

**SUMMER VILLAGE OF SILVER BEACH**  
**REGULAR COUNCIL MEETING MINUTES**  
**February 2, 2016 – 2:00 P.M.**  
**10208-111 St., Edmonton, AB.**

Call to  
Order: The regular meeting of Council was called to order at 2:01 P.M.

Present: Mayor: Allan Watt  
Councillor: Brad Clough  
Councillor: Barb Martinson  
CAO: Harold Wynne

Mayor Watt welcomed Silver Beach residents Rob Cameron and Shirley Tkachuk to the meeting.

**AGENDA**

The following items were added to the agenda: Bylaw for Council procedures; letter from Municipal Affairs Minister re: capital grant approval; disposal of PLPS patrol truck.

2016-001 Moved by Councillor Watt to adopt the agenda as amended.  
*Carried.*

**MINUTES**

2016-002 Moved by Councillor Clough to adopt the minutes of the Organizational Meeting of November 17, 2015.  
*Carried*

2016-003 Councillor Martinson moved to adopt the minutes of the Regular Council Meeting of November 17, 2015.  
*Carried.*

**REPORTS/RESOLUTIONS/BYLAWS**

**1. Administration Reports**

CAO Wynne spoke to his written report that included the following items:

- Zack Riley
- Administration
- 2015 Tax Assessment
- Parkland Geo Survey
- Winter Works
- Silver Beach Road Tree Removal and Pruning

- Encroachments
- Residential Address Signs
- Monthly Online News Bulletin
- Pigeon Lake Watershed Management Planning Committee
- Development

## **2. Pigeon Lake Protective Services Report**

The PLPS report for the month of December was presented for information.

## **3. Cosmetic Fertilizer Bylaw**

The CAO presented the first draft of the Cosmetic Lawn Fertilizer Bylaw for Council's consideration. Council discussed this Bylaw and tabled it for further review.

## **4. ATCO Franchise Agreement**

Council discussed renewal of the 10-year ATCO Franchise Agreement that expired on December 31, 2015. The proposed renewal Agreement is for a subsequent 10-year term, from January 1, 2016 to December 31, 2026.

The CAO presented draft Bylaw #2016-01 – ATCO Franchise Agreement which is required prior to effecting the Agreement.

2016-004 Councillor Martinson moved first reading of Bylaw #2015-01-ATCO Franchise Agreement.  
*Carried.*

2016-005 Councillor Clough moved second reading of Bylaw #2015-01-ATCO Franchise Agreement.  
*Carried.*

## **5. Bylaw for Council Procedures**

The CAO reported that Silver Beach does not have a bylaw that regulates the proceedings of Council meetings.

Council directed the CAO to draft a bylaw or policy for the regulation of Council meeting procedures for Council consideration.

## **CORRESPONDENCE AND INFORMATION ITEMS**

The following items were presented for information:

1. AMA Minister re: 2015 MSI Operating Plan Approval
2. AUMA Report from Director Pellatt
3. Silver Beach Website Analytics

4. Juchli-Guest re: tree removal
5. Mansons re: tree removal
6. Bob and Judy Cochrane re: tree removal
7. Municipal Affairs ADM re: CAP 652-Silver Beach Road Rebuild approval

Mayor Watt stated that he will send a written reply to the residents who have forwarded letters expressing concern about the tree removal program.

## **DISCUSSION ITEMS**

### **1. Fortis Agreement**

Council discussed the draft franchise agreement with FortisAlberta for electricity distribution in the summer village. The CAO reviewed the agreement and reported that it is very similar to the franchise agreement Silver Beach has with ATCO for gas distribution.

Council directed the CAO to determine from FortisAlberta what the extra monthly cost would be to Silver Beach residents should Council enter into this franchise agreement.

This item was tabled for further discussion at the next Council meeting.

### **2. Green Area Plan**

The CAO distributed a map of Silver Beach that shows all the public property in the summer village, including parks, reserves, and roadways. He recommended that Council develop a Green Area Plan for Silver Beach that identifies the green areas within the summer village and the type of vegetation management that should be done on each. The CAO also recommended that a process be developed to solicit input from Silver Beach residents in development of the Green Area Plan

Mayor Watt stated that tree planting should be undertaken as part of the Green Area Plan, notably where trees have been recently removed.

2016-006

Mayor Watt moved that a Green Area Plan for Silver Beach be developed to guide vegetation management, tree/shrub planting, and other related environmental initiatives on public lands zoned as park, reserve, and roadways.  
*Carried.*

Council directed the CAO to develop a strategy for proceeding with the Green Area Plan.

### **3. Encroachment Agreements**

The CAO reported that he has developed draft encroachment agreements with two residents for discussion in closed session.

#### **4. Disposal of PLPS Patrol Truck**

The CAO reported that he has been contacted by CAO Sylvia Roy to enquire about the acquisition of the Pigeon Lake Protective Services 2007 Dodge patrol truck for use by one of the Pigeon Lake summer villages.

Council directed the CAO to pursue the disposal of the PLPS patrol truck with CAO Roy.

#### **COUNCIL COMMITTEE REPORTS**

Councillor Martinson reported on her attendance at the following meetings: November 18, 2015 Alliance of Pigeon Lake Municipalities (APLM); January 20, 2016 APLM; January 21, 2016 Regional Emergency Management Agency (REMA) Advisory Committee; January 30, 2016 Fire Protection Planning. Highlights from these meetings included:

##### **APLM**

- APLM is supporting a grant application to procure an algae harvester for Pigeon Lake.
- The APLM/University of Alberta project to research trophic cascading as a means to mitigate blue-green algae blooms will proceed this summer.
- APLM Chairman Waterhouse and Vice-Chair Bell met with MLA Mark Smith to discuss initiatives to promote lake health and the need for all groups around the lake to work together.
- The APLM passed a resolution to invite the County of Wetaskiwin to, once again, become a member of the APLM.
- The Pigeon Lake Watershed Association will implement a program this summer to mitigate runoff from the watershed.

##### **REMA**

- The Advisory Committee adopted the Hazard and Risk Vulnerability Assessment for 2016 and this shows the first and second highest hazards/risks around Pigeon Lake are for (a) fire (urban/structural) and (b) wildfire.
- The 2016 REMA budget was approved.
- Issues of REMA entering into contracts, insurance coverage, and mutual aid agreements are being researched by the Emergency Management Director.

##### **Fire Protection Planning**

- Representatives from CPP Environmental conducted a workshop in MaMeO Beach wherein they presented the Fire Protection Plan Workbook and Accreditation plan that was developed as part of the Forest Resource Improvement Association of

Alberta (FRIAA)-funded project under the aegis of the Association of Summer Villages of Alberta.

- The purpose of this workshop was to assist summer villages in developing their own Fire Protection Plan.

Councillor Clough reported on his attendance at the Northeast Pigeon Lake Regional Services Commission board meeting. Highlights included the following:

- There will be no rate increase in 2016 to municipalities or residents for wastewater services.
- The commissioning of the South Pigeon Lake regional wastewater line is imminent as startup problems are being resolved.

### **FINANCIAL REPORTS**

#### **1. Financial Report**

The following financial report package was presented to Council for information: (1) 2015 budget variance report as of December 31, 2015; (2) January 31, 2016 cash position statement; and (3) monthly bank statements and reconciliations in Dropbox.

The first draft of the 2016 operating and capital budgets was presented for information.

2016-007 Mayor Watt moved the 2016 draft budget be adopted as the interim budget for 2016.  
*Carried.*

Mayor Watt thanked Silver Beach residents Rob Cameron and Shirley Tkachuk for attending the meeting.

### **CLOSED SESSION**

2016-008 Mayor Watt moved the meeting go into closed session.  
*Carried.*

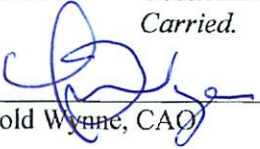
2016-009 Councillor Clough moved the meeting come out of closed session.  
*Carried.*

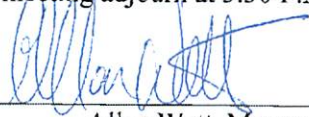
2016-010 Councillor Clough moved that article 2.2.5(b) of the Application and Encroachment Fee schedule referenced in the Silver Beach Encroachment Policy adopted by Council by resolution #2013-069 be amended to read “as an annual fee in perpetuity, equal to the ATB prime rate plus 1% of the fee calculated in 2.2.4.  
*Carried.*

Council directed the CAO to forward the two Encroachment Agreements to legal counsel for comment and then to circulate these comments and any revisions to Council prior to sending the agreements to the residents for signature.

**ADJOURNMENT**

2016-011 Councillor Martinson moved the meeting adjourn at 3:30 P.M.  
*Carried.*

  
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Harold Wynne, CAO

  
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Allan Watt, Mayor

\_\_\_\_ February 16, 2016 \_\_\_\_\_  
Date Adopted