of September 14<sup>th</sup>, 2015 be adopted with the following amendment:  
Page 100-Judy Bogdan-Change “Ray Scott” to “Roy Scott”.

“CARRIED”

**BUSINESS FROM THE MINUTES:**

- Page 105: Presentation regarding renewable energy: Ron has the contact information and will make arrangements.
- Page 105: Sidewalks: Ron has spoken with Francois and to replace the wheelchair ramps costs and additional \$1,000.00. They do not replace them if they are in good shape. Still have a few more ramps to replace around Town. The whiter color is a new material and it will fade to match the regular color of the sidewalks.

**COUNCIL COMMITTEE REPORTS:**

**Dwight Wiebe**

- Building Permits recap:

Building Permits-January-August				
	2014		2015	
Single Family Dwelling	3	\$1,145,000	9	\$2,602,000
Residential Garage	2	\$50,000	4	\$101,000
Res. Improvements	9	\$80,000	7	\$67,000
Modular Home	1	\$120,000	1	\$214,000
Duplex	1	\$250,000	2	\$800,000
Condominium 24 Units	0	\$0	1	\$3,500,00
Town House 3 Units	0	\$0	1	\$500,000
Total	16	\$1,645,000	25	\$7,784,000
Commercial	7	\$2,281,000	12	\$5,462,000
Institutional	1	\$20,000	1	\$85,000
Industrial	0	\$0	0	\$0
Demolition-Res. Dwelling	2	\$0	1	\$0
Demolition-Industrial	0	\$0	1	\$0
Demolition-Res. Garage	0	\$0	1	\$0
Grand Total	26	\$3,946,000	41	\$13,331,000

- Attended AUMA convention. It was a very good conference. It was unique to talk to individuals across the Province. A lot of good connections were made.

**Norm Noel**

- September 15<sup>th</sup>, 2015 attended the joint Council meeting between the Town and County of St. Paul.
- September 16<sup>th</sup>, 2015 attended the Canada 150 meeting. The Sub-committees are slowly starting to take shape. I encourage everyone who would like to get involved to come to our monthly meetings which are held the 3<sup>rd</sup> Wednesday of the month at 5:30PM at Community Futures Office.

#### Recreation Board

- September 16<sup>th</sup>, 2015 attended the Recreation Board meeting.
- St. Paul received 5 blooms in the Communities in Bloom contest. Every year we are getting closer to winning. Thank you to everyone who has helped out.
- Clancy Richard Arena will be getting a temporary sign until a decision is made on what the final sign will be. Rock panels have been ordered to finish the face of the retaining walls.
- The CAP arena concession will be run by Three Sisters Catering on a limited menu basis (no hamburger or fries). Minor Hockey was offered but declined to take it on.
- The Clancy held a Hockey camp over the weekend.
- The pool was scheduled to re-open today.
- The Splash Park is now closed. As we are using fresh water from the lines and not recycling it there is no way to control the temperature of the water.
- The Iron Horse Campground is schedule to be closed October 11<sup>th</sup>, 2015.
  
- September 19<sup>th</sup>, 2015 gave words on behalf of the Town at Terry Fox Run.
- September 22<sup>nd</sup>-25<sup>th</sup>, 2015 attended AUMA Conference in Calgary. Attended several sessions and did some great networking.
- September 26<sup>th</sup>, 2015 attended the Wellness Centre Open House.

#### Don Padlesky

- September 26<sup>th</sup>, 2015 attended Wellness Centre public tour. There was a low turn out but the group of four I followed were extremely impressed and complimented how well the Town of St. Paul is looking. Big thank you to Cindy for organizing the tour.
- September 22<sup>nd</sup>-25<sup>th</sup>, 2015 attended AUMA conference in Calgary. There is great networking. Looking forward to bringing many of the ideas I gathered to Evergreen Waste Management, the Library and garbage collecting. One idea should save Evergreen thousands of dollars: they should cover their pits with steel plates instead of using clay.
- At the last meeting I gave out information regarding the NLLS study. The concerns that were identified in the study can be fixed.
- Attended Community Awareness night. There was a huge turnout. We could have set up a table for the Water Treatment Plant to give information on fluoride and we could have also had a table for By-Law. The lights on the outside of the Recreation Centre are controlled from the inside. They were set up in the curling rink and there were no lights on outside. It was difficult to see. Should look into lights that will automatically come on when it gets dark.

#### Ken Kwiatkowski

##### DMO

- On September 16<sup>th</sup>, 2015 we held our AGM.
- We had Barb McCarthy from JMD Group go through our financial statements. Everything is good with the audit.
- Membership fees are \$100.00 for non-profits and Municipalities are \$0.30 per capita.
- Lakeland Activity Guide: there were 50,000 copies printed. The guide went from 56 pages to 72 pages. Over 15,000 was sent to Visitor Information Centers across Alberta, Saskatchewan and BC. 840 was sent to Kalyna Country, 2,500 distributed in Trade Shows. Sent 6,400 to Fort Saskatchewan and sent 12,000 to St. Albert. The remaining 12,000 went to our local venues.
- Next meeting will be on November 12<sup>th</sup>, 2015. The other meetings will be held on the 4<sup>th</sup> Thursday of every month at 12 noon downstairs in the County Office.
- Their website is: [www.albertalakeland.ca](http://www.albertalakeland.ca) .
- The Beaver River Trestle will be reopened in mid to late October 2015.
- The DMO attended six trade shows this year and partnered with four more.

