

**MINUTES OF THE TOWN OF ELK POINT ECONOMIC
DEVELOPMENT ADVISORY BOARD MEETING HELD ON TUESDAY,
DECEMBER 15, 2009 AT THE COUNCIL CHAMBERS.**

CALL TO ORDER	Meeting was called to order by Chairman Don Schultz at 6:00 p.m.	
PRESENT	Chairman Don Schultz, Councillor Dwayne Yaremkevich, County of St. Paul Councillor Tom Kurek, Sue Campbell, Lorne Young, Jonny Nielson, Sandie Smith, Economic Development Coordinator Bob Bezpalko, and press.	
APPROVAL OF AGENDA	Moved by Jonny Nielson that the agenda be approved as amended.	Carried.
APPROVAL OF MINUTES	Moved by Jonny Nielson that the meeting minutes of November 17, 2009 be approved as presented.	Carried.
ECONOMIC DEVELOPMENT COORDINATOR REPORT	No Report.	
BUSINESS EXPANDING IN TOWN	Jonny Nielson recommended that the Economic Development Committee do more interaction with prospective businesses for our community in the early stages of their inquiries, and that the Town use us to their advantage.	
REQUEST FOR FUNDING – ECO CENTRE	Moved by Sandy Smith to donate \$5,000.00 to the ECO Centre with funds to come from the Economic Development Board.	Carried.
MARKETING & COMMUNICATION	Moved by Sandy Smith to register for the EDO Conference for 2010. The delegate will be decided closer to the conference date.	Carried.
OPPORTUNITY IDENTIFICATION ATTRACTION & INVESTMENT	No Report	
COMMUNITY LIFESTYLE DEVELOPMENT	No Report	
RETENTION & EXPANSION	No Report	
NEXT MEETING	January 19, 2010 – 2010 priorities and goals, reviewing duties and make-up of committees.	
ADJOURNMENT	Moved by Tom Kurek that the meeting adjourn at 7:15 p.m.	Carried.

Chairman

Recording Secretary

MINUTES OF THE TOWN OF ELK POINT ECONOMIC DEVELOPMENT ADVISORY BOARD MEETING HELD ON TUESDAY, AUGUST 18, 2009 AT THE COUNCIL CHAMBERS.

- CALL TO ORDER Meeting was called to order by Chairman Don Schultz at 6:00 p.m.
- PRESENT Chairman Don Schultz, Vice Chairman Valerie Lazicki, Dwayne Yaremkevich, Tom Kurek, Jonny Nielson, Economic Development Coordinator Bob Bezpalko and Town Manager Myron Goyan.
- APPROVAL OF AGENDA Moved by Tom Kurek that the agenda be approved as amended. Carried.
- APPROVAL OF MINUTES Moved by Dwayne Yaremkevich that the meeting minutes of June 16, 2009 be approved as presented. Carried.
- BOARD MEMBERS Chairman Don Schultz reported that Leanne Gilbert has resigned and Bart Pitteljon has not attended one meeting. Therefore he will be looking for replacements by next meeting.
- ECONOMIC DEVELOPMENT COORDINATOR REPORT Economic Development Coordinator Bob Bezpalko circulated a draft copy of the Elk Point Newsletter. Presented the idea of an Elk Point attractions picture calendar for 2010 as a fund raiser for the ECO Centre, some pictures would be entrance sign, Peter Fidler, Mural, River Park Viewing Deck – cost for 500 would be \$3,230.00 asking the EDC to contribute 50%. The calendars would be sold for \$10.00. Merx workshop will be held in the Council Chambers on September 9, 2009 need to get out as many business people as we can. Starts at 1 p.m. runs to 4 p.m. The Airport Commission have had their Business Plan Workshop, additional information gathering is being done for completion of the plan.
- ECONOMIC DEVELOPMENT COORDINATOR REPORT Moved by Dwayne Yaremkevich that the Economic Development Coordinator's Report be approved as presented. Carried.
- NEWSLETTER Moved by Tom Kurek that the Board accept the first Elk Point Newsletter. Carried.
- NEWSLETTER CIRCULATION Moved by Jonny Nielson that the newsletter be circulated in all Elk Point mailboxes. Carried.
- WATER PARK Valerie Lazicki gave an update on the water park. Playworks have provided their invoicing for Grant application plus an agreement stating that should we not receive the CFEP grant, they will refund us our deposit. The fund raising needs an injection of about \$5,000.00 go get the ball rolling. Val Lazicki wondered if the board would be able to contribute \$5,000.00.

WATER PARK Moved by Jonny Nielson that the Board approve \$5,000.00 as seed money to start the fundraising for the Water Park on the condition that should the fund raising exceed the necessary funding by a maximum of \$5,000.00 will be returned to the Economic Development Board.

Carried.

OPEN HOUSE Chairman Don Schultz requested that Board Members attend the Open
SEPT 8/09 House and work the table.

MARKETING & No Report
COMMUNICATION

OPPORTUNITY No Report
IDENTIFICATION
ATTRACTION &
INVESTMENT

COMMUNITY Myron Goyan reported that he signed the agreement on a \$500,000.00
LIFESTYLE grant for trail development that will run to August 2014 (5 years).
DEVELOPMENT

RETENTION No Report
& EXPANSION

NEXT September 15, 2009
MEETING

ADJOURNMENT Moved by Jonny Nielson that the meeting adjourn at 7:20 p.m.

