



## Organizational Meeting

Date : Wednesday, October 28, 2015

Start time : 10:00 AM

## Minutes

### Call to Order

The Organizational meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 9:50 a.m. Wednesday, October 28, 2015 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Glen Ockerman      Division 1

Councillor Dwight Dach      Division 2

Councillor Cliff Martin      Division 3

Councillor Maxine Fodness      Division 4

Councillor Frank Sloan      Division 5

Councillor Laurent Amyotte      Division 6

Sheila Kitz      CAO

Tim Mahdiuk      Assistant CAO

Phyllis Corbiere      Executive Assistant

Kyle Attanasio      Dir. of Comm. & Leg. Services

Linda Meger      Taxation & Assessment Technician

### Appointment of Deputy Reeve

(Appointment of Deputy Reeve)

Reeve S. Upham called for nomination for the office of Deputy Reeve. Councillor F. Sloan nominated Councillor C. Martin. Councillor G. Ockerman moved nomination cease.

There being only one nomination, Councillor Cliff Martin was appointed as Deputy Reeve for the ensuing year.

The Official Oath of Office was subscribed by the Deputy Reeve C. Martin and is attached to and forms part of these minutes.

Linda Meger left the Council Room at 9:52 a.m.

### Committees

(Committees)

#### Resolution #OM20151028.1001

Moved By: Councillor Frank Sloan

Motion that the Public Works Committee remain as Council as a whole, with Councillor S. Upham as Chariman.

**Carried**

#### Resolution #OM20151028.1002

Moved By: Councillor Cliff Martin

Motion that the following appointments remain the same:

- Surveyor - Explore Survey Inc.
- Heavy Oil Committee - Councillors Laurent Amyotte, Dwight Dach, Glen Ockerman - Chairman, F. Sloan; Staff - Leo deMoissac, Steven Jeffery, Sheila Kitz
- Joint Workplace Health & Safety - Steve Upham, Sheila Kitz
- Highway 36 Committee - Frank Sloan, Maxine Fodness - Alternate
- ASB - All Council Members, Frank Sloan - Chairman
- Seed Cleaning Plant Board - Laurent Amyotte, Frank Sloan

- Weed Inspector - Dennis Bergheim
- Pest Control - Dennis Bergheim
- St. Paul Inter Municipal Development Plan (IDP) - Maxine Fodness, Cliff Martin, Steve Upham - Alternate
- Elk Point Inter Municipal Development Plan (IDP) - Dwight Dach, Glen Ockerman, CAO Sheila Kitz, Planning Department
- Evergreen Regional Landfill Committee - Steve Upham, Maxine Fodness - Alternate
- Water Technical Committees - Bryan Bepalko, Sheila Kitz
- St. Paul Transfer Station Committee - Maxine Fodness, Cliff Martin
- Regional Water Commission - Dwight Dach, Cliff Martin, Steve Upham, Glen Ockerman - Alternate
- Town of Elk Point Fire Protection Committee - Dwight Dach, Glen Ockerman
- St. Paul & Area Joint Fire Protection Management Committee - Laurent Amyotte, Maxine Fodness, Steve Upham
- Technical Advisors for St. Paul & Elk Point - Dennis Bergheim, Tim Mahdiuk - Alternate
- Alberta Fire Chief's Assn. Committee - Dwight Dach
- Fire Guardian - Dennis Bergheim

**Carried**

**FCSS**  
(Committees)

Council was informed that Board Member Irene Van Brabant resigned from the FCSS Board for personal reasons.

Councillor D. Dach also informed Council that he was also resigning from the board, as the structure of the new board only allows for two Councillors from the County of St. Paul.

**Resolution #OM20151028.1003**

Moved By: Councillor Maxine Fodness

Motion to appoint Councillors Glen Ockerman and Frank Sloan and members-at-large Irene Pilisko, Alphonse Corbiere and Eleanor Zimmerman to the County of St. Paul and Town of Elk Point FCSS Board, until the next municipal election to be held in 2017, as per FCSS Bylaw No. 2015-16

**Carried**

**Committees**  
(Committees)

**Resolution #OM20151028.1004**

Moved By: Councillor Dwight Dach

Motion that the following boards remain the same:

- MD of St. Paul Foundation - Laurent Amyotte, Dwight Dach, Maxine Fodness
- St. Paul & District Ambulance - Maxine Fodness, Cliff Martin, Steve Upham, Frank Sloan, Tim Mahdiuk
- Elk Point Community Health Council Steering Committee (Inter Agency) - Dwight Dach, Glen Ockerman
- St. Paul Dr. Recruitment Committee - Steve Upham, Tim Mahdiuk, Janice Fodchuk
- St. Paul Airport - Maxine Fodness, Cliff Martin, Member-at-Large Victor Tessier
- Elk Point Airport - Dwight Dach, Glen Ockerman, Member-at-Large Dwayne Vogel
- Northern Lights Library System - Laurent Amyotte, Dwight Dach - Alternate
- Elk Point Municipal Library - Dwight Dach
- St. Paul Municipal Library - Maxine Fodness
- Community Advisory Policing Committee - Elk Point - Dwight Dach, Glen Ockerman
- Police Liaison Officer - Steve Upham

**Carried**

**Community Futures**  
(Committees)

**Resolution #OM20151028.1005**

Moved By: Councillor Maxine Fodness

Motion to appoint Reeve Steve Upham and Councillor Laurent Amyotte to the Community Futures board for the remainder of the term.