#### Canada 150

- Held our meeting on September 16<sup>th</sup>, 2015 at 5:30PM.
- The following committees have a chairperson:
  - ❖ Advertising: Collette Labrie, Marina Champagne, The SPUR.
  - ❖ Entertainment: Norm Noel
  - ❖ Gala Night: Charlotte Hedin and Glenda MacFtridge
  - ❖ Grant Application: Marina Champagne
  - ❖ History: Judy Peters and Elma Noel
  - ❖ Schools: Charlotte Hedin and Glenda MacFtridge
  - ❖ Taste of St. Paul: Town FCSS
  - ❖ Time Capsule: Ken Kwiatkowski
  - ❖ Town Partnership: Gary Ward
  - ❖ Project Co-ordinator: Linda Sallstrom
- We are still looking for chair persons for: Aliens/Landing Pad, Budget/Town, Community Involvement
- Attended AUMA Conference in Calgary, I took in a couple of sessions. Had many conversations with other councilors, about waste management, policing and everyone wanted to talk about Linear assessments. Lots of municipalities are for sharing and one municipality against but wasn't too sure of what would happen.
- Attended the Wellness Centre public tour. A few people came through. The people were impressed; it was money well spent by the Town.

### **MAYOR'S REPORT**

#### **Glenn Andersen**

- Attended the joint Council meeting. Discussed the Recreation and Fire Agreements. We will sign a one year Fire agreement. Need to have more meetings to iron out the agreement. The Recreation agreement expires in December 2016. We gave them our comments and our stance regarding their share of the maintenance of key facilities.
- AUMA-met the Minister of Municipal Affairs Deren Bilous. Need fair and equitable funding for all municipalities across Alberta. Also met with the Minister of Transportation and Infrastructure. There was a unique opportunity this year; all MLA's from NDP and the other parties were there.
- Elks Radio Auction: they dropped off a list of businesses to approach to see if they would like to donate to the auction. Mayor Andersen will hand the list out to Councillors so they can choose which businesses they will be contacting.
- Had a meeting today in the city with QUEST-regarding climate change. Currently Alberta has no initiatives for climate change. Discussed combined heat & power and how you can go off the grid. They can scan buildings and determine where you are leaking heat. Requested they make a presentation to Council.

### **ADMINISTRATION REPORT**

- Glenn DeGoeij –RCMP Presentation: will set up a presentation in October or November.
- October 12<sup>th</sup>, 2015 is a holiday, Council meeting will be on October 13<sup>th</sup>, 2015. Organizational meeting will be on October 26<sup>th</sup>, 2015.
- As of October 8<sup>th</sup>, 2015 Rob Duffy has the position of Regional Emergency Management and Occupational Health and Safety. Will have to set up a sub-committee and appoint a councilor and alternate.
- Received a Thank you letter from Portage College for our donation to their 15<sup>th</sup> Annual Golf Tournament. They raised a total of \$15,000.00.
- Included a copy of the old Fluoridation By-Law with the Agenda package. Please review and we will discuss at a future meeting.
- Rebekah Seidel contacted administration; she is a consultant for the North for Doctor Recruitment. Doctors who are not from Canada require a 3 month training program. The program has not changed much. She is prepared to make a presentation to the Physician Recruitment Committee at their next meeting.

- Maurice Brousseau: sent documents regarding their line of credit to be signed. Their line of credit was fluctuating. It would go from \$120,000.00 to \$29,000.00 in the fall. Can not find documentation on who requested the fluctuation. They would like to have their line of credit stay at \$120,000.00 and not fluctuate. Maurice will make another presentation at a later date regarding the financials.

3) Moved by Ken Kwiatkowski

That, we sign the authorization forms for the Golf Course to have a line of credit in the amount of \$120,000.00.

“CARRIED”

- Pandemic Influenza Plan: copies were distributed to everyone. Read the material and we will vote on it at the next meeting.
- Industrial Park: sent copies of stage 1 & 2 prices to council. The private investors are still interested and we need to set up a meeting with them and the auditor. Ron will schedule a meeting for October 19<sup>th</sup>, 2015 at 6:00PM.
- Recognition signs: will discuss adding the two names at our next Marketing meeting.
- Today is Ron Boisvert’s last council meeting, would like to thank him for his nine years of service and all of his volunteer work.

4) Moved by Don Padlesky

That, we move into camera to discuss a land issue at 19:45 Hours.

“CARRIED”

5) Moved by Norm Noel

That, we move out of camera at 20:08 Hours.

“CARRIED”

- Utility Rates: the rates are going down. We should look at the current rates for gas and sign an additional year. Ron will follow up.

6) Moved by Ken Kwiatkowski

That, we Adjourn at 20:10 Hours.

“CARRIED”

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**Glenn Andersen** Mayor

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**Cindy Litwinski** Recording Secretary