

SUMMER VILLAGE OF SILVER BEACH
REGULAR COUNCIL MEETING MINUTES
February 16, 2016 – 2:00 P.M.
10208-111 St., Edmonton, AB.

Call to
Order: The regular meeting of Council was called to order at 2:00 P.M.

Present: Mayor: Allan Watt
Councillor: Brad Clough
Councillor: Barb Martinson
CAO: Harold Wynne

Mayor Watt welcomed Silver Beach resident Peggy Juchli to the meeting.

AGENDA

The following item was added to the agenda: Fire Protection Plan

2016-012 Moved by Councillor Martinson to adopt the agenda as amended.
Carried.

MINUTES

2016-013 Moved by Councillor Clough to adopt the minutes of the Regular Council Meeting of February 2, 2016.
Carried

BUSINESS ARISING FROM PREVIOUS MEETING

1. FortisAlberta Franchise Agreement

The CAO reported that he has yet to receive the FortisAlberta rate calculator needed to determine the cost of the proposed Franchise Agreement to Silver Beach ratepayers. Further discussion of the FortisAlberta Franchise Agreement was tabled to the next Council meeting.

2. Encroachment Agreements

Council reviewed the final draft of the encroachment agreements. Council directed the CAO to forward these to Reynolds Mirth for a final legal opinion before signing.

3. Cosmetic Fertilizer Bylaw

Council discussed the latest draft of the Cosmetic Fertilizer Bylaw. Further discussion of this draft bylaw was tabled to the next Council meeting.

4. Mayor's Letter to Residents

Mayor Watt reported that he responded to residents who expressed concern about tree removals in Silver Beach.

REPORTS/RESOLUTIONS/BYLAWS

1. Administration Reports

CAO Wynne spoke to his written report that included the following items:

- Administration
- Parkland Geo engineering update-Silver Beach road
- Bylaw development
- Silver Beach e-newsletter
- Encroachments
- Franchise Agreements
- Residential Address Signs
- Developments

2. Pigeon Lake Protective Services Report

The PLPS report for the month of January was presented for information.

3. Council Meeting Procedures Bylaw

Council discussed the final draft of Bylaw 2016-02 - Council Procedure Bylaw and suggested one amendment; namely, information be forwarded to Council two (2) "business" days prior to each regular meeting.

- 2016-014 Mayor Watt moved first reading of Bylaw #2016-02-Council Procedure Bylaw.
Carried.
- 2016-015 Councillor Martinson moved second reading of Bylaw #2016-02-Council Procedure Bylaw.
Carried.
- 2016-016 Councillor Clough moved that Council proceed to third reading of Bylaw #2016-02-Council Procedure Bylaw.
Carried unanimously.
- 2016-017 Councillor Clough moved third reading of Bylaw #2016-02-Council Procedure Bylaw.
Carried.

DISCUSSION ITEMS

1. Silver Beach Road Construction

Graeme Law of Parkland Geo-Environmental Ltd. provided Council with an update on progress towards developing the construction plan and cost estimates for Silver Beach Road repairs. The final plan and cost estimates will be presented by Parkland Geo engineers at the next Council meeting.

2. Green Area Plan

The CAO reported that, in the Silver Beach News February issue, he announced the development of the Silver Beach Green Area Plan (GAP) and encouraged residents to begin sharing their ideas for what should be considered in the Plan.

Council stressed the importance of involving Silver Beach residents in the planning process for the GAP and the CAO was directed to devise opportunities for residents to share their ideas.

3. Silver Beach Newsletter

The CAO presented the first issue (February) of the Silver Beach News, an electronic newsletter that will be published monthly and emailed to every Silver Beach resident. The Silver Beach News monthly e-newsletter will also be posted on the Silver Beach website.

4. Fire Protection Plan

The CAO presented copies of the “Fire Protection Plan-Accreditation” and “Fire Protection Plan-Workbook” manuals that were prepared by CPP Environmental to assist summer villages in developing a fire protection plan. He noted these documents were the product of an initiative of the Association of Summer Villages of Alberta (ASVA) to assist summer villages in developing a local fire protection plan for their communities. The CAO reminded Council of the Silver Beach Wildfire Mitigation Strategy report that was completed in July 2015 by CPP Environmental. The Wildfire Mitigation Strategy plan and Fire Protection Plan manuals are separate, but related, initiatives that may both be used by Council in the development of a fire protection plan for Silver Beach.

Council tabled further discussion of a fire protection plan for Silver Beach to the next regular meeting.

COUNCIL COMMITTEE REPORTS

There were no Council committee reports.

FINANCIAL REPORTS

1. Financial Report

The following financial report package was presented to Council for information: (1) January 31, 2016 cash position statement; and (2) monthly bank statements and reconciliations in Dropbox.

2. 2016 Draft Budget

Council discussed the February 16, 2016v5 draft of the 2016 operating and capital budgets. The final draft of the budget will be presented at the next regular Council meeting.

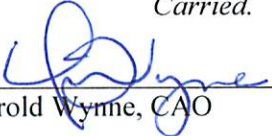
CLOSED SESSION

2016-018 Mayor Watt moved the meeting go into closed session.
Carried.

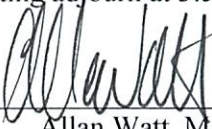
2016-019 Councillor Clough moved the meeting come out of closed session.
Carried.

ADJOURNMENT

2016-020 Councillor Martinson moved the meeting adjourn at 3:55 P.M.
Carried.



Harold Wynne, CAO



Allan Watt, Mayor

_____ March 15, 2016 _____
Date Adopted