Carried.

Chairman

Recording Secretary

**MINUTES OF THE TOWN OF ELK POINT ECONOMIC
DEVELOPMENT ADVISORY BOARD MEETING HELD ON
TUESDAY, JUNE 16, 2009 AT THE COUNCIL CHAMBERS.**

- CALL TO ORDER** Meeting was called to order by Chairman Don Schultz at 6:00 p.m.
- PRESENT** Chairman Don Schultz, Vice Chairman Valerie Lazicki, Sue Campbell, Lorne Young, Sandi Bishop, Dwayne Yaremkevich, Sandy Smith, Tom Kurek, Jonny Nielson, Economic Development Coordinator Bob Bezpalko.
- APPROVAL OF AGENDA** Moved by Jonny Nielson that the agenda be approved as presented. Carried.
- APPROVAL OF MINUTES** Moved by Tom Kurek that the meeting minutes of May 19, 2009 be approved as presented. Carried.
- ECONOMIC DEVELOPMENT COORDINATOR REPORT** Economic Development Coordinator Bob Bezpalko reported on the Riverland Adventure Challenge, was an excellent event, the River Park was a great venue to start from. The Car Show went well the event has good potential to grow, EDC should get involved. Roy and Marg Scott's movie had approximately 60 people attend. The Iron Horse Staging Area, need to decide on what will go their and acquire an artists rendering of the area. Entrance at Imperial Oil property is a requirement. North side entrance sign to be completed by August 1, 2009. Have placed the business park signs. Create a newsletter that details current projects, cost to distribute 760 @ 12.8 cents per box. Looking at putting out a newsletter every three months. Gave a website update. Still would like to have business of the month on the website.
- ECONOMIC DEVELOPMENT COORDINATOR REPORT** Moved by Chairman Don Schultz that the Economic Development Coordinator's Report be approved as presented. Carried.
- WATER PARK** Valerie Lazicki gave an update on the Water Park, a full report will be presented at the August meeting.
- MARKETING & COMMUNICATION** No Report
- OPPORTUNITY IDENTIFICATION ATTRACTION & INVESTMENT** No Report
- COMMUNITY LIFESTYLE DEVELOPMENT** Sue Campbell updated on the walking trail \$500,000.00 grant application.

RETENTION & EXPANSION Lorne Young informed that the school grounds playground should be finalized by August 6 to 8 with some money left over.

INFORMATION NIGHT September 8, 2009

LIONS TRADE FAIR October 30, 2009

NEXT MEETING August 18, 2009.

ADJOURNMENT Moved by Jonny Nielson that the meeting adjourn at 7:45 p.m.

Carried.

Chairman

Recording Secretary

**MINUTES OF THE TOWN OF ELK POINT ECONOMIC
DEVELOPMENT ADVISORY BOARD MEETING HELD ON
TUESDAY, MAY 19, 2009 AT THE COUNCIL CHAMBERS.**

- CALL TO ORDER** Meeting was called to order by Vice Chairman Rod Randall at 6:00 p.m.
- PRESENT** Vice Chairman Rod Randall, Sandie Bishop, Sue Campbell, Jonny Nielson, Valerie Lazicki, Christoph Ludlage, Economic Development Coordinator Bob Bezpalko, and Town Manager Myron Goyan.
- APPROVAL OF AGENDA** Moved by Jonny Nielson that the agenda be approved as presented. Carried.
- APPROVAL OF MINUTES** Moved by Jonny Nielson that the meeting minutes of April 21, 2009 be approved as presented. Carried.
- VICE CHAIRMAN** Vice Chairman Rod Randall submitted his letter of resignation as he has accepted a new position in Edmonton Head Office.
- ROD RANDALL** Moved by Valerie Lazicki that the Board accept Rod Randall's resignation. Carried.
- MARKETING & COMMUNICATION** Bob Bezpalko gave a report and passed around a promotional brochure that will be produced by staff in the administration office. Bob complemented the work that Lynn Proskiw has done on the brochure and other projects she has produced.
- OPPORTUNITY IDENTIFICATION & INVESTMENT** Rod Randall reported that they did not meet however Jonny Nielson gave an update on the Workers Compensation Board, Business Licenses and liability insurance coverage.
- COMMUNITY LIFESTYLE DEVELOPMENT** Valerie Lazicki gave a report on the questionnaire she gave out at the Elementary School, after one week she had 58 responses, 56 in favor of a water spray park and 2 wanting a swimming pool. 17 gave their names and phone numbers willing to help out with the project.
- Sue Campbell gave an update on the trail grant approved by Ray Danyluk and past around pictures of trail areas and bridges that will have to be fixed or replaced.
- RETENTION & EXPANSION** No Report.
- ECONOMIC DEVELOPMENT COORDINATOR REPORT** Economic Development Coordinator Bob Bezpalko gave a summary of the Alberta Regional Economic Development Conference, talked about the mandate of Economic Development Committee by supporting capital projects. Bob also gave a report on Chamber still wanting to have the movie on Roy Scott from Heinsburg, with the Chamber committed for \$250.00 and they would take a toonie donation at the door. The EDC was not in favor of supporting the premier.

A Business of the Month can go on the website for \$75.00 need the EDC to sponsor the promotion.

VICE
CHAIRMAN

Moved by Rod Randall that Valerie Lazicki be appointed the new vice chairperson.

Carried.

NEXT
MEETING

June 16, 2009.

ADJOURNMENT

Moved by Jonny Nielson that the meeting adjourn at 7:10 p.m.

Carried.

Chairman

Recording Secretary

**MINUTES OF THE TOWN OF ELK POINT ECONOMIC
DEVELOPMENT ADVISORY BOARD MEETING HELD ON
TUESDAY, APRIL 21, 2009 AT THE COUNCIL CHAMBERS.**

- CALL TO ORDER Meeting was called to order by Chairman Don Schultz at 6:00 p.m.
- PRESENT Chairman Don Schultz, Sandie Bishop, Lorne Young, Sue Campbell, Valerie Lazicki, Dwayne Yaremkevich, Vice Chair Jonny Nielson, Rod Randall, Economic Development Coordinator Bob Bezpalko, and Town Manager Myron Goyan.
- APPROVAL OF AGENDA Moved by Rod Randall that the agenda be approved as presented. Carried.
- APPROVAL OF MINUTES Moved by Loren Young that the meeting minutes of March 17, 2009 be approved as presented. Carried.
- THINKING OUTSIDE THE TANK The DVD Premiere on "Thinking Outside The Tank" was a success in terms of how we did according to other communities however it would have been better if more businesses showed up.
- SCOTT INTRO Economic Development Coordinator Bob Bezpalko was wondering if the Economic Development Committee would support the documentary film "Unforgotten", Chairman Don Schultz requested more information for next meeting.
- EDC CONFERENCE Chairman Don Schultz gave a written report on the 2009 Economic Development Conference in Jasper on April 1st and 2nd that he attended. Don Schultz gave an overview of the conference and said that the conference was excellent. Don brought back some information on what other communities are doing to promote, it is suggested that once a month a business in Elk Point and area be highlighted in the local paper on what they are doing that is making their business thrive.
- EDC CONFERENCE REPORT Moved by Chairman Schultz to accept his report on the conference. Carried.
- MARKETING & COMMUNICATION Bob Bezpalko reported that the Kalyna Guides are out for 2009, he is working on a 6 panel brochure with Lynn it will focus on tourist attractions in and around Elk Point. Working with Golf Course on advertising card and promotion.
- ECONOMIC DEVELOPMENT COORDINATOR REPORT Economic Development Coordinator Bob Bezpalko reported that the Kalyna Guides are out. Working on a marked trail from ECO Centre to Mural, clean and design creek bed. Ray's landscaping will be presenting ideas for ECO Centre. Alberta Hub is picking up his expenses to go to Sherwood Park on May 12 to 14 REDC Conference. Attended 10th Annual General Meeting of Riverland Trail Society.

OPPORTUNITY IDENTIFICATION Rod Randall reported that the committee did not meet since the last meeting, however Rod will investigate the new ACE Program through HUB and will report at the next meeting.

COMMUNITY LIFESTYLE DEVELOPMENT Valerie Lazicki gave a presentation on the economic benefits of offering recreation facilities to the area. The EDC should work together on one project complete it and move on to the next, two choices would be water park and/or skateboard park. The water park is the preferred one as it deals with a younger family and they are eager to fund raise plus see instant results, where a skateboard park would deal with older kids and would not have as big of an impact.

WATER PARK Moved by Valerie Lazicki that the EDC support in principal the water park proposal.

Carried.

BRIDGE DEVELOPMENT Sue Campbell reported that the committee is still working on building the bridge and tier the trail down to the creek. Sue is getting estimates for the trail down to the creek.

RETENTION & EXPANSION Economic Development Coordinator Bob Bezpalko presented the plan on fund raising for the ECO Centre and asked that the EDC help the Chamber with the project.

FINANCIAL REPORT Town Manager Myron Goyan presented the Economic Development Committee with the year to date financial statement ending March 31, 2009.

FINANCIAL REPORT Moved by Jonny Nielson that the Economic Development Committee approve the financial report ending March 31, 2009.

Carried.

NEXT MEETING May 19, 2009.

ADJOURNMENT Moved by Rod Randall that the meeting adjourn at 7:20 p.m.

Carried.

Chairman

Recording Secretary

**MINUTES OF THE TOWN OF ELK POINT ECONOMIC
DEVELOPMENT ADVISORY BOARD MEETING HELD ON
TUESDAY, MARCH 17, 2009 AT THE EMPRESS.**

