

**SUMMER VILLAGE OF NORRIS BEACH  
REGULAR COUNCIL MEETING  
TUESDAY, FEBRUARY 16, 2016 at 10:00 am  
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS  
605-2<sup>nd</sup> Avenue, Ma-Me-O Beach, AB**

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**MINUTES**

**PRESENT:**

Council: Mayor Brian Keeler  
Deputy Mayor Terry Cronin  
Councillor Frank Dyck  
Administration: Sylvia Roy, CAO

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Mayor Keeler called the meeting to order at 10:00 am.

**A. APPROVAL OF AGENDA**

**Res. #16-11**

Moved by Councillor Dyck to approve the agenda as amended.

**CARRIED**

**B. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

1. Regular Council Meeting Minutes of January 14, 2016

**Res. #16-12**

Moved by Councillor Dyck to approve the Regular Council Meeting Minutes of January 14, 2016 as presented.

**CARRIED**

**C. DELEGATIONS AND VISITORS**

None.

**D. BYLAWS & POLICIES**

1. Policy #21-2007, Accounting for Tangible Capital Assets

**Res. #16-13**

Moved by Councillor Dyck to approve Policy #21-2007, Accounting for Tangible Capital Assets, as presented.

**CARRIED**

**E. REPORTS FROM STAFF/RESOLUTIONS**

2. Follow Up Sheet

The follow up sheet will be reviewed at the next Council Meeting. The access to the reserves from Cawsey Drive will be examined in the spring. The purchase of a shed will be examined in the spring.

In the spring, Administration will check to see if abandoned boats/hoists still exist at the 6 street reserve. Abandoned items will be tagged, and removed if not claimed.

**F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS**

1. Pigeon Lake Regional Wastewater Committee

Mayor Keeler advised that a meeting took place on January 27; there is no further update on Westeros lift station operations.

2. South Side Wastewater Committee

Council reviewed the minutes of January 27, 2016. MPE will be doing walkthroughs with representatives of the Summer Villages.

3. Alliance of Pigeon Lake Municipalities
  - a) Meeting Minutes of November 18, 2015
  - b) Meeting Minutes of January 20, 2016

Councillor Dyck advised that Grandview has submitted a grant application for an algae harvester for Pigeon Lake. The County of Wetaskiwin will be asked to rejoin the committee.

4. Association of Summer Villages of Alberta

A brief report was received by the Association of Summer Villages of Alberta describing all of the work that they do on behalf of Alberta Summer Villages. This report coincides with their request for membership renewal. The report was received as information.

5. FRIAA Approval – Phase 2

The Association of Summer Villages of Alberta announced that Norris Beach was one of the Summer Villages approved by FRIAA to be included under the ASVA project to undertake a Wildfire Threat Assessment for the Summer Village. There is no cost for this project, and is being initiated this month by CPP Environmental Corp.

6. RCMP Enhanced Agreement Report for 2015

Council reviewed the enhanced RCMP report for 2015, as provided by the Wetaskiwin RCMP detachment. Council would like the report to be broken down by Summer Village, in order to see where the infractions are taking place.

7. Shed Purchase

Council discussed the potential purchase of a shed to store buoys, etc as the Summer Village buoys are currently being stored in a resident's garage. The shed could be placed on the east reserve next to Viola Beach. Council will make a decision on this in the spring.

8. Snow Removal

The Summer Village of Norris Beach will go out to tender for snow removal for the 2016/2017 winter season.

9. Fire Protection Planning Workshop

On January 30, 2016 a fire protection planning workshop was held at the Ma-Me-O Beach Hall. The workshop was offered by representatives of CPP Environmental.

The workshop is intended to provide a guide for Summer Villages to develop a fire protection plan. (It should be noted that this should not be confused with the FRIAA project, where a wildfire hazard assessment report is created.) A fire protection plan can be developed with the aid of three things: a framework (not included in the workshop discussion); a workbook (turns into a plan); and accreditation.

Participants at the workshop included CAO's and elected officials from Alberta Summer Villages as well as fire fighters from Mulhurst Bay and South Pigeon Lake Fire Departments.

It was noted that Wayne Benson of the South Pigeon Lake Fire Department offered to drive through our Summer Villages and help to identify fire hazards. He would also attend the Norris Beach Annual Information Meeting if requested.

## **G. FINANCIAL REPORTS**

1. Cheque Listing

**Res. #16-14**

**Moved by Councillor Dyck that the cheque listing be approved as information.**

**CARRIED**

**H. CORRESPONDENCE AND INFORMATION ITEMS**

1. CARL Forum

**Res. #16-15**

Moved by Deputy Mayor Cronin to approve the above item as information.


**CARRIED**

**I. ADJOURNMENT**

**Res. #16-16**

Moved by Deputy Mayor Cronin to adjourn the meeting at 10:36 a.m.

**CARRIED**

  
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Brian Keeler, Mayor  
Summer Village of Norris Beach

  
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Sylvia Roy, Chief Administrative Officer  
Summer Village of Norris Beach