

**TOWN OF OXBOW
MINUTES OF THE REGULAR MEETING OF COUNCIL
APRIL 25, 2016**

1. **Present:** Mayor D. Ching; Councilors D. Dunnigan, E. Thompson, R. Ching, R. Woodward, M. Barnes, C. Rutledge and CAO, D. Bailey

2. **Call to Order:** A quorum being present the meeting was called to order at 8:35pm.

3. **Agenda**

137-16

Ching/Rutledge

Be it resolved by the Council of the Town of Oxbow that the agenda be accepted as presented.

Carried

4. **Minutes:**

138-16

Dunnigan/Thompson

Be it resolved by the Council of the Town of Oxbow that the minutes of the Regular Meeting of Council, April 11, 2016 be approved.

Carried

139-16

Goodward/Barnes

Be it resolved by the Council of the Town of Oxbow that the minutes of the Public Meeting of April 11, 2016 be accepted and added to the records of the Regular Meeting of Council on April 11, 2016.

Carried

140-16

Thompson/Rutledge

Be it resolved by the Council of the Town of Oxbow that notes of Utility Committee meeting with Lorne Workman on April 13, 2016 be accepted and added to the records of the Regular Meeting of Council on April 25, 2016.

Carried

5. **Correspondence**

- a) Southeast Connection Annual General Meeting, May 31, Bear Claw Casino.
- b) Bow Valley Air Cadets Annual Ceremonial Review, May 19, Oxbow Memorial Hall.
- c) Provincial Emergency Communications Centre re Dispatch Agreement.
- d) Darcie Cooper, CAO, Lumsden re micro-distillery as a home based business.
- e) Moose Creek Regional Park Board minutes of meeting March 15, 2016.
- f) JCK Engineering regarding Structural Engineering Design Services for the Memorial

Hall was circulated.

6. **Delegations:** none

7. **Old Business**

a) Designation of Two Too Ugly Brothers Distillery as a home based business.

141-16

Rutledge/Barnes

Be it resolved by the Council of the Town of Oxbow that Council approve the request of Andrew and Patrick Sinclair to operate the “Two Too Ugly Brothers Distillery” as a home based business at 302 Marion Avenue for a period of two years commencing on the date on which a license is granted to them by the Saskatchewan Gaming and Liquor Authority.

Carried

six in favor; one opposed (Councilor R. Ching)

8. **Financial Statement and Accounts**

a) Payment of Accounts

142-16

Barnes/Dunnigan

Be it resolved by the Council of the Town of Oxbow that Council approve the payment of accounts totaling \$45,392.36.

Carried

9. **New Business**

a) Bylaw 1081, 1082 and 1083 Local Improvement Projects on Joyce Drive, Spruce Drive and Horizon Avenue and OPHS parking lot.

Bylaw 1081

143-16

Dunnigan/Thompson

Be it resolved by the Council of the Town of Oxbow that Bylaw 1081 “A BYLAW OF THE TOWN OF OXBOW IN THE PROVINCE OF SASKATCHEWAN TO PROVIDE FOR INCURRING A DEBT FOR THE PURPOSE OF FINALIZING THE BORROWING COSTS OF THREE LOCAL IMPROVEMENT PROJECTS: (1) PAVING, CURBS AND GUTTERS ON SPRUCE DRIVE AND JOYCE DRIVE; (2) SEWER LINE IMPROVEMENT ON FRASER AVENUE, PARK AVENUE AND PALESTINE STREET; (3) WIDEN, INSTALL CURBING, REMOVE CULVERTS AND PAVING ON HORIZON AVENUE” be read a first time.

