

**TOWN OF OXBOW  
MINUTES OF THE REGULAR MEETING OF COUNCIL  
JANUARY 25, 2016**

1. **Present:** Mayor D. Ching; Councillors D. Dunnigan, E. Thompson, R. Ching, R. Woodward, M. Barnes, Chief Administrative Officer, D. Bailey
2. **Absent:** Councillor C. Rutledge
3. **Attending:** none
4. **Call to Order:** A quorum being present the meeting was called to order at 7:00 pm.

5. **Agenda**

030-16

Goodward/Dunnigan

Be it resolved by the Council of the Town of Oxbow that the agenda be accepted as presented and as added to.

Carried

6. **Minutes:**

031-16

Thompson/Ching

Be it resolved by the Council of the Town of Oxbow that the minutes of the Regular Meeting of Council, January 11, 2016 be approved.

Carried

7. **Correspondence**

- a) Fire Department Financial Statement for period ending Dec. 31, 2015. (filed)
- b) Water Security Agency: Notification of Reducing Flow from Rafferty Dam

8. **Delegations:** Tami Scott, Community Development Officer

Ms. Scott reviewed the proposed housing feasibility contract with Wilhelm Construction with members of Council. In addition, she explained the grant application she is preparing for Cultural Heritage program which would include the Towns of Oxbow, Alameda and Moose Creek Regional Park.

Ms. Scott also reported on the planning session for a restructured Recreation Board held on January 21. A second session will be held on January 26, 2016. Both sessions are facilitated by the Saskatchewan Parks and Recreation Association.

Ms. Scott left the meeting at 7:25pm.

## 9. Old Business

### 10. Financial Statement and Accounts

a) Payment of Accounts

032-16

Dunnigan/Barnes

Be it resolved by the Council of the Town of Oxbow that Council approve the payment of accounts totaling \$57,888.55.

Carried

b) Financial Statement

033-16

Thompson/Ching

Be it resolved by the Council of the Town of Oxbow that Council accept the financial statements for the period ending December 31, 2015.

Carried

### 11. New Business

a) Wilhelm Construction – Memorial Hall

034-16

Dunnigan/Barnes

Be it resolved by the Council of the Town of Oxbow that Council agree to enter into a contract with Wilhelm Construction of up to \$30,000 for the following services:

- Pre-construction fees \$10,000
- Feasibility Study \$10,000
- Class C Construction Cost Estimate \$10,000
- Tendering Engineer Structural Report on the Memorial Hall for an estimated \$5,000 (over and above the contract with Wilhelm Construction).

035-16

Thompson/Ching

Be it resolved by the Council of the Town of Oxbow that Council agree to a meeting with James Leier, after the completion of the Engineer Structural Report on the Memorial Hall, to review housing development plans and options; and further, that Council agree to pay Mr. Leier up to \$1,250 plus expenses for his services.

b) Cultural Heritage Project

036-16

Barnes/Dunnigan

Be it resolved by the Council of the Town of Oxbow that the “Cultural, Historical and Recreational Planning and Promotion” project, in conjunction with the Town of Alameda and Moose Creek Regional Park be approved and that financial support of \$1,750 be granted.

Carried

c) Transfer Station (Landfill)

037-16

Barnes/Thompson

Be it resolved by the Council of the Town of Oxbow that Council adopt the OXBOW TRANSFER STATION POLICIES AND PROCEDURES.

Carried

d) Bylaw No. 1077 “Repeal Bylaws

038-16

Goodward/Barnes

Be it resolved by the Council of the Town of Oxbow that Council give first reading to Bylaw 1077 “Repeal Bylaws”.

Carried

039-16

Dunnigan/Thompson

Be it resolved by the Council of the Town of Oxbow that Council give second reading to Bylaw 1077 “Repeal Bylaws”.

Carried

040-16

Be it resolved by the Council of the Town of Oxbow that Council proceed to third reading of Bylaw 1077 “Repeal Bylaws” at this time.

Carried

041-16

Be it resolved by the Council of the Town of Oxbow that Council give third reading to Bylaw 1077 “Repeal Bylaws”.

Carried Unanimously

e) Development Appeals

041-16

Dunnigan/Thompson

Be it resolved by the Council of the Town of Oxbow that Council authorize the Chief Administrative Officer to retain the services of Krismer and Associates for the purposes of hearing Assessment Appeals.

- f) Sidewalk: Bow to Main  
042-16  
Goodward/Thompson  
Be it resolved by the Council of the Town of Oxbow that Council table any further discussion on the rebuilding of the sidewalk from Bow St. to Main St. on the north side of Prospect Ave. until further assessment of concrete alternatives has been completed.

Carried

- g) General Government Committee: Interview Report  
043-16  
Goodward/Dunnigan  
Be it resolved by the Council of the Town of Oxbow that Council approve the hiring of Mr. Greg Rutledge, at an hourly rate of \$22.10, as part of the town's Public Works Department.

Carried

## 12. Reports

- a) Council Reports
- Councilor Thompson reported that the Library Board met on Jan. 12 and will holding a budget meeting on Jan. 28. It is likely that the Board will recommend opening the library 25 hours per week up from 20.
  - Councilor Goodward raised concerns about sloppiness of snow cleaning.
  - Mayor Ching reviewed travel and accommodation arrangements for the upcoming SUMA Convention.
- b) Administration (attached)
- Arrangements have been made for a retirement dinner for David Carson at 7pm, February 6 at the Legion Hall. A watch has been purchased.

044 -15  
Thompson/Goodward  
Be it resolved by the Council of the Town of Oxbow that all reports be accepted as presented.

Carried

## 13. Adjourn

045-15  
Dunnigan/Thompson  
Be it resolved by the Council of the Town of Oxbow that this meeting now adjourn.

Carried

Meeting adjourned at 8:20pm.

**MAYOR**

**CHIEF ADMINISTRATIVE OFFICER**