

**SUMMER VILLAGE OF CRYSTAL SPRINGS
REGULAR COUNCIL MEETING
WEDNESDAY, OCTOBER 14, 2015 at 10:00 A.M.
Summer Villages Office Council Chambers
605-2nd Ave, Ma-Me-O Beach, AB**

MINUTES

Present:

Kevin Pratt, Mayor
Grant Churchill, Deputy Mayor
Doris Bell, Councillor

Sylvia Roy, CAO
Gail Coleman, CFO

A. CALL TO ORDER

Mayor Pratt called the Meeting to Order at 10:01 a.m.

B. DELEGATIONS / PRESENTATIONS

Mrs. Darlene Bouclin read a delegation letter to Council on behalf of Mrs. Linda Kerr, who was also in attendance at the meeting.

The letter thanked Mayor Pratt and Councillor Bell for attending a resident-organized meeting regarding wastewater, which was held on September 26, 2015. The letter indicated that the 52 residents in attendance were in favor of the wastewater line proceeding. Several residents were in favor of asking engineers to investigate the costs of installing a gravity line instead of a low pressure system. Residents asked questions regarding seeking legal advice for long-term wastewater agreements. Discussion took place regarding the responsibility of, and financial outlay for, the wastewater pumps.

C. ADOPTION / ADDITIONS TO AGENDA

Res. # 15-126

Moved by Deputy Mayor Churchill to approve the agenda as amended.

CARRIED

D. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

1. Regular Council Meeting Minutes of August 20, 2015

Res. # 15-127

Moved by Councillor Bell to approve the Regular Meeting Minutes of August 20, 2015 as presented.

CARRIED

2. Organizational Council Meeting Minutes of August 20, 2015

Res. # 15-128

Moved by Mayor Pratt to approve the Organizational Meeting Minutes of August 20, 2015 as presented.

CARRIED

3. Special Council Meeting Minutes of September 4, 2015

Res. # 15-129

Moved by Councillor Bell to approve the Special Meeting Minutes of September 4, 2015 as amended.

CARRIED

E. READING OF BYLAWS & POLICIES

1. Policy #01-2002, Council Member Honorarium and Meeting Fees

Council reviewed Policy #01-2002, Council Member Honorariums and Meeting Fees. Potential revisions include that expense claims must be submitted at least twice a year, and expense claims must be approved by the other two Council Members. Registration and expenses are to be paid for conventions, but no per diems will be paid. The revised Policy will include Schedule A, which is a table of the maximum number of Board and Committee Meetings to be attended with prior approval.

Res. # 15-130

Moved by Councillor Bell that the proceeding Motion have a recorded vote.

CARRIED

Res. # 15-131

Moved by Councillor Bell that the proposed Schedule A of Policy #01-2002 be amended to remove the maximum number of meetings.

In Favor: Councillor Bell

Opposed: Mayor Pratt, Deputy Mayor Churchill

DEFEATED

Councillor Bell requested that wastewater meetings be moved from the legislative line in the budget, to the wastewater line.

Deputy Mayor Churchill suggested that the Alliance of Pigeon Lake Municipalities Committee in Schedule A of the Policy be broken down into sub-committees. If the maximum number of meetings is exceeded, the matter must come to Council for approval. Councillor Bell is to submit the number of meetings for APLM and its sub-committees.

Res. # 15-132

Moved by Councillor Bell that the proceeding Motion have a recorded vote.

CARRIED

Res. # 15-133

Moved by Mayor Pratt that the Summer Village of Crystal Springs pay registration and mileage for conferences but not per diems, effective immediately.

In Favor: Mayor Pratt, Deputy Mayor Churchill

Opposed: Councillor Bell

CARRIED

F. COUNCIL & CAO REPORTS

1. Follow Up Sheet

Deputy Mayor Churchill indicated that he met a health inspector a few weeks ago and together they inspected the "old store" property near the entrance of Crystal Springs. The existing fence is inadequate for keeping people out of the property and there are inches of bat guano and dead bats inside the building. Deputy Mayor Churchill stated that abandoned buildings have a greater chance of burning down. He will continue to work with Community Health to issue an order for building removal.

2. CAO Report

The CAO Report was reviewed as included in the Council Agenda package.

G. DISCUSSION ITEMS

1. Regional Wastewater Committee

Res. # 15-134

Moved by Councillor Bell that the proceeding Motion have a recorded vote.

CARRIED

Res. # 15-135

Moved by Councillor Bell that that in the interest of fair, clear, and complete wastewater documents and agreements, that the Council of the Summer Village of Crystal Springs ensure their fiduciary duty is carried out by adopting a policy that no wastewater document or agreement will be signed within 2 weeks of receipt by the appropriate committee representative to allow time for Council to be briefed, conduct a review, including potential legal, accounting, engineering and other professional advice..