**Carried**

**Committees**  
(Committees)

**Resolution #OM20151028.1006**

Moved By: Councillor Glen Ockerman

Motion that the appointments to the following committees remain the same:

- Alberta's Lakeland - Dwight Dach
- Kalyna Country - Dwight Dach
- Riverland Recreation - Dwight Dach, Glen Ockerman
- Weed/Pest Appeal Board - Laurent Amyotte, Frank Sloan - Alternate, Members-at-Large James Capjack, Louis Dechaine, Allan Tkachyk, Ron Wirsta
- Safety Codes Act Committee- Dwight Dach, Glen Ockerman, Frank Sloan

**Carried**

**Regional Safety Committee**  
(Committees)

**Resolution #OM20151028.1007**

Moved By: Councillor Cliff Martin

Motion to table an appointment to the Regional Safety Committee to a later date, as the structure of the board has not been determined yet.

**Carried**

**Regional Emergency Management Plan**  
(Committees)

**Resolution #OM20151028.1008**

Moved By: Councillor Frank Sloan

Motion to appoint Cliff Martin and Maxine Fodness to the Regional Emergency Management Committee.

**Carried**

**Committees**  
(Committees)

**Resolution #OM20151028.1009**

Moved By: Councillor Frank Sloan

Motion that the following committees remain the same:

- HUB - Steve Upham, Frank Sloan - Alternate
- Parks Committee - Laurent Amyotte, Dwight Dach, Cliff Martin, Frank Sloan
- LARA - Cliff Martin, Frank Sloan - Alternate
- North Saskatchewan Watershed Alliance - Cliff Martin, Dwight Dach - Alternate
- Elk Point Regional Allied Arts - Dwight Dach

**Carried**

**Elk Point Canada Day Committee**  
(Committees)

Frank Sloan nominated Councillor Dwight Dach.

**Resolution #OM20151028.1010**

Moved By: Councillor Glen Ockerman

Motion that nominations cease.

**Carried**

**Administrative**  
(Committees)

**Resolution #OM20151028.1011**

Moved By: Councillor Maxine Fodness

Motion to appoint Brownlee LLP and Reynolds Mirth Richards & Farmer as the legal advisors for the ensuring year.

**Carried**

**Policy Committee & Salary Negotiation Committee**  
(Committees)

**Resolution #OM20151028.1012**

Moved By: Councillor Frank Sloan

Motion that the following committees remain the same:

Policy Committee - Maxine Fodness, Cliff Martin - Chairman, Frank Sloan, Steve Upham

Salary Negotiation Committee - All of Council

**Carried**

**Date for Regular Council & Public Works**  
(Committees)

**Resolution #OM20151028.1013**

Moved By: Councillor Cliff Martin

Motion that the Regular Council Meetings be scheduled for the second Tuesday of each month starting at 10:00 a.m. and the Public Works Meetings be scheduled for the fourth Tuesday of each month starting at 10:00 a.m.

**Carried**

**Signing Officers**  
(Committees)

**Resolution #OM20151028.1014**

Moved By: Councillor Cliff Martin

Motion to authorize Reeve S. Upham, Deputy Reeve Cliff Martin, CAO Sheila Kitz to sign all cheques, vouchers or other documents necessary for the operation of the County and that Tim Mahdiuk, Assistant CAO be authorized to sign in the absence of the CAO and when instructed to do so by a signing officer.

**Carried**

**Remuneration and Allowances**  
(Remuneration )

**Resolution #OM20151028.1015**

Moved By: Councillor Cliff Martin

Motion that any meeting per diem being paid directly from the board at a lower rate (Northern Lights Library, MD of St. Paul Foundation), will be subsidized by the County so that it is equivalent to the County's meeting rate of \$165.

**Carried**

**Resolution #OM20151028.1016**

Moved By: Councillor Cliff Martin

Motion that the meeting rate remain at \$165 per meeting.

**Carried**

**Resolution #OM20151028.1017**

Moved By: Councillor Dwight Dach

Motion that the following rates remain the same:

- Meeting Rate for Meetings over 200 km one way - \$190
- Convention Rate - \$190/day
- Base Councillor Salary - \$2,098/month
- Base Deputy Reeves Salary - \$2498/month
- Base Reeves Salary - \$2,708/month
- Travel Time for Overnight
  - up to 400 km - 1/2 day (\$190)
  - over 400 km - 1 day (\$190 each way)
- Cell Phone Allowance - \$100
- Member-at-large - \$165/meeting
- Mileage - \$0.52
- Lodging - \$195/night or actual rate if higher (receipts must be provided)
- Meals - \$45/day - over 100 km one way except for zone meetings
- Parking/Taxi - Actual Receipts

**Carried**

**Adjournment**

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 10:18 a.m.

These minutes approved this 10th day of November, 2015.

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Reeve

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Chief Administrative Officer