

**MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL COUNCIL  
FOR THE TOWN OF ELK POINT HELD ON MONDAY, APRIL 25, 2016 IN  
THE ELK POINT COUNCIL CHAMBERS.**

CALL TO ORDER	Mayor Tung called the meeting to order at 7:01 PM.
PRESENT	Mayor Tung, Deputy Mayor McQuinn, Councillors Young, Yaremkevich and Capjack, Chief Administrative Officer Ken Gwozdz, Recording Secretary Brooke Yaremchuk and Press.  Mr. Michael Epp, Auditor in attendance at 7:01 PM.
APPROVAL OF AGENDA 16-169	Moved by Councillor Young that the Agenda be approved as presented.  Carried.
DELEGATION – MICHAEL EPP HAWKING EPP DUMONT – 2015 CONSOLIDATED FINANCIAL STATEMENT 16-170	Michael Epp from Hawkings Epp Dumont LLP presented a PowerPoint presentation to Council explaining the Town of Elk Point Consolidated Financial Statement.  Moved by Councillor Yaremkevich that the 2015 Consolidated Financial Statement be approved as presented.  Mr. Michael Epp departed from meeting at 7:42 PM.
APPROVAL OF MINUTES 16-171	Moved by Councillor Capjack that the April 11, 2016 Council minutes be approved as presented.  Carried.
BYLAW 748/16 – AMENDMENT PARKING BYLAW 16-172	Moved by Councillor Capjack that Parking Bylaw No. 748/16 be given FIRST reading this 25 <sup>th</sup> day of April, 2016.  Carried.
BYLAW 748/16 SECOND READING 16-173	Moved by Councillor Yaremkevich that Parking Bylaw No. 748/16 be given SECOND reading this 25 <sup>th</sup> day of April, 2016.  Carried.
BYLAW 748/16 AUTHORIZE THIRD READING 16-174	Moved by Councillor Young that Council authorize THIRD reading on Parking Bylaw No. 748/16 this 25 <sup>th</sup> day of April, 2016.  Carried.



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BYLAW 748/16  
THIRD AND  
FINAL READING  
16-175

Moved by Deputy Mayor McQuinn that Parking Bylaw No. 748/16 be given THIRD and FINAL reading this 25<sup>th</sup> day of April, 2016.

Carried.

WATER  
COMPLAINT –  
LETTER DATED  
APRIL 15, 2016  
16-176

Moved by Councillor Yaremkevich that Council thanks Renita Senz and April Savadra for their letter of concern dated April 7, 2016 and April 15, 2016. Further, that Administration prepare a Policy for dealing with water accounts and meter complaints.

Carried.

MCFP GRANT NO.  
9002593-60  
WALKING TRAIL  
16-177

Moved by Deputy Mayor McQuinn that Council direct Administration to prepare a draft Walking Trail plan to complete the extension of the trails project for the balance of matching funds using a portion of the 2016 and 2017 MSI Capital. Furthermore, the draft Walking Trail plan be brought to an upcoming Public Works meeting.

Carried.

FASD LETTER OF  
SUPPORT –  
MARCH 29, 2016  
16-178

Moved by Councillor Young that this item be received as information.

Carried.

ELK POINT  
CHAMBER OF  
COMMERCE  
GOLF SCRAMBLE  
16-179

Moved by Deputy Mayor McQuinn that the Town of Elk Point sponsor Flight Prizes up to a sum of \$400.00 for the Elk Point Chamber of Commerce Golf Scramble.

Carried.

FUN DAY – JUNE  
9, 2016 –  
TEMPORARY  
FENCE  
16-180

Moved by Councillor Capjack that Council defer this item to the next Public Works Committee meeting.

Carried.

PROCLAMATION  
EARLY  
CHILDHOOD AND  
DEVELOPMENT  
DAY  
16-181

Moved by Deputy Mayor McQuinn that June 9, 2016 be proclaimed as Early Childhood Development Day.