Carried

Abstention: Councilor C. Rutledge

144-16

Barnes/Goodward

Be it resolved by the Council of the Town of Oxbow that Bylaw 1081 “A BYLAW OF THE TOWN OF OXBOW IN THE PROVINCE OF SASKATCHEWAN TO PROVIDE

FOR INCURRING A DEBT FOR THE PURPOSE OF FINALIZING THE BORROWING COSTS OF THREE LOCAL IMPROVEMENT PROJECTS: (1) PAVING, CURBS AND GUTTERS ON SPRUCE DRIVE AND JOYCE DRIVE; (2) SEWER LINE IMPROVEMENT ON FRASER AVENUE, PARK AVENUE AND PALESTINE STREET; (3) WIDEN, INSTALL CURBING, REMOVE CULVERTS AND PAVING ON HORIZON AVENUE” be read a second time.

Carried

Abstention: Councilor C. Rutledge

145-16

Goodward/Thompson

Be it resolved by the Council of the Town of Oxbow that Council proceed to third reading of Bylaw 1081 “A BYLAW OF THE TOWN OF OXBOW IN THE PROVINCE OF SASKATCHEWAN TO PROVIDE FOR INCURRING A DEBT FOR THE PURPOSE OF FINALIZING THE BORROWING COSTS OF THREE LOCAL IMPROVEMENT PROJECTS: (1) PAVING, CURBS AND GUTTERS ON SPRUCE DRIVE AND JOYCE DRIVE; (2) SEWER LINE IMPROVEMENT ON FRASER AVENUE, PARK AVENUE AND PALESTINE STREET; (3) WIDEN, INSTALL CURBING, REMOVE CULVERTS AND PAVING ON HORIZON AVENUE” at this time.

Carried

Abstention: Councilor C. Rutledge

146-16

Dunnigan/Thompson

Be it resolved by the Council of the Town of Oxbow that Bylaw 1081 “A BYLAW OF THE TOWN OF OXBOW IN THE PROVINCE OF SASKATCHEWAN TO PROVIDE FOR INCURRING A DEBT FOR THE PURPOSE OF FINALIZING THE BORROWING COSTS OF THREE LOCAL IMPROVEMENT PROJECTS: (1) PAVING, CURBS AND GUTTERS ON SPRUCE DRIVE AND JOYCE DRIVE; (2) SEWER LINE IMPROVEMENT ON FRASER AVENUE, PARK AVENUE AND PALESTINE STREET; (3) WIDEN, INSTALL CURBING, REMOVE CULVERTS AND PAVING ON HORIZON AVENUE” be read a third time.

Carried

Abstention: Councilor C. Rutledge

Bylaw 1082

147-16

Barnes/Goodward

Be it resolved by the Council of the Town of Oxbow that Bylaw 1082 “A BYLAW OF THE TOWN OF OXBOW IN THE PROVINCE OF SASKATCHEWAN TO PROVIDE FOR INCURRING A DEBT IN THE SUM OF ONE MILLION TWO HUNDRED AND FIVE THOUSAND DOLLARS (\$1,205,000) FOR THE PURPOSE OF INTERIM FINANCING OF THREE LOCAL IMPROVEMENT PROJECTS: (1) PAVING, CURBS AND GUTTERS ON SPRUCE DRIVE AND JOYCE DRIVE; (2) SEWER

LINE IMPROVEMENT ON FRASER AVENUE, PARK AVENUE AND PALESTINE STREET; (3) WIDEN, INSTALL CURBING, REMOVE CULVERTS AND PAVING ON HORIZON AVENUE” be read a first time.

Carried

Abstention: Councilor C. Rutledge

148-16

Thompson/Goodward

Be it resolved by the Council of the Town of Oxbow that Bylaw 1082 “A BYLAW OF THE TOWN OF OXBOW IN THE PROVINCE OF SASKATCHEWAN TO PROVIDE FOR INCURRING A DEBT IN THE SUM OF ONE MILLION TWO HUNDRED AND FIVE THOUSAND DOLLARS (\$1,205,000) FOR THE PURPOSE OF INTERIM FINANCING OF THREE LOCAL IMPROVEMENT PROJECTS: (1) PAVING, CURBS AND GUTTERS ON SPRUCE DRIVE AND JOYCE DRIVE; (2) SEWER LINE IMPROVEMENT ON FRASER AVENUE, PARK AVENUE AND PALESTINE STREET; (3) WIDEN, INSTALL CURBING, REMOVE CULVERTS AND PAVING ON HORIZON AVENUE” be read a second time.

Carried

Abstention: Councilor C. Rutledge

149-16

Barnes/Thompson

Be it resolved by the Council of the Town of Oxbow that Council proceed to third reading of Bylaw 1082 “A BYLAW OF THE TOWN OF OXBOW IN THE PROVINCE OF SASKATCHEWAN TO PROVIDE FOR INCURRING A DEBT IN THE SUM OF ONE MILLION TWO HUNDRED AND FIVE THOUSAND DOLLARS (\$1,205,000) FOR THE PURPOSE OF INTERIM FINANCING OF THREE LOCAL IMPROVEMENT PROJECTS: (1) PAVING, CURBS AND GUTTERS ON SPRUCE DRIVE AND JOYCE DRIVE; (2) SEWER LINE IMPROVEMENT ON FRASER AVENUE, PARK AVENUE AND PALESTINE STREET; (3) WIDEN, INSTALL CURBING, REMOVE CULVERTS AND PAVING ON HORIZON AVENUE” at this time.

Carried

Abstention: Councilor C. Rutledge

150-16

Dunnigan/Ching

Be it resolved by the Council of the Town of Oxbow that Bylaw 1082 “A BYLAW OF THE TOWN OF OXBOW IN THE PROVINCE OF SASKATCHEWAN TO PROVIDE FOR INCURRING A DEBT IN THE SUM OF ONE MILLION TWO HUNDRED AND FIVE THOUSAND DOLLARS (\$1,205,000) FOR THE PURPOSE OF INTERIM FINANCING OF THREE LOCAL IMPROVEMENT PROJECTS: (1) PAVING, CURBS AND GUTTERS ON SPRUCE DRIVE AND JOYCE DRIVE; (2) SEWER LINE IMPROVEMENT ON FRASER AVENUE, PARK AVENUE AND PALESTINE STREET; (3) WIDEN, INSTALL CURBING, REMOVE CULVERTS AND PAVING ON HORIZON AVENUE” be read a third time.

Carried
Abstention: Councilor C. Rutledge

Bylaw 1083

151-16

Rutledge/Ching

Be it resolved by the Council of the Town of Oxbow that Bylaw 1083 “A BYLAW OF THE TOWN OF OXBOW IN THE PROVINCE OF SASKATCHEWAN TO PROVIDE FOR INCURRING A DEBT IN THE SUM OF ONE HUNDRED AND NINETY FIVE THOUSAND DOLLARS (\$195,000) FOR THE PURPOSE OF FINANCING THE COST OF PAVING OXBOW PRAIRIE HORIZONS SCHOOL PARKING LOT” be read a first time.

Carried

152-16

Rutledge/Dunnigan

Be it resolved by the Council of the Town of Oxbow that Bylaw 1083 “A BYLAW OF THE TOWN OF OXBOW IN THE PROVINCE OF SASKATCHEWAN TO PROVIDE FOR INCURRING A DEBT IN THE SUM OF ONE HUNDRED AND NINETY FIVE THOUSAND DOLLARS (\$195,000) FOR THE PURPOSE OF FINANCING THE COST OF PAVING OXBOW PRAIRIE HORIZONS SCHOOL PARKING LOT” be read a second time.

Carried

153-16

Thompson/Goodward

Be it resolved by the Council of the Town of Oxbow that Council proceed to third reading of Bylaw 1083 “A BYLAW OF THE TOWN OF OXBOW IN THE PROVINCE OF SASKATCHEWAN TO PROVIDE FOR INCURRING A DEBT IN THE SUM OF ONE HUNDRED AND NINETY FIVE THOUSAND DOLLARS (\$195,000) FOR THE PURPOSE OF FINANCING THE COST OF PAVING OXBOW PRAIRIE HORIZONS SCHOOL PARKING LOT” at this time.

