

**SUMMER VILLAGE OF SUNDANCE BEACH**

**REGULAR COUNCIL MEETING  
April 21, 2016 -6:00 P.M.  
Sundance Beach Community Centre**

Call to Order: The regular meeting of Council was called to order by Mayor Pellatt at 6:10 P.M.

Present: Mayor: Peter Pellatt  
Councillor: Brian Waterhouse  
Councillor: Rich Miller  
CAO: Harold Wynne

**AGENDA**

2016-030 Moved by Councillor Waterhouse the agenda be adopted.  
*Carried.*

**MINUTES**

2016-031 Moved by Councillor Waterhouse to adopt the March 17, 2016 regular Council meeting minutes as amended.  
*Carried.*

2016-032 Moved by Councillor Miller to adopt the March 29, 2016 Special Council meeting minutes.  
*Carried.*

2016-033 Moved by Councillor Miller to adopt the April 16, 2016 Budget Committee meeting minutes.  
*Carried.*

**BUSINESS ARISING FROM PREVIOUS MEETING**

**1. Council/Admin Tasks Review**

Council and the CAO reviewed the admin tasks spreadsheet and changes were made to some of the completion dates.

**REPORTS/RESOLUTIONS/BYLAWS**

**1. Administration Report**

CAO Wynne presented a brief written report with the following items:

- Administration
- Parking Lot Development
- Bylaws
- Papley-Wotherspoon License Agreement

- Public Works
- Residential Address Signs
- CAO meeting
- Pigeon Lake Watershed Management Planning Committee
- Development

## **2. Pigeon Lake Protective Services**

The PLPS report for the month of March was presented for information.

### **CORRESPONDENCE/INFORMATION ITEMS**

The following items were presented for information:

1. AUMA Board News from Director Peter Pellatt
2. ASVA President re: MSI Funding for Invasive Species Projects
3. ASVA Executive Director re: Algae Harvester Grant

Council discussed the letter from ASVA President Peter Pellatt re: summer villages funding for initiatives to fight zebra mussels and other invasive species. Council agreed in principle to provide \$5,000 towards development of a Pigeon Lake plan to address the issue of invasive species. The CAO was directed to communicate this commitment to Kate Wilson, Aquatic Invasive Species Specialist, Alberta Environment and Parks. Councillor Waterhouse agreed to place this issue on the agenda of the next APLM meeting.

### **DISCUSSION ITEMS**

#### **1. Parking Lot Development**

Gavin Mayer of Parkland Geo delivered the Specification Package Proposed Parking Lot document and discussed this with Council. Council asked for the following revisions to this draft plan: (1) add cost estimates for contractor and engineering; (2) address drainage; (3) add a map of the construction area; (4) consider extra gravel in specific areas to accommodate heavy waste bins; (5) remove asphaltting from the scope; and (6) provide an estimate for time to complete. The summer village will arrange to have the materials removed from the parking lot prior to construction.

Parkland Geo will provide a revised draft to the CAO within a week.

#### **2. Wastewater System Inspections**

Dale McClure of Sentry Water & Wastewater Solutions Inc. was unable to attend the Council meeting; however, Council discussed the handout he provided that describes the residential septic systems inspection protocol for the Summer Village of Grandview.

Mr. McClure will be invited to make a presentation at the next regular Council meeting.

### 3. Ice-Water Rescue Agreement

Council discussed the first draft of the Ice and Water Rescue Agreement developed by the County of Wetaskiwin for consideration of the 10 summer villages on Pigeon Lake. Council considers there need to be some changes to this draft agreement and Councillor Miller agreed to review the agreement and provide some recommended changes.

### 4. Wildfire Threat Assessment

Council reviewed the first draft of the Wildfire Threat Assessment report prepared by CPP Environmental for the Summer Villages of Argentia Beach, Golden Days and Sundance Beach. This project is managed under the aegis of the Association of Summer Villages of Alberta (ASVA) and is funded by a grant from the Forest Resource Improvement Association of Alberta (FRIAA).

## COUNCIL COMMITTEE REPORTS

Councillor Waterhouse reported that the County of Wetaskiwin has rejoined the Alliance of Pigeon Lake Municipalities on a trial basis and that Councillor Larry McKeever is the County's representative.

## FINANCIAL REPORTS

### 1. Financial Report

The following financial report package was presented to Council for information: (1) April 21, 2016 cash position statement; and (2) monthly bank statements and reconciliations in Dropbox.


### 2. 2016 Draft Budget

Council discussed the final draft of the 2016 operating and capital budgets that were developed in the April 16, 2016 budget committee meeting.

2016-034 Moved by Councillor Miller to adopt the 2016 Sundance Beach budget as presented.  
*Carried.*

## ADJOURNMENT

2016-035 Councillor Waterhouse moved the meeting adjourn at 8:30 P.M.

  
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Harold Wynne, CAO

  
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Peter Pellatt, Mayor

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May 25, 2016  
Date Adopted