Carried.

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OUTSTANDING  
BULK WATER  
RECEIVABLES  
16-182

Moved by Councillor Yaremkevich that Council direct Administration to place the bulk water accounts 903063 and 903068 totaling an amount of \$274.44 as an uncollectable for three (3) years and if they reopen an account they must have a credit on file.

Carried.

ELK POINT  
LIBRARY  
BUILDING  
INSPECTION  
REPORT  
16-183

Moved by Councillor Young to approve the Elk Point Library Building Inspection Report as presented.

Carried.

JOB DESCRIPTION  
– LIBRARY  
MANAGER  
16-184

Moved by Councillor Capjack that the Library Manager Job Description be approved as presented.

Carried.

REVISED  
ORGANIZATIONAL  
CHART  
16-185

Moved by Councillor Young that Council approve the updated organizational chart as presented.

Carried.

2016 MSI  
CAPITAL,  
OPERATING AND  
FEDERAL GAS  
TAX – TOWN OF  
ELK POINT  
16-186

Moved by Councillor Young that this item be received as information.

Carried.

TOWN CLEAN UP  
16-187

Moved by Mayor Tung that this item be received as information.

Carried.

BLOCK PARTY  
POLICY NO. 6-2-16  
AND PROCEDURE  
NO. 6-2(A)  
16-188

Moved by Councillor Yaremkevich that Block Party Policy No. 6-2-16 and Procedure No. 6-2(a) be approved as amended.

Carried.



ELK POINT  
RECREATION  
PARK  
CAMPGROUND  
USAGE AND  
RATES POLICY  
NO. 6-3-16  
16-189

Moved by Councillor Young that the Elk Point Recreation Park Campground Usage and Rates Policy No. 6-3-16 be approved as amended.

Carried.

EMERGENCY  
SERVICES GOLF  
TOURNAMENT –  
JUNE 1, 2016  
16-190

Moved by Councillor Yaremkevich to donate \$500.00 to the Emergency Services Golf Tournament on June 1, 2016 from the 2015 MSI Operating.

Carried.

QBS PROCESS –  
PROPOSED BULK  
WATER FILL  
STATION ELK  
POINT/COUNTY  
OF ST. PAUL  
16-191

Moved by Councillor Capjack that Council direct Administration to hire Greame Langford to assist in the selection of hiring qualified Engineering Firm for the designing, funding and project management of the Bulk Water Fill Station using the Qualification Based System process at a cost of \$2,000.00-\$2,500.00. Funds to be taken from Provincial Grant and municipal contributions.

Carried.

CORRESPONDENCE  
AND  
INFORMATION  
16-192

Moved by Deputy Mayor McQuinn that the Correspondence and Information be received as information.

Carried.

COMMITTEE  
MEETINGS AND  
REPORTS  
16-193

Moved by Councillor Yaremkevich that the Committee Meetings and Reports be received as information.

Carried.

IN CAMERA  
16-194

Moved by Councillor Capjack that the meeting go into camera at 8:32 PM.

Carried.

OUT OF CAMERA  
16-195

Moved by Councillor Yaremkevich that the meeting come out of camera at 9:31 PM.

Carried.

LAND –  
CENTENNIAL  
SUBDIVISION,  
REALTOR SALES  
CONTRACT  
16-196

Moved by Councillor Yaremkevich to assign one identical lot to each Realty company and when lot sells, receive another lot to replace them. The first four lots on the North side of street are identified for the Realty companies.

Carried.

PERSONNEL –  
FIRE HALL  
16-197

Moved by Deputy Mayor McQuinn that Administration prepare a Non-Alcoholic Policy for all public buildings operated by the Town.

Carried.

ADJOURNMENT  
16-198

Mayor Tung adjourned the meeting at 9:32 PM.

Carried.

\_\_\_\_\_  
Mayor



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Chief Administrative Officer