Carried

154-16

Rutledge/Barnes

Be it resolved by the Council of the Town of Oxbow that Bylaw 1083 “A BYLAW OF THE TOWN OF OXBOW IN THE PROVINCE OF SASKATCHEWAN TO PROVIDE FOR INCURRING A DEBT IN THE SUM OF ONE HUNDRED AND NINETY FIVE THOUSAND DOLLARS (\$195,000) FOR THE PURPOSE OF FINANCING THE COST OF PAVING OXBOW PRAIRIE HORIZONS SCHOOL PARKING LOT” be read a third time.

Carried

- b) 2016 Budget and Bylaw 1085 “2016 Tax Levy”**
155-16
Goodward/Dunnigan
Be it resolved by the Council of the Town of Oxbow that Council table discussion on the 2016 budget and Bylaw 1085 be tabled.
- c) Southeast Connection Annual Meeting**
156-16
Ching/Thompson
Be it resolved by the Council of the Town of Oxbow that Councillor Mark Barnes, Chairman of the Recreation Committee of Council attend the Southeast Connection 2016 Annual General Meeting on May 31, 2016 at the Bear Claw Casino and Hotel on behalf of the Town of Oxbow.
- Carried
- d) Bow Valley Air Cadets**
157-16
Be it resolved by the Council of the Town of Oxbow that Councillor Mark Barnes attend the Bow Valley Air Cadets Annual Ceremonial Review on Friday, May 20, 2016 at the Oxbow Memorial Hall.
- Carried
- e) Provincial Emergency Communication Centre – Dispatch Agreement**
158-16
Goodward/Barnes
Be it resolved by the Council of the Town of Oxbow that Council agree to have the Mayor and Chief Administrative Officer sign the Provincial Emergency Communication Centre Dispatch Agreement.
- Carried
- f) Creating and Enforcing Effective Bylaws**
159-16
Dunnigan/Rutledge
Be it resolved by the Council of the Town of Oxbow that Council pay registration and transportation expenses for the Chief Administrative Officer to attend the SUMA Workshop – Creating and Enforcing Effective Bylaws to be held in Regina on Tuesday, May 10, 2016.
- Carried
- g) Structural Engineering Design Services – Memorial Hall**
160-16
Rutledge/Barnes
Be it resolved by the Council of the Town of Oxbow that Council inform Wilhelm Construction to proceed with the Structural Engineering Design work as proposed by JC Kenyon Engineering Inc. for a cost of up to \$10,000 plus applicable taxes.
- Carried

10. Reports

a) Council Reports

- Councilor Dunnigan reported that the Ball Diamonds will be officially “opened” on either June 26 or July 1 and the ball diamond committee has agreed to stay in place for one more year and has requested that the town repaint the Bow Valley Park sign.

161-16

Dunnigan/Barnes

Be it resolved by the Council of the Town of Oxbow that Council authorize the painting of the Bow Valley Park sign.

Carried

- Councilor Ching reported that staff has been hired for the pool and the pool will open for the season.
- Councilor Barnes reported that the OBA recently had a dinner meeting. Silver Goddess Boutique will be moving into the office space of the former Murray GM building. Mike’s coffee will be setting up a coffee shop as part of her business.

b) Administration

- Acting Town Foreman, Ken Grist has passed his Level 2 Water Distribution exams and is now fully qualified to be the Water Treatment Plant operator.
- OPHS Principal, Jason Petlak will meet with Council on May 9 to discuss the paving of the school parking lot.

161-16

Goodward/Thompson

Be it resolved by the Council of the Town of Oxbow that all reports be accepted as presented.

Carried

11. Adjourn

162-16

Rutledge/Dunnigan

Be it resolved by the Council of the Town of Oxbow that this meeting now adjourn.

Carried

Meeting adjourned at 9:30 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER