

**SUMMER VILLAGE OF POPLAR BAY  
REGULAR COUNCIL MEETING  
TUESDAY, JANUARY 12, 2016 at 2:00 PM  
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS  
605-2<sup>nd</sup> Avenue, Ma-Me-O Beach, AB**

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**MINUTES**

**Present:**

**Council:** Deb McDaniel, Mayor  
Brian Meaney, Deputy Mayor  
Gary Carew, Councillor

**Administration:** Sylvia Roy, CAO

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**CALL TO ORDER**

Mayor McDaniel called the Meeting to Order at 2:02 p.m.

**A. ADOPTION OF AGENDA**

**Res. #16-01**

Moved by Mayor McDaniel to adopt the agenda as amended.

**CARRIED**

**B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

1. Regular Council Meeting Minutes of December 11, 2015

**Res. #16-02**

Moved by Mayor McDaniel to approve the Regular Council Meeting Minutes of December 11, 2015 as amended.

**CARRIED**

**C. DELEGATION**

None.

**D. BYLAWS & POLICIES**

1. Bylaw #244, Use of Municipal Property

**Res. #16-03**

Moved by Mayor McDaniel to give Second Reading to Bylaw #244, Use of Municipal Property, as amended.

**CARRIED**

**E. REPORTS FROM STAFF/RESOLUTIONS**

1. Follow Up Sheet

The follow up sheet was reviewed.

**F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS**

1. Pigeon Lake Regional Wastewater Committee

- a) Resolution to Join South Pigeon Lake Regional Wastewater Commission

**Res. #16-04**

Moved by Mayor McDaniel:

Be it resolved that the Summer Village of Poplar Bay join the proposed South Pigeon Lake Regional Wastewater Commission as a member thereof.

**CARRIED**

- b) Resolutions for Commission Business Case/ Rate Structure

**Res. #16-05**

Moved by Deputy Mayor Meaney that the Summer Village of Poplar Bay approve the business case for the South Pigeon Lake Regional Wastewater Commission application including any possible amendments.

**CARRIED**

**Res. #16-06**

Moved by Deputy Mayor Meaney that the Summer Village of Poplar Bay approve the rate structure for the South Pigeon Lake Regional Wastewater Commission application including any possible amendments.

CARRIED

The County of Wetaskiwin have considered implementing a \$30 waste hauling fee; this will be investigated by Administration.

2. South Side Wastewater Committee

a) Minutes of December 9, 2015

Council reviewed the south side wastewater committee meeting minutes of December 9, 2015.

3. Encroachment Project

A question arose regarding whom should pay for the land titles fees related to the encroachment project – the landowner or the Summer Village. Administration will bring a process as an addition to the policy/procedure for land titles registrations and the revised policy/procedure will be brought to the next Council Meeting for approval.

Administration will draft a letter to residents and send it to Council for review. Existing encroachments will need to be examined for whether the encroachment poses a safety or access issue or not.

**G. FINANCIAL**

1. Cheque Listing

**Res. # 16-07**

Moved by Councillor Carew to accept the cheque listing as information.

CARRIED

2. Pigeon Lake Regional Chamber of Commerce

**Res. # 16-07**

Moved by Councillor Carew that the Summer Village of Poplar Bay support the Pigeon Lake Regional Chamber of Commerce by way of renewing the membership for 2016, at a cost of \$126.

CARRIED

**H. INFORMATION ITEMS**

1. AUMA Board News
2. Canadian National Fireworks Association

**Res. #16-08**


Moved by Mayor McDaniel to accept the above two items as information.

CARRIED

**I. ADJOURNMENT**

**Res. #16-09**

Moved by Mayor McDaniel to adjourn the meeting at 2:50 pm.

  
Deb McDaniel, Mayor  
Summer Village of Poplar Bay

  
Sylvia Roy, C.A.O.  
Summer Village of Poplar Bay

CARRIED