

**MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL COUNCIL FOR THE TOWN OF ELK POINT HELD ON MONDAY, MARCH 14, 2016 IN THE ELK POINT COUNCIL CHAMBERS.**

CALL TO ORDER	Mayor Tung called the meeting to order at 7:00 PM.
PRESENT	Mayor Tung, Deputy Mayor McQuinn, Councillors Young, Yaremkevich and Capjack, Chief Administrative Officer Ken Gwozdz, Recording Secretary Brooke Yaremchuk and Press.  Absent with Notice – Dwayne Yaremkevich
DELEGATION – CHRISTINE FENTON 97.7 SPUR	Christine Fenton presented a proposal to Town of Elk Point Council to advertise local events in the Spur.  Mayor Tung thanked Ms. Fenton for her presentation.
APPROVAL OF AGENDA 16-80	Moved by Councillor Young that the Agenda be approved as amended: 6 Q – Pathfinder Request for Donation 6 R – 2016 Minister’s Seniors Service Awards 14 A (i) Legal – Contract-Inspection Group  Carried.
APPROVAL OF MINUTES 16-81	Moved by Councillor Capjack that the February 22, 2016 Council minutes be approved as presented.  Carried.
AMENDMENT BYLAW NO. 748/16 – PARKING 16-82	Moved by Councillor Young that Amendment Bylaw 748/16 Section 3.1.2 “Seasonal Parking” be amended to read “72 Hours (3 Days) instead of “144 Hours (6 Days)”.  Carried.
AMENDMENT BYLAW NO. 748/16 FIRST READING 16-83	Moved by Councillor McQuinn that Bylaw 748/16 be given FIRST reading this 14 <sup>th</sup> day of March, 2016.  Carried.
SOCIAL MEDIA POLICY NO. 2-4-16 16-84	Moved by Councillor Capjack that Social Media Policy No. 2-4-16 be approved as presented.  Carried.

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- PUBLIC WORKS –  
WATER  
RESERVOIR  
16-85
- Moved by Deputy Mayor McQuinn to direct the Chief Administrative Officer Ken Gwozdz and Superintendent of Public Works & Utilities Jay Duffee to meet with Don Schultz, President of the Elk Point Golf and Country Club, to discuss Water Agreement for filling Town Reservoir.
- Carried.
- PUBLIC WORKS –  
EMAIL – DON  
SCHULTZ  
PRESIDENT ELK  
POINT GOLF &  
COUNTRY CLUB  
16-86
- Moved by Deputy Mayor McQuinn that Council approve all campers shall pay posted camping fee with the exception of Provincial Ball Tournaments. A team camping fee shall be charged at a sum of \$150.00 per team to be collected by the host committee. Further that Administration be directed to create a policy and bring back to a Council meeting for review.
- Carried.
- ETHICAL  
CONDUCTS FOR  
MEMBERS OF  
COUNCIL POLICY  
NO. 1-1-15  
16-87
- Moved by Councillor Young that Council approve Policy No. 1-1-15 Ethical Conducts for Members of Council as presented.
- Carried.
- ATCO ELECTRIC –  
PROPOSAL FOR  
ONE STREET  
LIGHT  
REPLACEMENT  
16-88
- Moved by Deputy Mayor McQuinn that Council direct Administration to sign ATCO Electric report dated February 18, 2016 as presented in non-investment option.
- Carried.
- DELEGATION 3(A)  
– CHRISTINE  
FENTON 97.7  
SPUR  
16-89
- Moved by Councillor Young that this item be received as information.
- Carried.
- EMPLOYEE  
PERFORMANCE  
REVIEW FORM –  
PERSONNEL  
POLICY NO 2-5-16  
16-90
- Moved by Councillor Young that Council approve the amended Personnel Policy as Policy No. 2-5-16 adding the front page and the Employee Performance Evaluation form as Appendix E.
- Carried.

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EMPLOYEE CODE OF ETHICS AND CONFLICT OF INTEREST POLICY NO. 2-3-16 16-91	Moved by Councillor Capjack that Council approve Employee Code of Ethics and Conflict of Interest Policy No. 2-3-16 as presented.	Carried.
AUDIT/ INSPECTION – PUBLIC WORKS SHOP AND ADMINISTRATION BUILDING 16-92	Moved by Councillor Young that Council direct Administration to remedy the identified deficiencies in both audit/inspection report to bring the Town facilities in compliance with the Alberta Building Code and Fire Regulations. Further costs to be taken from Operating Budget of the respective departments.	Carried.
ESTIMATED COSTS – PHASE 2A-1 LOTS CENTENNIAL SUBDIVISION 16-93	Moved by Councillor Young that this item be tabled to In-Camera.	Carried.
2015 MUNICIPAL AFFAIRS POPULATION LIST 16-94	Moved by Councillor Capjack that this item be received as information.	Carried.
REQUEST FOR SPONSORSHIP 16-95	Moved by Deputy Mayor McQuinn that the Town of Elk Point donate \$250.00 to help sponsor the Sails, Rails and Tails 2016 Mega Geocache Event held on July 9, 2016.	Carried.
ALBERTA RURAL PHYSICIAN ACTION PLAN 16-96	Moved by Councillor Capjack that Council direct Administration to send a letter of support to the Alberta Rural Physician Action Plan.	Carried.
ELK POINT AND DISTRICT CURLING SOCIETY - \$23,000.00 16-97	Moved by Councillor Young that Council approve MSI Operating funds in amount of \$11,500.00 to the Elk Point and District Curling Society.	Carried.

