



Town of Lamont  
Tactical Plan

February 2015

The Tactical Plan will align with the Strategic Plan and will provide the objectives and actions for Council and Administration to take to meet the goals outlined in the Strategic Plan.

Objectives are what Council is striving to achieve under each of the goals. They will present these objectives to the appropriate committee and formulate an action plan to achieve the objectives.

Some of the goals are long term and won't see a return for a longer period of time – some goals will show progress much sooner.

Priority 1: Development of Community Services, Support for Family and Youth

Committee Responsible: **PUBLIC SERVICES**

Goal 1.1: To seek and pursue the development of services for individuals, families and youth with appropriate partners, to improve the attractiveness of the Town of Lamont to all age groups.

Objectives	Recommended Actions	Actions Completed
Development of relationships to the schools, possible development of a town museum and discussions related to organized recreation opportunities for children, youth and adults.		
Public Services - Assess alternatives to housing a cost effective museum & welcome center.	2015 – 2016 Address whether an existing “older” building could be purchased and converted into this venue for the town. A couple of different sites were discussed – by the Town office or by the Queens Monument where we could also coordinate a park by it.	

Priority 2: Development of Parks

Goal 2.1: To develop and implement an overall park and green space strategy.

Committee Responsible: **PARKS AND RECREATION COMMITTEE**

Objectives	Recommended Actions	Actions Completed
Extend current park plan for Hillside Park to include park and trail development across all areas of the Town. Plans and discussions may also include sustainable funding for maintenance and the possibility of a new position for a Parks and Recreation Director.		<ul style="list-style-type: none"><li>• Permanent toilets have been installed in the park area.</li><li>• Areas have been marked for picnic tables and picnic areas will be available in the future.</li></ul>

Priority 3: Development of Residential/Commercial/Industrial Plans and Areas

Committee Responsible:

Goal 3.1: To establish a long range plan for growth related to the Municipal Development Plan (MDP)

Objectives	Recommended Actions	Actions Completed
Establishment of priorities for continued development and maintenance of roads, sewers, buildings, reservoirs, lagoons, lift stations and other facilities. Developing strategies for attracting business and residents, ensuring development occurs in an orderly manner so that the Town can be proactive with developers rather than constantly reacting to development proposals.		<ul style="list-style-type: none"><li>• Working with engineer, planner and development officer to set out a clear, concise set of standards and development guidelines to promote growth but at the same time ensuring the growth is smart growth and will be sustainable into the future.</li><li>• Lagoon expansion is complete.</li></ul>
Public Services - Establish a development plan for across the Highway.	LCREDI working in conjunction with Urban Systems are developing this plan.	<ul style="list-style-type: none"><li>•</li></ul>

Goal 3.2: To enhance and promote events and municipal features in the Town of Lamont to build on our sense of Community.

Committee Responsible: **PUBLIC SERVICES**

Objectives	Recommended Actions	Actions Completed
Initiatives to promote or assist in promoting existing events in the Town (i.e. Christmas Light Up, bonspiels, hockey, other sports) and tying into other events in neighbouring municipalities or Elk Island Park where mutual benefit might be possible.		<ul style="list-style-type: none"><li>• Ride for Dad has been an annual event in the Town for 2 years and is planning on stopping here again in 2015.</li><li>• Adamstock was new in 2014, creating traffic in town.</li><li>• Plans are in place for the Community Fair and 1<sup>st</sup> Annual Pyrogy Festival.</li></ul>

Priority 4: Good Governance

Committee Responsible: **CORPORATE SERVICES**

Goal 4.1: To ensure Council and Administration are meeting the needs of the residents of the Town of Lamont with contemporary, transparent and effective means of governance.

Objectives	Recommended Actions	Actions Completed
<p>Refreshing of old policies and bylaws, ensuring the effective involvement and consultation with volunteer organizations and the business community. Ensuring operational efficiencies and seeking opportunities for collaboration with surrounding municipalities (including the County)</p>		<ul style="list-style-type: none"> <li>• Review of policies and bylaws has been taking place; several have been updated and more are being looked at</li> <li>• Council representatives attend meetings of local organizations and report back to Council</li> <li>• Several collaboration grants have been applied for with various municipalities within the County to increase operational efficiencies</li> <li>• LCREDI and OGEETC are two entities the Town is a participant in to explore economic development and promote smart development of oil and gas operations</li> </ul>
<p>Public Services – Address aging policies and bylaws within Public Services responsibility and refresh as required.</p>	<ol style="list-style-type: none"> <li>1. Establish a list that needs to be addressed.</li> <li>2. Prioritize</li> <li>3. Execute top down.</li> </ol>	<ul style="list-style-type: none"> <li>•</li> </ul>

Goal 4.2: To continually seek ways to improve communication from the Town to its residents to encourage broader awareness, interest and participation.

Objectives	Recommended Actions	Actions Completed
<p>Reviewing and improving all elements of communications (internal, external, traditional media, website, social media) to ensure channels are open in both directions and ensure that everyone who wants to be informed has every opportunity to be informed.</p>		<ul style="list-style-type: none"> <li>• The website has been reconstructed to make it easier to use and friendlier to the eye</li> <li>• Facebook and/or Twitter accounts have been established</li> <li>• An online notification system has been implemented for use during an emergency or event that requires mass notification</li> </ul>
<p>Public Services – Review areas that we need to address both internal and external communication.</p>	<p>Ongoing Assessment.</p>	<ul style="list-style-type: none"> <li>•</li> </ul>
		<ul style="list-style-type: none"> <li>•</li> </ul>

Priority 5: Infrastructure

Committee Responsible: **PUBLIC SERVICES**

Goal 5.1: To establish an on-going plan for the maintenance, preservation, replacement and upgrading of existing roads and services.

Objectives	Recommended Actions	Actions Completed
Develop plan for repair/replacement of existing roads and services.		
Public Services – There is an existing Area Structure Plan that was developed by our Engineers. This plan is the 5-10 year plan of where we need to go to.	Ongoing - Continually review based on changes within the Town on a yearly basis as part of the overall budgeting process.	
Public Services – Create a view of roads/sewer/water plan based on Town priorities focusing on the short term of 1-2 years.	<ol style="list-style-type: none"> <li>1. Create initial view of the plan.</li> <li>2. Review with Council; Public Works Team and Administration for feedback.</li> <li>3. Solidify view and communicate on website.</li> </ol> <p>Ongoing - Update on a yearly basis as part of the overall budgeting process.</p>	

Goal 5.2: To maintain consistent engineering standards for development and maintenance of new roads, sewers and water infrastructure.

Objectives	Recommended Actions	Actions Completed
Development of consistent minimum standards that can be provided to all potential developers and that will ensure flexibility for varying situations.		<ul style="list-style-type: none"> <li>• Utility Master Plan</li> <li>• Development Agreement template which will have specific appendices for each project depending upon requirements</li> </ul>



Goal 5.3: To establish an on-going maintenance plan and to budget annually for the upgrading of existing of facilities.

Objectives	Recommended Actions	Actions Completed
Establish a 5/10/20 year plan for the replacement of existing facilities based on the life expectancy of each facility/building		

Goal 5.4: To establish an on-going maintenance plan and to budget annually for the upgrading of existing equipment and vehicles.

Objectives	Recommended Actions	Actions Completed
Establish a 5/10/20 year plan for the replacement of existing equipment and vehicles based on the life expectancy of each item.		