

**TOWN OF OXBOW
MINUTES OF THE REGULAR MEETING OF COUNCIL
MARCH 29, 2016**

1. Present: Mayor D. Ching; Councillors D. Dunnigan, E. Thompson, R. Ching, R. Goodward, M. Barnes, C. Rutledge and Chief Administrative Officer, D. Bailey.

2. Call to Order: A quorum being present the meeting was called to order at 7pm.

3. Agenda

098-16

Barnes/Rutledge

Be it resolved by the Council of the Town of Oxbow that the agenda be accepted as presented and as added to.

Carried

4. Minutes:

099-16

Thimpson/Ching

Be it resolved by the Council of the Town of Oxbow that the minutes of the Regular Meeting of Council, March 14, 2016 be approved.

Carried

5. Correspondence

- a) Oxbow Agencies re possibility of “All Risk” coverage.
- b) Notice of SAMA Annual Meeting, April 26, Saskatoon.
- c) Randy Clow re zone change adjacent to the Oxbow Gospel Church, Tupper St.
- d) Shelly Boyes, Choose Life Ministry requesting a donation.
- e) Mike LeVecchio, CP Rail re rail safety week.
- f) Kyle Derrick, SMB re capital projects and long term debt.
- g) Canadian Heritage re Canada Day grant of \$1,500.
- h) Channy Irwin re donation of a bench in memory of Connie Spencer.

6. Delegations:

- a) Tamara Brock, Corey Irwin, Annie Morrow from Oxbow Pool Committee
The Pool Committee members provided Council with a progress report on their desire to build a new pool. An application for a loan from Affinity Credit Union is in progress.

7. Old Business

- a) Bylaw 1080 “A Bylaw to Amend Bylaw 1063 ‘The Zoning Bylaw’”

100-16

Rutledge/Barnes

Be it resolved by the Council of the Town of Oxbow that Bylaw 1080 “A Bylaw to Amend Bylaw 1063 ‘The Zoning Bylaw’” be amended by adding clause 3 as follows: “Part of the property of the Oxbow Gospel Church located at Block D Plan 101938439 (1002 Tupper St.) as identified in Schedule 3 attached to this bylaw be

rezoned from Community Service to Residential.”

Carried

8. Financial Statement and Accounts

a) Payment of Accounts

101-16

Dunnigan/Thompson

Be it resolved by the Council of the Town of Oxbow that Council approve the payment of accounts totaling \$51,708.56.

Carried

9. New Business

a) Bylaw 1084 “Rescind First Reading of Bylaw 1078

102-16

Rutledge/Goodward

Be it resolved by the Council of the Town of Oxbow that Bylaw 1084 “A Bylaw to Rescind First Reading of Bylaw 1078” be given first reading.

Carried

103-16

Thompson/Barnes

Be it resolved by the Council of the Town of Oxbow that Bylaw 1084 “A Bylaw to Rescind First Reading of Bylaw 1078” be given second reading.

Carried

104-16

Dunnigan/Ching

Be it resolved by the Council of the Town of Oxbow that Council proceed to third reading of Bylaw 1084 “A Bylaw to Rescind First Reading of Bylaw 1078” at this time.

Carried

105-16

Barnes/Rutledge

Be it resolved by the Council of the Town of Oxbow that Bylaw 1084 “A Bylaw to Rescind First Reading of Bylaw 1078” be given third reading.

Carried

b) Bylaw 1081 “A Bylaw for Incurring a Debt”; Bylaw 1082 “Incurring a Debt of \$1.205m); and, Bylaw 1083 “Incurring a debt of \$195,000”.

106-16

Barnes/Dunnigan

Be it resolved by the Council of the Town of Oxbow that Bylaw 1081 “A Bylaw to Provide for Incurring a Debt for the Purposes of Finalizing the Borrowing Costs of

Three Local Improvement Projects: Paving, Curbs and Gutters on Spruce Drive and Joyce Drive; Sewer Line Improvements on Fraser Avenue, Park Avenue and Palestine Street; and, Widen, Install Curbing, Remove Culverts and Paving on Horizon Avenue” be read the first time.

Carried

107-16

Rutledge/Goodward

Be it resolved by the Council of the Town of Oxbow that Bylaw 1082 “A Bylaw for Incurring a Debt in the Sum of One Million Two Hundred and Five Thousand Dollars (\$1,205,000) for the Purpose of Interim Financing the Cost of Three Local Projects: Paving, Curbs and Gutters on Spruce Drive and Joyce Drive; Sewer Line Improvements on Fraser Avenue, Park Avenue and Palestine Street; and, Widen, Install Curbing, Remove Culverts and Paving on Horizon Avenue” be read the first time.

Carried

108-16

Dunnigan/Thompson

Be it resolved by the Council of the Town of Oxbow that Bylaw 1083 “A Bylaw for Incurring a Debt in the sum of One Hundred and Ninety-Five Thousand Dollars (\$195,000) For the Purpose of Financing the Cost of Paving the Oxbow Prairie Horizon School Parking Lot” be read the first time.

Carried

109-16

Goodward/Dunnigan

Be it resolved that a public meeting for the purposes of obtaining public input of Bylaws 1081, 1082 and 1083 be held on Monday, April 25, 2016 at 7pm at the Royal Canadian Legion Hall.

Carried

c) Beach Volleyball Court – OPHS

110-16

Thompson/Ching

Be it resolved that the Council of the Town of Oxbow agree to close the town “Skate Board Account” and to forward monies in that account (\$2,757.76) to the Oxbow Prairie Horizons School for the construction of a Beach Volleyball Park on the school grounds.

Carried

d) Donation of Bench in memory of Connie Spencer

111-16

Dunnigan/Goodward

Be it resolved by the Council of the Town of Oxbow that Council accept the donation of a bench in the memory of Connie Spencer to be placed on the hillside in Bow

Valley Park.

Carried

e) Choose Life Ministries

Council declined to make a contribution to Choose Life Ministries.

f) Rail Safety Week

112-16

Dunnigan/Barnes

Be it resolved by the Council of the Town of Oxbow that Council proclaim the week of April 25 to May 1, 2016 as Rail Safety Week.

Carried

g) Saskatchewan Public Alerting System

113-16

Dunnigan/Rutledge

Be it resolved by the Council of the Town of Oxbow that the town, through the Emergency Management and Fire Safety program, work collectively with the RM of Enniskillen No.3 and the Village of Glen Ewen to participate in the Saskatchewan Emergency Public Alerting.

Carried

h) Manager Bow Valley Campgrounds

114-16

Goodward/Thompson

Be it resolved by the Council of the Town of Oxbow that:

1. Beth and Lloyd Strong be appointed co-managers of the Bow Valley Campgrounds for 2016 at a monthly salary of \$2,666.00/month for the months of May to September inclusive and depending on the weather up to the end of October.
2. Duties include:
 - Accepting reservations, assigning camp sites.
 - Collection of fees for camping and dump-out services; issuance of receipts and reconciliation of receipts and cash with the Assistant Administrator.
 - Maintain campgrounds.
 - Maintain machinery.
 - Liaise with Assistant Administrator regarding supply requirements.
 - Make recommendations regarding park upgrades and capital improvements.
 - Other duties as requested by the Chief Administrative Officer.

Carried

i) Oxbow Airport

115-16

Rutledge/Ching

Whereby the RM of Enniskillen #3 has advised that additional land be purchased for the purpose of re-routing the impacted grid road; and

Whereby the RM of Enniskillen #3 may assume responsibility for re-building the

impacted grid road; and

Whereby the Community Airport Partnership grant application requires a commitment from the applicant (the Town of Oxbow) to fund 50 per cent of the cost of the land acquisition;

Be it resolved by the Council of the Town of Oxbow that council, for the purpose of the Community Airport Partnership Grant Application, authorize the Chief Administrative Office to commit 50% of the funds required to purchase up to a maximum of ten (10) acres at a maximum of \$2,000 per acre, for a total maximum cost of \$20,000.

Carried

j) Everbridge

116-16

Thompson/Barnes

Be it resolved by the Council of the Town of Oxbow that the Chief Administrative Officer be directed to co-ordinate with the Administrator of the RM of Enniskillen No 3 a proposal for the implementation of the Everbridge program in the town and RM.

Carried

k) Grass Cutting – Ball diamonds

117-16

Goodward/Ching

Be it resolved by the Council of the Town of Oxbow that Lloyd and Beth Strong be hired to cut the grass at the ball diamonds a at a flat rate of \$600.00/mo. for the months of May, June, July and August and that they be asked to keep track of their hours.

Carried

10. Reports

a) Council Reports

Councillor Dunnigan reported on the recent meeting of the Ball Diamond committee.

Councillor Thompson reported that he had asked Randy Peet to put gravel down on the cemetery road; asked that a meeting of the Cemetery Board be called; questioned why we were street sweeping on garbage day and inquired about a town policy regarding the use of town vehicles.

Councillor Ching volunteered to be part of the Cemetery Board.

Councillor Goodward asked that there be a meeting with Lorne Workman soon to discuss the lagoon issues with the Utility Committee (Councillors Rutledge, Goodward and Barnes).

Councillor Barnes reported on the recent meeting of the Fire Board and the OBA.

Councillor Rutledge asked if it was possible to clean up around the town shop.

b) Administration (attached)

117 -15

Barnes/Thompson

Be it resolved by the Council of the Town of Oxbow that all reports be accepted as presented.

Carried

11. Adjourn

116-15

Rutledge/Dunnigan

Be it resolved by the Council of the Town of Oxbow that this meeting now adjourn.

Carried

Meeting adjourned at 9pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER