

Regular Meeting of the Town of St. Paul Council in the St. Paul Town Council Chambers on Monday, January 25<sup>th</sup>, 2016 at 19:00 Hours.

**MEMBERS PRESENT:**

Mayor Glenn Andersen, Edna Gervais, Ken Kwiatkowski, Norm Noel, Dwight Wiebe, Judy Bogdan, Don Padlesky, Harvey Filger CAO, Gary Ward assistant CAO and recording secretary Cindy Litwinski

- 1) Moved by Dwight Wiebe  
That, the Agenda be adopted as read.

“CARRIED”

- 2) Moved by Ken Kwiatkowski  
That, the minutes of January 11<sup>th</sup>, 2016 be adopted as read.

“CARRIED”

**BUSINESS FROM THE MINUTES:**

- Visual Arts Centre outdoor lights: Dennis will be looking at replacing the light that is at the front of the door because the light that is there now is on a motion sensor. He ordered another LED light to go at the front of the door.

**COUNCIL COMMITTEE REPORTS:**

**Dwight Wiebe**

MPC

- Building Permit Recap January – December
- The permits taken out were lower in 2015 compared to 2014.
- 2015 Commercial-majority of this was for the Super 8 expansion.
- 2015 Institutional-was for Portage College second floor.

<b>Building Permits January -December</b>				
	2015		2014	
Single Family Dwelling	6	\$2,010,000	16	\$4,592,000
Residential Garage	3	\$70,000	4	\$101,000
Res. Improvements	13	\$249,000	8	\$72,000
Module Home	1	\$120,000	2	\$356,000
Duplex	1	\$250,000	2	\$800,000
Condominium 24 units	0	\$0	1	\$3,500,000
Town House 3 units	0	\$0	1	\$500,000
Sub-Total	24	\$2,699,000	34	\$9,921,000
Commercial	8	\$2,377,000	19	\$7,636,000
Institutional	2	\$1,520,000	1	\$85,000
Industrial	0	\$0	0	\$0
Demolition-Res. Dwelling	2	\$0	2	\$0
Demolition-Industrial	0	\$0	1	\$0
Demolition-Res. Garage	0	\$0	2	\$0
Total	36	\$6,596,000	59	\$17,642,000

**FCSS**

- Valentines Day Project: FCSS have approached the Elementary and Glen Avon Elementary and École du Sommet schools to see if they would like to make some Valentines for the senior’s homes.
- Shiver Fest: February 15<sup>th</sup>, 2016-Council will be cooking the pancake breakfast.
- Board Leadership Workshop: On February 27<sup>th</sup>, 2016. This has gone out to community groups. We are expecting about 50 people to attend the event.

- Snow Angels: overwhelming support for the program this year. We had ordered 29 signs and there is only one left. Would like to order more. The volunteer groups that have come out have been great this year. Would like to thank the two hockey teams; The St. Paul Junior B's and the Atom A's; who have volunteered to clear snow.

#### St. Paul Municipal Library

- The Library had 2,499 patrons in December.
- Their busiest day is Tuesday and this Tuesday they had 45 people come in before 11:30am. Included in that were 17 people for Storytime.
- Family Literacy Day: Over 150 people attended. Had co-sponsorship from Ashley who is the new Family Literacy Coordinator at Portage College. She also worked along with Parent Link and Louise Reidy was there from Franco-accueil.
- In 2005 19,014 people came through the library doors. In 2010 there was a total of 22,553 and in 2015 there was a total of 37,960 people go through their doors. The challenge is to hit 40,000 this year.

#### Ken Kwiatkowski

##### Evergreen Regional Waste Management

- Attended meeting on January 14<sup>th</sup>, 2016.
- Our manager did get a proposal from Richman Steel. They are interested in our metal and did say that it was hard to give an exact price because of the fluctuation in price of metal. Price of Steel examples:1
  - October 7<sup>th</sup> -12<sup>th</sup>, 2014 -\$141.99/MT.
  - January 12<sup>th</sup>-17<sup>th</sup>, 2015- \$105.08/MT.
  - April 5<sup>th</sup>-11<sup>th</sup>, 2015 - \$18.85/MT.
- Evergreen did up the projected budget for 2015. The projected income was just over \$1,350,000.00. Our actual income was just over \$1,000,000.00. So we do have an unedited operating loss of just over \$346,000.00.
- Evergreen is waiting for a review of its operation which will be completed by the end of March, and at that time we will review our options.
- After the Evergreen meeting we had our collaboration meeting.
- The Commission met and we are working on a business plan with seven municipalities and we talked about action and strategic plans and to monitor the viability of Evergreen.
- Sheila and Harvey are in communications with CESO. CESO will be giving them names of people to select from the sector. The going rate is \$350.00 per day plus expenses. The person chosen will assist with a presentation to Evergreen. Attended a lunch with Sheila and representatives from Waste Management. They have picked an aggressive time line. An aggressive timeline is better as even if you miss it you are still ahead of where you would be if you did it in an installment plan. When Harvey was finally shown the numbers for Evergreen he thought this process needed to move fast. Council asked Harvey that while he is meeting with CESO to see if they can recommend someone who know about running a golf course. Administration will fill out the paperwork.

##### Canada 150

- Everyone gave a report regarding their committees.
- It is nice to see that at every meeting there is always someone bringing in something new or different material.
- The Town will be adding to their website and Facebook that the committee is looking for ideas on what to put into the time capsule.
- They are still looking for information for the bell that was in the Recreation Centre.

#### Edna Gervais

- Reminder that the St. Paul & District Chamber of Commerce is holding their AGM on February 3<sup>rd</sup>, 2016 at the CPAC building at 7:00PM.

#### Don Padlesky

- Attended the Evergreen Regional Waste Commission meeting with Councilor Kwiatkowski. The Town has been paying just over 40% of the Evergreen deficit.

Harvey discussed that there are two ways to calculate the deficit. One way we pay 40% and the other way we pay 20%. Harvey proposed to Sheila that we average it out to 30%. The other option is to take it out of reserves, these reserves are for remediation so the money would have to be paid back.

- Have been to a couple of the Junior B hockey games. Would like to put some recycle bins in the viewing area beside the garbage cans. Noticed that a lot of bottles are being thrown in the garbage in that area.
- Would like to turn off the white pot lights on the Tourist Information Booth to see if the colored lights are more visible with the white lights off.
- Would like to get four gifts for a group coming from Quebec, for the Lamoureux Home music tour. Will make arrangements with Gary. On Tuesday February 2<sup>nd</sup>, 2016.

### **Judy Bogdan**

- Two committee meetings coming up this week: DMO and Community Futures. Will be unable to attend as will be at a teacher's convention.

### **Norm Noel**

- January 13<sup>th</sup>, 2016 attended the St. Paul & District Chamber of Commerce regular board meeting. With only being two weeks into the new year their membership is sitting at 58% renewal.
- January 19<sup>th</sup>, 2016 attended the Champions for Change meeting. Champions is looking at having a policy and By-Law review and update. Downtown revitalization will be having the Banner program again this year. They are looking for public participation this year not just schools. There will be a few more plaques with community history installed. Two for the museum and one for the Ag Society.
- Printed out information regarding snow removal in Bonnyville, what caught his eye was it seems the RCMP in Bonnyville are involved in the snow removal program enforcement. Would like administration to follow up.
- The graffiti removal kits are available through Parks & Recreation. They will fill up spray bottles and kits to anyone who needs them.
- Laura sent out a report regarding the staff survey results. The size and color of the font were difficult to read. Harvey will have Laura re-send out the information in another format. Results from the survey: It looks like the staff want to keep the Christmas party and the gift cards. The staff were split 50/50 on joining another group for the BBQ.

### **MAYOR'S REPORT:**

#### **Glenn Andersen**

- Had lunch with the Finance Minister along with Councilor Gervais and Wiebe. After that had a meeting with the Health Minister. She plans on making a trip to St. Paul. Have other communities looking to work with us to enhance health care for the whole region.
- UFO good Samaritan Club is coming to St. Paul on June 15<sup>th</sup> – 19<sup>th</sup>, 2016. They use the arena and the Recreation Centre. It is already booked as well as the entire overnight campground. They are looking for something to promote St. Paul. They would like about 320 pins from the Town and County. Will contact Jeremy who did the new Maps of Town of St. Paul and we will ask for 500 to be given to them also.
- Received a letter from the St. Paul Senior Citizen's Club thanking the Town for their grant in 2015 and they look forward to the Town providing the same generous \$500.00 grant in 2016.
- Received a letter from St. Paul Education Regional Division No. 1 seeking financial assistance for the required maintenance of the running track and associated surfaces located on the St. Paul Regional High School grounds. The track has been in place for 10 years and the cost of this maintenance is approximately \$132,000.00. They are seeking financial support from community partners to commit to funding one half of this cost as part of the ACP matching grant applications. The Town,

County and School Division have been identified as three possible partners for the application and it is their hope that each will be able to commit \$22,000.00 to this well utilized regional facility.

- 3) Moved by Dwight Wiebe  
That, the Town of St. Paul commit \$22,000.00 to the project and partner with the County of St. Paul on an Alberta Community Partnership Grant for the purposes of resurfacing a track for track and field athletics with the Town of St. Paul submitting the application as the managing partner.

“CARRIED”

- Waste Initiative collaboration grant: Will be under special initiatives putting together more funding towards the feasibility study. We already have up to \$200,000.00 from Alberta Innovation. If we receive more than \$50,000.00 from another grant the amount will be reduced to \$150,000.00. Will be working with Xiaomei Li to start the process of setting up the work plan as it needs to be included in the final contract. We have an application with the green fund. This initiative would fit in nicely with Evergreen. Sheila will be taking it to County Council to approve the project. We are not asking for any funding from them at this time. Have drafted a strategic plan.

- 4) Moved by Don Padlesky  
That, we support the Waste Initiative Collaboration Grant.

“CARRIED”

**ADMINISTRATION REPORT:**

- By-Law #1221 A By-Law of the Municipal Council of the Town of St. Paul in the Province of Alberta to authorize the preparation of supplementary assessment for improvements. The Assessors of the Town of St. Paul are hereby authorized to prepare supplementary assessments for all improvements other than linear property for the 2016 taxation year.

- 5) Moved by Ken Kwiatkowski  
That, By-Law #1221 receives first reading

“CARRIED”

- 6) Moved by Norm Noel  
That, By-Law #1221 receives second reading.

“CARRIED”

- 7) Moved by Don Padlesky  
That, By-Law #1221 receives unanimous consent and third and final reading.

“CARRIED”

**Council Remuneration**

- 2e) changes last sentence to read “Requirement to reimburse the funds may be removed in the event of:
  - Medical circumstances;
  - Death in family; or
  - Other exceptional circumstances with the Mayor’s approval.”
- 3. Changed last sentence to read “approving authorities may approve or decline any cost that does not appear reasonable under the circumstances.”

- 8) Moved by Edna Gervais  
That, the Remuneration Policy be approved with the above listed changes and the following amendment:

1. Change to read "Regular monthly allowance (base Salary) paid to Councilmember for attendance at Regular Council meetings."

"CARRIED"

- Council has requested By-Law to follow up regarding removing signs from businesses that are no longer in business.

- 9) Moved Don Padlesky  
That, we move into Camera to discuss a land issue at 19:45 Hours.

"CARRIED"

- 10) Moved by Judy Bogdan  
That, we move out of Camera at 22:14 Hours

"CARRIED"

- 11) Moved by Don Padlesky  
That, we Adjourn at 22:15 Hours.

"CARRIED"

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**Glenn Andersen** Mayor

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**Cindy Litwinski** Recording Secretary