- CALL TO ORDER** Meeting was called to order by Chairman Don Schultz at 6:00 p.m.
- PRESENT** Chairman Don Schultz, Sandie Bishop, Lorne Young, Sue Campbell, Sandy Smith, Valerie Lazicki, Dwayne Yaremkevich, Tom Kurek, Jonny Nielson, Mayor Parrish Tung, Economic Development Coordinator Bob Bezpalko, and Town Manager Myron Goyan.
- APPROVAL OF AGENDA** Moved by Dwayne Yaremkevich that the agenda be approved as amended. Carried.
- APPROVAL OF MINUTES** Moved by Tom Kurek that the meeting minutes of February 17, 2009 be approved as presented. Carried.
- OPEN HOUSE** Myron Goyan reported that over 50 people attended the Open House on March 9, 2009 in the Allied Arts, the turnout was disappointing. The meal was great and had good comments on the displays and the Allied Arts Building. Don Schultz reported that someone would like to see the Town enforce the house addresses.
- DVD PREMIERE** Chairman Don Schulz reported that the Committee decided on Wine & Cheese, plus plates of cuts. Valerie Lazicki reported that wine and plates of food will be purchased locally and future purchases will be rotated among the businesses. Bob Bezpalko will MC the event. It was requested that all Board Member attend and help out in the serving.
- MARKETING & COMMUNICATION** Bob Bezpalko presented the Information Business Folder. The Airport Commission is doing a Business Plan and working on promotion of the Airport.
- OPPORTUNITY IDENTIFICATION** No report.
- COMMUNITY LIFESTYLE DEVELOPMENT** Valarie Lazicki reported that they are working on the Skate Board Park with a proposal being submitted from someone in St. Paul
- RETENTION & EXPANSION** No report.
- ECONOMIC DEVELOPMENT ALBERTA** Economic Development Coordinator Bob Bezpalko pasted around the picture of the Chamber Visitor Information "ECO" Centre. Bob Bezpalko would like to see the members of the committee help Sandy in raising the funds for the ECO Centre. Lakeland DMO sent an email on a small documentary film entitled Unforgotten that features Roy & Margorie Scott. The short film was premiered in Edmonton on January 29th. The producers would now like to arrange for a screening at a local venue.

- MARGORIE & ROY SCOTT SCREENING Moved by Dwayne Yaremkevich that the Economic Development Board support the Chamber of Commerce in screening of the documentary film Unforgotten that features Roy and Margorie Scott. Carried.
- HOUSE ADDRESS Chairman Don Schultz would like to have Council enforce the requirements for all buildings in town having their address displayed on the building and/or property.
- SMALL BUSINESS WEEK Jonny Nielson would like to see the EDC do something during Small Business Week.
- DANNY HOOPER & BRETT KISSEL FUND RAISER Sandy Smith gave an update on the April 23, 2009 Danny Hooper and Brett Kissel night at the Allied Arts building. Chamber is proposing to sell 320 tickets at \$45.00 per ticket. There are 40 tables and a handful of businesses have purchased tables for \$1,000.00. Sandy is also looking for donations for the auction to raise funds for the ECO Centre.
- BUSINESS SURVEY Chairman Don Schultz reported that Town Council has given permission to publish the results of the Business Survey. Board Member Lorne Young will put a report in the local paper.
- NEXT MEETING April 21, 2009.
- ADJOURNMENT Moved by Jonny Nielson that the meeting adjourn at 7:20 p.m. Carried.

Chairman

Recording Secretary

MINUTES OF THE TOWN OF ELK POINT ECONOMIC DEVELOPMENT ADVISORY BOARD MEETING HELD ON TUESDAY, FEBRUARY 17, 2009 IN THE TOWN COUNCIL CHAMBERS.

- CALL TO ORDER Meeting was called to order by Chairman Don Schultz at 6:00 p.m.
- PRESENT Chairman Don Schultz, Sandie Bishop, Lorne Young, Sue Campbell, Sandy Smith, Valerie Lazicki, Rod Randall, Dwayne Yaremkevich, Tom Kurek, Jonny Nielson, Economic Development Coordinator Bob Bezpalko, and Town Manager Myron Goyan.
- APPROVAL OF AGENDA Moved by Rod Randall that the agenda be approved as presented.
Carried.
- APPROVAL OF MINUTES Moved by Lorne Young that the meeting minutes of January 20, 2009 be approved as presented.
Carried.
- BUSINESS SURVEY Lorne Young reported that out of the 138 Business Surveys sent out, as of February 11, 2009, 16 surveys were returned 6 from identified businesses and 10 anonymous. The businesses felt that they were well served by basic town infrastructure. Need more maintenance in the industrial area, one business would like to hook up to water and sewer, better water pressure. More police patrols, burgled twice in 2008, street lights extended to the end of one property. One is looking at expanding his business. EDC and Chamber seem to be doing a good job. Need to attract people and businesses to town.
- SURVEY RESULTS Moved by Jonny Nielson that the Business Survey results be approved as presented and the results referred to Town Council.
Carried.
- PUBLICIZE SURVEY Moved by Rod Randall that the Economic Development Advisory Board request permission from Town Council to publicize the results of the Business Survey.
Carried.
- SIGN REGULATIONS The Board reviewed the Schedule "C" Schedule of Sign Regulations with the following comments. Should have a definition for "SITE" suggestion any registered parcel of land within the corporate boundary of the town. 1.6(5) should read "maximum area of any sign", 1.6(6) add the words spaced a minimum of blank meters (to be determined by Town Council), 1.6(7) be removed, 1.7(1) add "as determined by the Development Authority, 2.4(2) be removed, 2.4(3) removed, 2.4(4, 5, 6, 7, 8 & 9) be renumbered to read 2.4 (2, 3 4, 5, 6 & 7), 2.7 wall signs (2)(a)(ii) needs clarifying.
- MARKETING & COMMUNICATION No report.

OPPORTUNITY IDENTIFICATION ATTRACTION AND INVESTMENT Rod Randall reported that they are looking into the development and attraction of the Airport by possibly enhancing services at the Airport, repair services. Bob Bezpalko gave an overview of the Airport and members will be getting information from other airports. Native and Metis relationship development on hold until after their election. They are working on draft letters to the Chief and Council outlining their desire to meet with Frog Lake, Fishing Lake and Kehewin. Business License update – the Town is reviewing the Bylaw and Jonny Nielson will be giving updates on the review. Affordable housing -- Jonny gave an overview of a facility being constructed in Vermilion which he felt would be a good fit for the Town of Elk Point.

COMMUNITY LIFESTYLE DEVELOPMENT No report.

RETENTION & EXPANSION No report.

ECONOMIC DEVELOPMENT ALBERTA CONFERENCE The Economic Development Alberta 2009 Conference is on April 1 to 3 in Jasper, Alberta.

Moved by Jonny Nielson that the Economic Development Committee send a delegate to the Economic Development Alberta Conference and AGM on April 1st to 3rd in Jasper.

Carried.

ECONOMIC DEVELOPMENT COORDINATOR Economic Development Coordinator reported that Town Council has given the go ahead for the Industrial Park signs. Bob reported that he has talked to Community Futures, Paul Pelletier and he maybe able to get some money for the signs. The cost of signs are \$7,896.60 plus GST \$394.83 total \$8291.43.

DVD PREMIERE Moved by Rod Randall that the EDC host the DVD "Thinking Outside the Tank" premiere on March 24, 2009 from 7 to 9 p.m. at the Elk Point Arts & Leisure Centre. Don Schults, Valerie Lazicki and Rod Randall are on the organizing Committee.

Carried.

NEXT MEETING March 17, 2009.

ADJOURNMENT Moved by Jonny Nielson that the meeting adjourn at 8:00 p.m.

Carried.

Chairman

Recording Secretary

MINUTES OF THE TOWN OF ELK POINT ECONOMIC DEVELOPMENT ADVISORY BOARD MEETING HELD ON TUESDAY, JANUARY 20, 2009 IN THE TOWN COUNCIL CHAMBERS.

- CALL TO ORDER Meeting was called to order by Chairman Don Schultz at 6:00 p.m.
- PRESENT Chairman Don Schultz, Sandie Bishop, Lorne Young, Sue Campbell, Sandy Smith, Valerie Lazicki, Sharon Smith, Rod Randall, Dwayne Yaremkevich, Tom Kurek, Jonny Nielson, Romy Matthiessen from Graphica Signs Ltd, Economic Development Coordinator Bob Bezpalko, and Town Manager Myron Goyan.
- APPROVAL OF AGENDA Moved by Jonny Nielson that the agenda be approved as presented. Carried.
- APPROVAL OF MINUTES Moved by Jonny Nielson that the meeting minutes of November 18, 2008 be approved as presented. Carried.
- GRAPHICA SIGNS LTD. Romy Matthiessen from Graphica Signs Systems gave the committee a presentation on a new sign design which comes in various panel sizes that are interchangeable. The metal frames are anchored in the ground and panel can be stacked on top. The signs are ½ inch coroplast panels, which slide into the frame. Cost of bases are \$600.00 to \$665.00. Frames range from \$535.00 for a 24" by 96" to \$740.00 for a 96" X 144" single sided frame. Sign panels range from \$225.00 to \$995.00. The important part is the Town would own them and rent them out to the Businesses.
- ELK POINT OPEN HOURSE Town Manager Myron Goyan reported that the Elk Point Open House has been changed to February 23, 2009 at 5:00 p.m.
- Moved by Tom Kurek that the Committee request permission from Town Council to participate in the open house on February 23, 2009. Carried.
- HUB The HUB is looking from communities to host a DVD "Thinking Outside the Tank" premiere. The open house will have HUB Members, Regional Politicians, government personnel, regional businesses and Department of National Defense in attendance.
- THINKING OUTSIDE THE TANK Moved by Jonny Nielson that we volunteer to host a DVD Thinking Outside the Tank in Elk Point in March 2009.
- INDUSTRIAL SIGNS Moved by Jonny Nielson that the committee contribute 25% towards the industrial entrance signs. Defeated.
- Moved by Tom Kurek to amend the motion to read 20% contribution. Carried.

OPPORTUNITY IDENTIFICATION
ATTRACTION AND
INVESTMENT

No Report.

COMMUNITY LIFESTYLE
DEVELOPMENT

Sandi Bishop reported that their committee met twice. They discussed Communities in Bloom, derelict properties, skateboard park. Valerie Lazicki was to research various types and costs, and talked about paving trail in town only or out of town also. At their meeting in January they had two boys and their fathers came in and talked on designing a skateboard park, concerns included: visibility of park, vandalism effects on the neighborhood. Walking trail should be displayed on a map for the open hours.

RETENTION & EXPANSION
AIRPORT

Results of Survey will be done at end of January. Economic Development Coordinator Bob Bezpalko gave a detailed overview and proposal to market the Elk Point Airport. Bob Bezpalko listed some of the improvements needed to spruce up the terminal building, and surrounding area. Bob talked about setting up transportation from Airport to the Town. Target possible businesses to set up at the Airport. Provide other services (fuel) and better signs on Highway 41 and 646. Using the airstrip for other activities: Remote Control Airplane Club, Racing Drag Strip.

NEXT MEETING

February 17, 2009.

