

**SUMMER VILLAGE OF POPLAR BAY
REGULAR COUNCIL MEETING
FRIDAY, DECEMBER 11, 2015 at 3:00 PM
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS
605-2nd Avenue, Ma-Me-O Beach, AB**

MINUTES

Present:

Council: Deb McDaniel, Mayor
Brian Meaney, Deputy Mayor
Gary Carew, Councillor

Administration: Sylvia Roy, CAO

CALL TO ORDER

Mayor McDaniel called the Meeting to Order at 3:07 p.m.

A. ADOPTION OF AGENDA

Res. #15-86

Moved by Mayor McDaniel to adopt the agenda as amended.

CARRIED

B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

1. Regular Council Meeting Minutes of September 25, 2015

Res. #15-87

Moved by Mayor McDaniel to approve the Regular Council Meeting Minutes of September 25, 2015 as presented.

CARRIED

C. DELEGATION

None.

D. BYLAWS & POLICIES

1. Bylaw #244, Use of Municipal Property

Res. #15-88

Moved by Mayor McDaniel to give First Reading to Bylaw #244, Use of Municipal Property, as presented.

CARRIED

2. Policy #27-2011, Encroachment Agreements

Res. #15-89

Moved by Mayor McDaniel to approve Policy #27-2011, Encroachment Agreements, as presented.

CARRIED

E. REPORTS FROM STAFF/RESOLUTIONS

1. Follow Up Sheet

The follow up sheet was reviewed. Letters were sent out to people with old municipal addresses still present at their property; this will be added to the follow up sheet.

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Pigeon Lake Regional Wastewater Committee

Deputy Mayor Meaney indicated that a meeting was held on Wednesday December 9. The regional wastewater system contractor wrote a procedure for commissioning of the regional line, which will take place in mid-December for start-up in January 2016.

Deputy Mayor Meaney suggested that the Summer Villages write letters to wastewater haulers asking them to respect the road weight restrictions.

Mr. Brian Austrom, regional wastewater consultant, brought the business case and three bylaws back to the regional committee. A few revisions will be made and the application package will be put together for the establishment of the south side commission.

A letter was received from the County of Wetaskiwin indicating that the wastewater services agreement that allow dumping at the Mulhurst Lagoon will be terminated, in light of the construction of the regional wastewater line.

2. South Side Wastewater Committee

- a) Meeting Minutes for September 10, 2015
- b) Meeting Minutes for November 19, 2015
- c) Terms of Reference
- d) SSWW Committee Representation Resolution

Res. #15-90

Moved by Deputy Mayor Meaney:

WHEREAS:

The Municipalities on the South Side of Pigeon Lake being the Summer Villages of Ma-Me-O Beach, Norris Beach, Crystal Springs, Grandview and Poplar Bay, and the County of Wetaskiwin No. 10 (the Participating Municipalities), have agreed to cooperate and coordinate their efforts in the construction of wastewater collection systems to service the existing and future developments in their respective municipalities (The Projects).

AND:

The municipalities have received two grants from the Building Canada, Small Community Fund to support the construction of the collection systems. The grants are referenced as follows:

- A. South Side Pigeon Lake Regional Wastewater System – Local Collection Systems Phase 1 (Project ID: SV_MAME-01)
 - This grant is for identified areas of Ma-Me-O Beach, Norris Beach, Crystal Springs and the County of Wetaskiwin and provides a maximum Federal/Provincial contribution of \$6,000,000 for a project estimated to cost \$9,000,000.
- B. South Side Pigeon Lake Regional Wastewater System – Local Collection Systems Phase 2 (Project ID: SV_POPL-01)
 - This grant is for identified areas of Poplar Bay, Grandview and the County of Wetaskiwin and provides a maximum Federal/Provincial contribution of \$5,180,258 for a project estimated to cost \$7,770,387.

AND:

The Participating Municipalities have each appointed representatives to the existing South Side Wastewater Committee (the Committee), for the purposes of making the necessary decisions to move the Projects forward in a timely manner;

THEREFORE:

The Summer Village of Poplar Bay does hereby approve:

1. The Terms of Reference as set out in Schedule A (Attached);
2. The Guiding Principles as set out in Schedule B (attached) as well as decisions made at the Committee meeting of November 19, 2015; and
3. The Appointment and Authority of Committee members as set out in Schedule C (attached);

While noting that a formal Inter-Municipal agreement for the on-going operations, maintenance, cost sharing, and responsibilities for the Wastewater Collection Systems will be prepared and that where that agreement conflicts with the principles set out in this resolution, that agreement shall take precedence.

