

**SUMMER VILLAGE OF POPLAR BAY
REGULAR COUNCIL MEETING
FRIDAY, SEPTEMBER 25, 2015 at 2:00 PM
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS
605-2nd Avenue, Ma-Me-O Beach, AB**

MINUTES

Present:

Council: Deb McDaniel, Mayor
Brian Meaney, Deputy Mayor (2:23 pm)
Gary Carew, Councillor

Administration: Sylvia Roy, CAO

CALL TO ORDER

Mayor McDaniel called the Meeting to Order at 2:05 p.m.

A. ADOPTION OF AGENDA

Res. #15-76

Moved by Mayor McDaniel to adopt the agenda as presented.

CARRIED

B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

1. Regular Council Meeting Minutes of July 27, 2015

Res. #15-77

Moved by Mayor McDaniel to approve the Regular Council Meeting Minutes of July 27, 2015 as presented.

CARRIED

1. Organizational Council Meeting Minutes of July 27, 2015

Res. #15-78

Moved by Mayor McDaniel to approve the Organizational Council Meeting Minutes of July 27, 2015 as presented.

CARRIED

C. DELEGATION

None.

D. BYLAWS & POLICIES

None.

E. REPORTS FROM STAFF/RESOLUTIONS

1. Follow Up Sheet

The follow up sheet was reviewed.

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Pigeon Lake Regional Wastewater Committee

- a. NEPL/County and Member Municipalities Waste Water Services Agreement

Res. #15-79

Moved by Deputy Mayor Meaney that the Summer Village of Poplar Bay enter into the South Side Pigeon Lake Wastewater Collection System Wastewater Services Agreement with the Northeast Pigeon Lake Wastewater Services Agreement and the County of Wetaskiwin, as presented.

CARRIED

2. South Side Wastewater Committee

- a) Local Collection System Funding, Phase 1
- b) Local Collection System Funding, Phase 2
- c) Meeting Minutes for July 29, 2015
- d) Meeting Minutes for September 2, 2015

Council reviewed letters received from Alberta Municipal Affairs advising that both Phase 1 and Phase 2 of the South Side Pigeon Lake Regional Wastewater System – Local Collection Systems has been prioritized as an eligible project under the Small Communities Fund. The maximum provincial and federal funding amounts for Phase 1 will be \$3,000,000 respectively, and \$2,590,129 respectively for Phase 2.

Council also reviewed meeting minutes for July 29 and September 2, 2015. A wastewater brochure will be mailed out to residents and posted on the website.

3. Alliance of Pigeon Lake Municipalities

Councillor Carew advised that the Pigeon Lake Watershed Association held their annual general meeting, which was attended by approximately 200 people. The PLWA will be hiring an executive director.

The in-lake technical committee spoke about an algae harvester recommendation. Fertilizer bylaws have been adopted by several Pigeon Lake municipalities.

4. RCMP Wetaskiwin – Poplar Bay Municipal Addressing and RCMP Response

Council reviewed a response from the Wetaskiwin RCMP Inspector with respect to municipal addressing and the RCMP attending locations in the Summer Village. The RCMP indicate that they will attend calls for service that do not appear in their computer. The current addresses in Poplar Bay do not automatically populate in the mapping program at the dispatch centre. However, the dispatchers have the ability to override the system and the address provided by the caller will be given to the officer attending the location. Residents are encouraged to provide their current address and not their previous address.

Council directed Administration to inquire as to the cost of making the changes to the addressing in the computer at the Red Deer dispatch centre.

5. Alberta Health Services – Ambulance Response Time

Council reviewed a response from Alberta Health Services with respect to ambulance response time and municipal addressing. Residents are again encouraged to use their current municipal address, not their previous address.

6. Grass Maintenance

Res. #15-80

Moved by Mayor McDaniel that the Summer Village of Poplar Bay enter into a two year contract with C. Edmunds Contracting for grass maintenance.

CARRIED

Deputy Mayor Meaney joined the Council Meeting at 2:23 pm.

7. Municipal Reserve Clean Up

Council reviewed a cost estimate to dismantle and remove old boat hoists, toilet, wooden pier sections, tires, etc from the lakefront municipal reserve between lots 63 and 69. Garbage bins (2-3, depending on how many are required) and landfill charges are included in the estimate.

Res. #15-81

Moved by Councillor Carew that the Summer Village of Poplar Bay hire Quinell Investments to perform the municipal reserve clean up, at a cost not to exceed \$3800.

CARRIED

8. Poplar Bay Municipal Addressing

It has been determined that there are 80 residences where the old address is still prominently displayed. There have been issues with emergency vehicle responses due to the old municipal addressing still in place. Council directed Administration to pursue having the old address signs removed in support of resident safety.

9. Encroachment Project

It was noted that the surveyors attended the Summer Village and surveyed the encroachments; sticks in the ground with pink flags are a result of the surveying. Road allowances and right of ways are included. The surveyors will create a binder of information with details regarding the encroachments. Council will decide whether the encroachment can stay (pending the approval of an encroachment agreement) or if it must be removed, depending on safety and access issues. However, when the property is sold, the encroachment will need to be removed as it will not be approved to remain with the property and the new owner.

G. FINANCIAL

1. Cheque Listing

Res. # 15-82

Moved by Councillor Carew to accept the cheque listing as information.

CARRIED

2. Financial Report

Res. # 15-83

Moved by Mayor McDaniel to accept the financial report as information.

CARRIED

H. INFORMATION ITEMS

1. Alberta Municipal Affairs – Gas Tax Fund
2. Alberta Municipal Affairs – MSI Funding
3. CWTA – Recycle My Cell in Alberta
4. Trans Canada Trail Champions

Res. #15-84

Moved by Mayor McDaniel to accept the above four items as information.


CARRIED

I. ADJOURNMENT

Res. #15-85

Moved by Mayor McDaniel to adjourn the meeting at 2:56 pm.

CARRIED


Deb McDaniel, Mayor
Summer Village of Poplar Bay


Sylvia Roy, C.A.O.
Summer Village of Poplar Bay