ADJOURNMENT

Moved by Rod Randall that the meeting adjourn at 8:15 p.m.

Carried.

Chairman

Recording Secretary

MINUTES OF THE TOWN OF ELK POINT ECONOMIC DEVELOPMENT ADVISORY BOARD MEETING HELD ON TUESDAY, NOVEMBER 18, 2008 IN THE TOWN COUNCIL CHAMBERS.

CALL TO ORDER	Meeting was called to order by Chairman Don Schultz at 6:00 p.m.
PRESENT	Chairman Don Schultz, Sandie Bishop, Lorne Young, Dwayne Yaremkevich, Sue Campbell, Tom Kurek, Sandy Smith, Rod Randall, Jonny Nielson, Sharon Smith, Valerie Lazicki, Economic Development Coordinator Bob Bezpalko, and Town Manager Myron Goyan.
APPROVAL OF AGENDA	Moved by Rod Randall that the agenda be approved as presented. Carried.
APPROVAL OF MINUTES	Moved by Rod Randall that the meeting minutes of September 16, 2008 be approved as presented. Carried.
CHAIRPERSON	Moved by Rod Randall that Don Schultz remain as Chairperson for 2009 term. Carried.
VICE CHAIRPERSON	Moved by Tom Kurek that Rod Randall remain as Vice Chairperson for 2009 term. Carried.
SECRETARY	Moved by Lorne Young that Myron Goyan remain as secretary for 2009 term. Carried.
2009 BUDGET	The 2009 proposed budget presented by Secretary Myron Goyan was reviewed by the committee. Moved by Sharon Smith that the 2009 proposed budget be submitted to Town Council for approval. Carried.
MARKETING AND COMMUNICATION	Economic Development Coordinator Bob Bezpalko reported that Elk Point is a member of the DMO, who promotes tourism in the area. The Iron Horse Trail had an ad in the Edmonton Journal and Elk Point participated, 81,000 copies were distributed. The Town Website is about 85% complete, please visit and give your opinion. Bob Bezpalko showed the proposed business and industrial park signs to be put up. Researching to advertise in Oil and Gas Supplement. The advertising for the Snowmobile Show is done, working on full page ads for Alberta's Lakeland and Kalyna Country publications. Working to have Alberta Government put up highway direction/distance signage for Elk Point. The Town is looking at participating in Community in Bloom and World's Largest Icon.

MINUTES OF THE TOWN OF ELK POINT ECONOMIC DEVELOPMENT ADVISORY BOARD MEETING HELD ON TUESDAY, NOVEMBER 18, 2008 IN THE TOWN COUNCIL CHAMBERS.

CALL TO ORDER	Meeting was called to order by Chairman Don Schultz at 6:00 p.m.
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OPPORTUNITY IDENTIFICATION ATTRACTION AND INVESTMENT Rod Randall reported that he has been away most of last month and therefore the committee was not able to meet, need an update on Worker's Compensation and liability coverage issue.

COMMUNITY LIFESTYLE DEVELOPMENT Sandi Bishop reported that skateboard park was a good idea to support, but needs to be spearheaded by the community (skateboarders, parents, service clubs). Community Information Directory was reviewed on what services and organizations were in town. Met with Valarie Lazicki on promoting youth involvement in the community. Discussed proposed walking trail. Myron Goyan has applied for trail development funding.

BUSINESS RETENTION & EXPANSION Lorne Young presented a business survey which was reviewed and suggestions were made to removed question (4) and change some wording. Lorne Young will redo the draft and email everyone before sending it out. The method of sending the survey out was decided on email and the rest by mail, county to supply Town Administration with a list of business in the county.

TOWN SIGNAGE BYLAW Tabled.

ECONOMIC DEVELOPMENT COORDINATOR REPORT Economic Development Coordinator Bob Bezpalko gave most of his report in the Marketing and Communications. Gave praise to the Town for participating in the Communities in Bloom and World Largest Icon.

NEXT MEETING January 20, 2008.

ADJOURNMENT Moved by Rod Randall that the meeting adjourn at 7:25 p.m.

Carried.

Chairman

Recording Secretary

MINUTES OF THE TOWN OF ELK POINT ECONOMIC DEVELOPMENT ADVISORY BOARD MEETING HELD ON TUESDAY, SEPTEMBER 16, 2008 IN THE TOWN COUNCIL CHAMBERS.

