

**REGULAR MEETING OF COUNCIL
SUMMER VILLAGE OF ITASKA
February 17, 2016
IN ROOM 241
LEDUC COUNTY ADMINISTRATION OFFICE**

PRESENT:

Present at the meeting were:

MAYOR	Ralph Johnston
COUNCILLORS	Rex Nielsen Rick Redl
CHIEF ADMINISTRATIVE OFFICER	June Boyda

CALL TO ORDER:

The meeting was called to order by Mayor Johnston at 7:10 p.m.

ADDITIONS, DELETIONS AND ADOPTION OF AGENDA:

Res. #001/16 Moved by Councillor Nielsen that the Regular Council Meeting agenda is
Agenda hereby adopted as presented.

CARRIED

ADOPTION OF MINUTES:

Res. #002/16 Moved by Mayor Johnston that the Regular Council Meeting Minutes of
Minutes December 2, 2015 are hereby approved as presented.

CARRIED

DELEGATIONS: none

BYLAWS and POLICIES:

#2015-02 Atco Gas Franchise Agreement

Res. #003/16 Moved by Mayor Johnston that Bylaw #2015/02 is hereby given second
Bylaw reading.

CARRIED

Res. #004/16 Moved by Councillor Nielsen that Bylaw #2015/02 is hereby given third and
Bylaw final reading and finally passed.

CARRIED

Atco Gas Franchise Agreement

Res. #005/16 Moved by Councillor Nielsen that the Natural Gas Distribution System
Agreement Franchise Agreement with Atco Gas and Pipelines Ltd. is hereby approved.
CARRIED

C.A.O.'s REPORT:

Res. #006/16 Moved by Mayor Johnston that the C.A.O.'s report dated November 26, 2015 –
Report February 3, 2016 is hereby approved.
CARRIED

FINANCE:**Bank Reconciliation – November, 2015**

Res. #007/16 Moved by Councillor Nielsen that the Bank Reconciliation for November,
Bank 2015, is hereby approved.
Reconciliation
CARRIED

Bank Reconciliation – December, 2015

Res. #008/16 Moved by Councillor Redl that the Bank Reconciliation for December, 2015, is
Bank hereby approved.
Reconciliation
CARRIED

Bank Reconciliation – January, 2016

Res. #009/16 Moved by Mayor Johnston that the Bank Reconciliation for January, 2016, is
Bank hereby approved.
Reconciliation
CARRIED

Balance Sheet and Income & Expense – December 31, 2015

Res. #010/16 Moved by Councillor Nielsen that the Balance Sheet ending December 31,
Financial 2015, and the Income / Expense Statements for January 1 – December 31, 2015
Statements are hereby approved as presented.
CARRIED

General Ledger Transaction History – January 1 – December 31, 2015

Council agreed to accept this correspondence as information.

Balance Sheet and Income & Expense – January 31, 2016

Res. #011/16 Moved by Councillor Redl that the Balance Sheet ending January 31, 2016, and
Financial the Income / Expense Statements for January 1 – January 31, 2016 are hereby
Statements approved as presented.

CARRIED

Accounts Payable Cheque Listing – November 1, 2015 – January 31, 2016

Council agreed to accept this correspondence as information.

Outstanding Taxes – February 2, 2016

Res. #012/16 Moved by Mayor Johnston to hire Brownlee LLP to assist in the tax recovery
Taxes process for roll 53.000, and that costs associated with the tax recovery process
 be added to the tax roll 53.000.

CARRIED

GOALS and OBJECTIVES:

Council reviewed and updated the Council focus objectives for 2016.

NEW BUSINESS:

Council Reports

Mayor and Councillors reported on the various committees and meetings they attended and projects being worked on.

Mayor Johnston provided an update on the work being done by in-lake technical committee.

Muniware – 2016 Software and License Agreement

Res. #013/16 Moved by Councillor Nielsen that the 2016 Software and License Agreement
Agreement with Muniware is hereby approved.

CARRIED

Association of Summer Villages of Alberta – 2016 Dues and Information Letter

Council agreed to accept this correspondence as information.

West Central Planning Agency – 2016 Budget Increase

Council agreed to accept this correspondence as information.

West Central Planning Agency – Land Use Bylaw Quote

Res. #014/16 Agreement Moved by Mayor Johnston that the proposal and estimate submitted by Imai Welch, is hereby approved and further that West Central Planning Agency be hired for the public consultation and bylaw drafting phases of the proposed amendments to the Land Use Bylaw.

CARRIED

Baumann – Quote to Remove Playgound

C.A.O. Boyda to look into putting down a filter cloth under the wood chips to reduce weeds, and to create a purchase order with terms for appropriate disposal of the playground.

Res. #015/16 Agreement Moved by Councillor Redl that the quote to remove and dispose of the exiting playground structure and install the new timber frame and spread wood chips is hereby approved.

CARRIED

Jubilee Insurance Agencies – Legal Expense Insurance

Council agreed to accept this correspondence as information.

Jubilee Insurance Agencies – 2016 Insurance Credit

Council agreed to accept this correspondence as information.

ADMINISTRATIVE MATTERS: none

CORRESPONDENCE:

- 1 Website Analytics – November, 2015
- 2 Website Analytics – December, 2015
- 3 Website Analytics – January, 2016
- 4 Pigeon Lake Watershed Management Plan Minutes – November 13, 2015
- 5 Alberta Urban Municipalities Association Newsletter - November, 2015

Council agreed to accept this correspondence as information.

DATE OF NEXT MEETING:

April 20, 2016 – Regular Council Meeting

EXECUTIVE SESSION (in-camera): none

ADJOURNMENT:

Res. #016/16 Moved by Councillor Nielsen that the Regular Council meeting of February 17,
Adjournment 2016 is hereby adjourned at 8:51 p.m.

CARRIED

THESE MINUTES ADOPTED BY COUNCIL THIS 20th DAY OF APRIL, 2016

MAYOR

CHIEF ADMINISTRATIVE OFFICER