APPROVAL

The Council of the Summer Village of Poplar Bay, has by Motion #15-90, dated December 11, 2015 confirmed the authority, responsibility and principles outlined in this document including the attached schedules.

CARRIED

3. Pigeon Lake Renewal Steering Group

Council reviewed a letter from the Pigeon Lake Renewal Steering Group asking for support to expedite actions to assist with improving the quality of the lake. Council asked Administration to write a letter to the renewal group, directing them to work with the existing lake groups – Alliance of Pigeon Lake Municipalities and Pigeon Lake Watershed Association. Council appreciated the groups' energy.

4. Alliance of Pigeon Lake Municipalities

Councillor Carew indicated that the APLM in-lake technical committee is still investigating the potential of using Phoslock in Pigeon Lake as a means of controlling cyanobacteria.

5. Summer Village of Grandview - Community Partnership Grant

Res. #15-91

Moved by Councillor Carew:

Be it resolved that the Summer Village of Poplar Bay support the Community Partnership Grant application being made by the Summer Village of Grandview for the feasibility study, field test, and research project of an algae harvester as a possible means of mitigating the effects of cyanobacteria blooms in Alberta lakes. This grant will provide many benefits to the Summer Village including the delivery of services to our residents with the anticipated improvement in water quality of our lake.

CARRIED

6. Capital Region Assessment Services Commission - Annual General Meeting

Councillor Carew indicated that CRASC held a brief AGM on October 28, 2015. CRASC will hold the core services fee to the same level as it was in 2015, which is \$17.75 per parcel.

7. Capital Region Assessment Services Commission – Assessment Review Board Agreement

Res. #15-92

Moved by Councillor Carew that the Summer Village of Poplar Bay enter into the 2016-2018 Capital Region Assessment Services Commission Member Memorandum of Agreement for assessment review board services.

CARRIED

8. Battle River Watershed Alliance Annual Funding Request

Res. #15-93

Moved by Deputy Mayor Meaney that the Summer Village of Poplar Bay support the Battle River Watershed Alliance in the requested amount of \$40.

CARRIED

9. Alberta Pianofest Society Funding Request

Council will not be supporting the Alberta Pianofest; this item was received as information.

10. Lift and Dock Removal – County of Wetaskiwin Resident (In Camera)

Res. #15-94

Moved by Mayor McDaniel to go In Camera at 3:58 pm.

CARRIED

Res. #15-95

Moved by Mayor McDaniel to come out of In Camera at 4:14 pm.

CARRIED

11. Encroachment Project

Brief discussion occurred with respect to the policy and bylaw that received readings/approval at this Council Meeting. Administration reviewed the legal advice received from legal counsel to ensure that the documents are aligned with the advice.

It was reiterated that the encroachment agreements are for existing encroachments only (pending Council approval) and not for new encroachments.

12. Summer Village Fire Protection Planning Workshop

A Summer Village Fire Protection Planning workshop is scheduled for January 30, 2016.

13. CAO Review

Res. #15-96

Moved by Mayor McDaniel to go In Camera at 4:32 pm.

CARRIED

Res. #15-97

Moved by Mayor McDaniel to come out of In Camera at 4:47 pm.

CARRIED

G. FINANCIAL

1. Cheque Listing

Res. # 15-98

Moved by Deputy Mayor Meaney to accept the cheque listing as information.

CARRIED

2. Financial Report

Res. # 15-99

Moved by Councillor Carew to accept the financial report as information.

CARRIED

3. Interim Budget

Res. # 15-100

Moved by Councillor Carew that the Summer Village of Poplar Bay use the 2015 budget as the interim budget for 2016 until such time as the 2016 budget is approved.

CARRIED

H. INFORMATION ITEMS

1. Brownlee LLP Emerging Trends 2016 Seminar
2. AUMA Board News

Res. #15-101

Moved by Mayor McDaniel to accept the above two items as information.

CARRIED

I. ADJOURNMENT

Res. #15-102

Moved by Deputy Mayor Meaney to adjourn the meeting at 4:52 pm.

CARRIED



Deb McDaniel, Mayor
Summer Village of Poplar Bay



Sylvia Roy, C.A.O.
Summer Village of Poplar Bay

Next meeting April 8, 3 pm