ELK POINT AND  
DISTRICT  
CURLING  
SOCIETY -  
\$30,000.00  
16-98

Moved by Mayor Tung that this item be received as information.

Carried.

ELK POINT LIONS  
CLUB – MOOSE  
LAKE WALLEYE  
TOURNAMENT  
16-99

Moved by Deputy Mayor McQuinn that this item be received as information.

Carried.

MARCH 29, 2016  
COUNCIL  
MEETING  
16-100

Moved by Councillor Capjack that the March 28, 2016 Council meeting be rescheduled to March 29, 2016.

Carried.

ELK POINT  
MINOR HOCKEY  
16-101

Moved by Councillor McQuinn that this item be received as information.

Carried.

JACK AND JILL  
PLAYSCHOOL  
GRANT  
16-102

Moved by Councillor Capjack that Council direct Administration to send a letter of support to the Jack and Jill Playschool.

Carried.

PATHFINDER –  
REQUEST FOR  
DONATION  
16-103

Moved by Councillor Young that this item be received as information.

Carried.

2016 MINISTERS  
SENIORS  
SERVICE AWARD  
16-104

Moved by Councillor Capjack that this item be received as information.

Carried.

PORTABLE  
WALLS – TOWN  
ADMIN.  
BUILDING  
16-105

Moved by Deputy Mayor McQuinn that Council direct Administration to proceed with purchasing the Portable Walls from R.G.O Office Furnishings and to not exceed \$9,800.00 including delivery and installation plus GST. Further that the finds be taken from Administration Operating.

Carried.

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CORRESPONDENCE & INFORMATION 16-106	Moved by Deputy Mayor McQuinn that the following Correspondence and Information be received as information: <ul style="list-style-type: none"><li>a. Celebrate Canada's 150<sup>th</sup> Anniversary</li><li>b. World Elder Abuse Awareness Day</li><li>c. Grace Energy – Solar &amp; Wind Products</li><li>d. CanSIA E-News Bulletin</li><li>e. Senior Week 2016 – Expression of Interest</li><li>f. Airport News – dated February 15, 2016 &amp; March 1, 2016</li></ul>	Carried.
WORLD ELDER ABUSE AWARENESS DAY 16-107	Moved by Deputy Mayor McQuinn that June 15, 2016 be proclaimed as World Elder Abuse Awareness Day.	Carried.
FINANCIAL REPORT 16-108	Moved by Councillor Young that the Financial Report's be approved as presented.	Carried.
ACCOUNTS PAYABLE 16-109	Moved by Councillor Capjack that the Schedule "A" Accounts Payable be approved as presented.	Carried.
CHIEF ADMINISTRATIVE OFFICER REPORT 16-110	Moved by Deputy Mayor McQuinn that the Chief Administrative Office Report be approved as presented.	Carried.
COMMITTEE MEETING AND REPORTS 16-111	Moved by Councillor Capjack that the following Committee Meeting and Reports be received as information: <ul style="list-style-type: none"><li>a. Interagency Health and Wellness Committee Minutes</li><li>b. Recreation Committee Minutes – Dated January 28, 2016</li><li>c. Canada Day Committee Minutes – Dated January 28, 2016</li><li>d. Regional Health and Safety Minutes – Dated February 24, 2016</li><li>e. Safety Newsletter – February 2016.</li><li>f. Evergreen Regional Landfill Committee Minutes</li></ul>	Carried.
IN CAMERA 16-112	Moved by Councillor Young that the meeting go into camera at 9:15 PM.	Carried.
OUT OF CAMERA 16-113	Moved by Councillor Capjack that the meeting come out of Camera at 9:50 PM.	Carried.

CONTRACT –  
INSPECTIONS  
GROUP INC.  
16-114

Moved by Deputy Mayor McQuinn that Council direct Administration to prepare a letter to Inspections Group Inc. advising of Amendment to S.3.13 (a) fees in the contract.

Carried.

ESTIMATED  
COSTS – PHASE  
2A-1  
CENTENNIAL  
SUBDIVISION  
16-115

Moved by Councillor Young that Council set the lot prices for Phase 2A-1 Centennial Residential Subdivision at \$9.50 per square foot. Further, that lots 25 and 26, being premium lots, at \$9.75 per square foot.

Carried.

PHASE 2A-1  
CENTENNIAL  
RESIDENTIAL  
SUBDIVISION  
16-116

Moved by Councillor Capjack that Council direct Administration to invite all Real Estate Agency in Elk Point to a meeting offering sales of lots in Phase 2A-1 Centennial Residential Subdivision at \$2,000.00 per lot.

Carried.

ADJOURNMENT  
16-117

Mayor Tung adjourned the meeting at 9:53 PM.

Carried.

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Mayor

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Chief Administrative Officer