- CALL TO ORDER Meeting was called to order by Chairman Don Schultz at 5:30 p.m.
- PRESENT Chairman Don Schultz, Sandie Bishop, Lorne Young, Dwayne Yaremkevich, Sue Campbell, Tom Kurek Jonny Nielsen, Sandy Smith, Economic Development Coordinator Bob Bezpalko, and Town Manager Myron Goyan.
- APPROVAL OF AGENDA Moved by Dwayne Yaremkevich that the agenda be approved as presented. Carried.
- APPROVAL OF MINUTES Moved by Lorne Young that the meeting minutes of August 17, 2008 be approved as presented. Carried.
- MARKETING AND COMMUNICATION Sharon Smith reported that the Marketing and Communication Committee met and commented that the community was slow in making it an attractive family community, the town lacks character, we need nicer street lights, needs more beautification, need more after school activities, need to make the highway more appealing so people want to turn into town, walking along highway is dangerous, high speed signs, use photo radar.
- Suggestions: have Street Barbeque for families and ice cream stands, Multi Culture events outdoors with music, games and food. Conduct fire safety drills with children, have a firefighters recognition day, have the Air Force/Army come and do a display. Out/indoor market place for various goods (mini market). Attract families, it should in turn attract new business. Safe walking trails. Community in Bloom (Garden Club). Create a bike lane on roads in town. Get a wood chipper at landfill to chip up wood rather than burn.
- OPPORTUNITY IDENTIFICATION AND INVESTMENT Chairman Don Schultz presented the Opportunity Identification Attraction & Investment proposed motions for Town Council on the issue of persons and companies working in town and may not have Workers Compensation and/or liability insurance. Making the town and citizens who hire these contractors liable.
- WORKERS COMPENSATION & LIABILITY INSURNACE Moved by Jonny Nielsen that the Economic Development Committee recommend to Town Council to consider putting into effect a policy requiring all persons and companies operating in town to have proof of up to date Worker's Compensation coverage and liability insurance coverage. Carried.

CITIZEN NOTIFICATION Moved by Jonny Nielsen that the Economic Development Committee recommend to Town Council to consider informing the citizens of Elk Point through the media, mail out, or Economic Development Committee of the possible risk involved with hiring a person and/or company who are not covered by Worker's Compensation and or liability insurance.

Carried.

COMMUNITY LIFESTYLE DEVELOPMENT Sandi Bishop presented the Community Lifestyle Development Committee report which was to work with Sue Campbell and the Town Council to develop a walking trail. Work with Valarie Lazicki, Recreation Coordinator in setting up youth activities, and work with existing organizations to promote each other, encouraging memberships and community involvement. Create some focus to encourage youth to participate in organizations such as choir, drama group, historical society, snowmobile club, service clubs, etc.

BUSINESS RETENTION & EXPANSION Lorne Young presented the Business and Retention Expansion report that one of the roles of the Economic Development Committee is to be an advocate for existing businesses that they meet the needs of our residents and meet their needs to operate a visible business. Mr. Young is proposing to send out a short survey which he presented to the committee. Economic Development Coordinator Bob Bezpalko will present the survey to the Chamber of Commerce.

ECONOMIC DEVELOPMENT COORDINATOR REPORT Economic Development Coordinator Bob Bezpalko reported on the DMO Alberta's Lakeland meeting and their promotional brochure. Gave an update on the website which is still being edited. Getting a quote for Elk Point Business and Industrial Park signs. The Airport Commission is doing a business plan and research ideas to create traffic. Doing advertisement proposals for Alberta's Lakeland, Kalyna Country and local paper supplements. Information Night was a huge success.

NEXT MEETING October 21, 2008 at 6:00 p.m.

ADJOURNMENT Moved by Jonny Nielsen that the meeting adjourn at 6:45 p.m.

Carried.

Chairman

Recording Secretary

MINUTES OF THE TOWN OF ELK POINT ECONOMIC
DEVELOPMENT ADVISORY BOARD MEETING HELD ON
TUESDAY, AUGUST 19, 2008 IN THE TOWN COUNCIL
CHAMBERS

CALL TO ORDER Meeting was called to order by Chairman Don Schultz at 6:00 p.m.

PRESENT Chairman Don Schultz, Sandie Bishop, Lorne Young, Sandy Smith, Dwayne Yaremkevich, Ton Kurek, Rod Randall, Economic Development Coordinator Bob Bezpalko, Jonny Nielsen and Myron Goyan.

APPROVAL OF AGENDA Moved by Tom Kurek that the agenda be approved as amended. Carried.

APPROVAL OF MINUTES Moved by Rod Randall that the meeting minutes of June 17, 2008 be approved as presented. Carried.

MARKETING & COMMUNICATION No Report

OPPORTUNITY IDENTIFICATION ATTRACTION & INVESTMENT Rod Randall reported that the Opportunity Identification Attraction and Investment Committee met on August 12, 2008 and recommend that the committee open dialogue with the Band and Settlement Councils to discuss issues they may have with doing business in Elk Point. They sited Seniors Housing and affordable housing. It was noted that the Co-op has budgeted \$4,000,000.00 for the construction of a new facility in 2009/2010. Environmental initiatives were recycling programs and a garbage burning facility. Our airport needs to be promoted to companies like Syncrude and CNRL. Have contractors produce Workman's Compensation Board clearance and business licenses for out of town contractors. It was concluded by the community drafting up recommendations for next meeting.

COMMUNITY LIFESTYLE DEVELOPMENT No Report.

RETENTION & EXPANSION No Report.

ECONOMIC DEVELOPMENT COORDINATOR REPORT Economic Development Coordinator Bob Bezpalko reported the need for affordable housing, researching possibilities and rental accommodations. Airport promotion and development are on going with the Airport Commission. Need ideas to increase work force, target population to the east of Elk Point. Need to cross promote within Elk Point by increasing awareness between business on products and services. Alberta Hub is promoting the region's opportunity, restaurants opening earlier for breakfast, working with motels/restaurants and meeting facilities to increase traffic. Suzanne Pervost (French EDO) is visiting Elk Point on Friday between 2 and 3 p.m. at Town Office. An individual from France

in National/International Marketing will be with Suzanne. Oil and gas development working with oil companies for positive benefit. Continuing to create a business opportunity package. Compiled a traffic count information. The Elk Point's River Park opening on Saturday, August 23 starting at 11:00 a.m.

EDC REPORT Moved by Don Schultz that the Economic Development Coordinator Report be approved as presented. Carried.

ECONOMIC Moved by Sandy Smith that the Committee recommend Sue Campbell to
DEVELOPMENT fill the vacancy created by Paulette Levasseur's resignation. Carried.
COMMITTEE
MEMBER

NEXT MEETING September 16, 2008 - 5:30 p.m.

ADJOURNMENT Moved by Rod Randall that the meeting adjourn at 7:15 p.m. Carried.

Chairman

Recording Secretary

MINUTES OF THE TOWN OF ELK POINT ECONOMIC
DEVELOPMENT ADVISORY BOARD MEETING HELD ON
TUESDAY, JUNE 17, 2008 IN THE TOWN COUNCIL CHAMBERS

- CALL TO ORDER Meeting was called to order by Chairman Don Schultz at 6:00 p.m.
- PRESENT Chairman Don Schultz, Sandie Bishop, Lorne Young, Sandy Smith, Rod Randall, Economic Development Coordinator Bob Bezpalko, County of St. Paul Councillor Tom Kurek, and Myron Goyan.
- APPROVAL OF AGENDA Moved by Lorne Young that the agenda be approved as amended. Carried.
- APPROVAL OF MINUTES Moved by Rod Randall that the meeting minutes of May 14, 2008 be approved as presented. Carried.
- APPOINTMENT RECORDING SECRETARY Moved by Sandy Smith that Myron Goyan be appointed as secretary for the board till the November organizational meeting. Carried.
- 2008 BUDGET Moved by Sandie Bishop that the 2008 Budget be approved as presented. Carried.
- SWAT STUDY The four sub-committees derived from the SWAT Study were
1 Marketing & Communication
2 Opportunity Identification Attraction & Investment
3 Community Lifestyle Development
4 Retention & Expansion
The board members appointed to the sub-committees are:
1. Marketing & Communication
- Sandy Smith
- Tom Kurek
- Sharon Smith
2. Opportunity Identification Attraction & Investment
- Rod Randall
- Don Schultz
- Jonny Nielsen
3. Community Lifestyle Development
- Sandie Bishop
- Leanne Gilbert
- Dwayne Yaremkevich
4. Retention & Expansion
- Cliff Quist
- Lorne Young
- Brent Becker
- DAYCARE Melanie Poulin addressed the board with her proposal to open a daycare in Elk Point. Ms. Poulin gave a complete overview of her proposal and would like a letter of support from the board.

DAYCARE Moved by Sandy Smith that the Economic Development Advisory Board submit a letter in support of a daycare centre concept for the Elk Point and area.

MEDIA TOUR Economic Development Coordinator Bob Bezpalko informed the board that a media tour is coming to Elk Point on June 27, 2008 at 2:30 p.m. The Chamber and Town Administrator will be providing refreshments at the Iron Horse Trail Staging Area. There are plans to take them down to the Riverview Campsite deck.

NEXT MEETING August 19, 2008 - 6:00 p.m.

ADJOURNMENT Moved by Tom Kurek that the meeting adjourn at 7:20 p.m.

Carried.

Chairman

Recording Secretary

MINUTES OF THE TOWN OF ELK POINT ECONOMIC
DEVELOPMENT ADVISORY BOARD MEETING HELD ON
WEDNESDAY, MAY 14, 2008 IN THE TOWN COUNCIL
CHAMBERS

- CALL TO ORDER Meeting was called to order by Chairman Don Schultz at 6:10 p.m.
- PRESENT Chairman Don Schultz, Sandie Bishop, Lorne Young, Cliff Quist, Economic Development Coordinator Bob Bezpalko, County of St. Paul Councillor Tom Kurek, Town of Elk Point Councillor Dwayne Yaremkevich, Rod Randall, Sandy Smith, and Myron Goyan.
- WELCOME Mayor Tung welcomed the Economic Development Advisory Board.
- INTRODUCTION Everyone gave a brief autobiography of themselves.
- ECONOMIC DEVELOPMENT BOARD Economic Development Coordinator Bob Bezpalko gave an overview of what the previous board have done prior to dissolving they established the terms of reference and the organizational structure. Bob Bezpalko also gave a report on the SWOT process facilitated by Walter Desilva. The SWOT Analysis was grouped into four areas (1) Marketing and Communication, (2) Opportunity Identification Attraction and Investment, (3) Community Lifestyle Development, and (4) Retention and Expansion. Bob Bezpalko also went into the signage for the community, the work that has gone into the website which will be hopefully completed in three to four weeks.
- BUDGET Was tabled to next meeting.
- VICE CHAIRMAN Moved by Dwayne Yaremkevich that the Committee recommended to Council to appoint Rod Randall as Vice Chairman.
Carried.
- MEETING DATES Meetings will be held on third Tuesday of every month with possible exception to July and August. Next meeting is June 17, 2008 at 6:00 p.m. in the Town Council Chambers. All agendas and minutes will be e-mailed.
- ADJOURNMENT Moved by Tom Kurek that the meeting adjourn at 7:00 p.m.
Carried.

Chairman

Recording Secretary