In Favor: Councillor Bell
Opposed: Mayor Pratt, Deputy Mayor Churchill
DEFEATED

Res. # 15-136

Moved by Deputy Mayor Churchill that the Summer Village of Crystal Springs send a letter to the Chairman of the Regional Wastewater Committee, asking that meeting materials be sent to respective wastewater representatives a minimum of 7 days prior to the meeting date.

CARRIED

Council discussed the past decision regarding joining the Northeast Pigeon Lake Wastewater Services Commission, and whether Council's position was represented at the Regional Wastewater Committee Meeting.

2. South Side Wastewater Committee

Councillor Bell stated that the community has expressed an interest in exploring the potential for a gravity line for Crystal Springs. Associated Engineering explored the option in 2009. Pursuing this option with Associated Engineering would be prudent as they already have information on Crystal Springs.

Res. # 15-137

Moved by Councillor Bell that the proceeding Motion have a recorded vote.

CARRIED

Res. # 15-138

Moved by Councillor Bell that Administration contact Associated Engineering to determine the cost of a gravity line for Crystal Springs, at a cost of up to \$20,000.

In Favour: Deputy Mayor Churchill, Councillor Bell
Opposed: Mayor Pratt
CARRIED

Council noted that Mr. Graeme Langford, P.Eng, is not available for the proposed wastewater open house scheduled for October 31st. Administration advised that Mr. Langford is bringing forward a proposal for working with the south side wastewater committee, and the proposal will include that he be contacted by Administration, not elected officials.

Deputy Mayor Churchill recommended that the wastewater open house be postponed until more is known regarding Mr. Langford's availability, and by then we may also have the engineering report on the potential for a gravity system. Administration will contact Mr. Langford to determine his availability.

Res. # 15-139

Moved by Councillor Bell that as part of our fiduciary duty, Council direct Administration to contact the Alberta Capital Finance Authority to explore financing options for the option of municipal ownership of wastewater lines on municipal property.

CARRIED

Councillor Bell wanted to let the record show that a thank you goes to Dagny Alston and the South Side Wastewater Committee for their work in putting together the brochure for keeping the south side residents informed.

Res. # 15-140

Moved by Deputy Mayor Churchill that the wastewater brochure be mailed out to residents.

CARRIED

3. Alliance of Pigeon Lake Municipalities

Councillor Bell indicated that an APLM website has been created and it has been populated with minutes and other documents. A meeting with Dr. Vinebrook of the University of Alberta is planned.

4. Association of Summer Villages of Alberta – Approval of FRIAA Wildfire Mitigation Plans

Res. # 15-141

Moved by Deputy Mayor Churchill that the Council of the Summer Village of Crystal Springs approve the Wildfire Mitigation Plan, as presented.

CARRIED

5. Strategic Plan

The strategic plan will be reviewed at a future Council Meeting.

Mayor Pratt reiterated the need for Council to work collaboratively with other Councils and Committees.

Res. # 15-142

Moved by Deputy Mayor Churchill that if a Council Member is giving an opinion on behalf of Council, that Council Member needs to have the approval of the other Council Members.

CARRIED

6. Pigeon Lake Renewal Steering Group

Mayor Pratt suggested that Administration compose a letter from Crystal Springs to the Ministers of Environment and Health, and a letter of response to the Pigeon Lake Renewal Steering group.

H. FINANCIAL REPORTS

1. Cheque Listing

Res. # 15-143

Moved by Deputy Mayor Churchill that the Crystal Springs cheque listing be approved, as presented.

CARRIED

2. Financial Report

Res. # 15-144

Moved by Mayor Pratt to approve the Crystal Springs financial report, as presented.

CARRIED

3. Budget Process

Administration recommended using last year's budget as the interim budget for the next year, as many cost figures aren't received until the spring.

Res. # 15-145

Moved by Councillor Bell that the proceeding Motion have a recorded vote.

CARRIED

Res. # 15-146

Moved by Councillor Bell that the Council of the Summer Village of Crystal Springs carry out its fiduciary responsibility by requiring adherence to principles of appropriate financial management and control. Accordingly, the budget will be reviewed and agreed to prior to the end of the year (December 31st) because this is an administrative financial control.

Financial controls are fundamental to fiscal management; without them council invites mismanagement.

That Council will review the budget for the next year (2016 and each year thereafter) at a meeting between October and December. That budget will form the interim budget, approved prior to December 31st.

In Favour: Councillor Bell
Opposed: Mayor Pratt, Deputy Mayor Churchill
DEFEATED

I. CORRESPONDENCE / INFORMATION ITEMS

1. Alberta Municipal Affairs re: Gas Tax Fund
2. Trans Canada Trail Champions

J. IN CAMERA

K. ADJOURNMENT


Res. #15-147

Moved by Deputy Mayor Churchill to adjourn the meeting at 12:01 a.m.

CARRIED



Kevin Pratt, Mayor
Summer Village of Crystal Springs



Sylvia Roy, C.A.O.
Summer Village of Crystal Springs

Next tentative meeting December 9, 10 am.