

**TOWN OF OXBOW
MINUTES OF THE REGULAR MEETING OF COUNCIL
JUNE 13, 2016**

1. **Present:** Mayor Dale Ching; Councillors D. Dunnigan, E. Thompson, R. Ching, M. Barnes, C. Rutledge and Chief Administrative Officer, D. Bailey.

2. **Absent:** Councillor R. Goodward

3. **Call to Order:** A quorum being present the meeting was called to order at 7pm.

4. **Agenda**

201-16

Ching/Barnes

Be it resolved by the Council of the Town of Oxbow that the agenda be accepted as presented.

Carried

5. **Minutes:**

202-16

Rutledge/Dunnigan

Be it resolved by the Council of the Town of Oxbow that the minutes of the Regular Meeting of Council, May 24, 2016 be approved.

Carried

6. **Correspondence:**

- a) Oxbow Youth Group re donation for silent auction.
- b) Top Shop Concrete re quote for repairing selected manholes.
- c) Shaw Earth Moving Ltd. re road repairs on Prospect Ave. E and South Service Rd.
- d) St. Joseph's Hospital re Donor Appreciation Night, June 23.
- e) Alan Hill, Sask Highways re grant for airport expansion.
- f) SaskTel re upgrading of cell phone towers between Estevan and Manitoba border.
- g) Andy Dobson, South East Cornerstone School Division re Agreement for Sale.

7. **Delegations:**

- a) Brian and Louise Rutledge re connection to town sewer system.

Brian and Louise Rutledge joined the meeting at 7pm.

Rutledge's had a number of questions regarding the possible connection to the town sewer system which need to be referred on to the town engineer. Rutledge's were informed that Council had a number of decisions to make regarding the financing of this project and would be in touch with them and other property owners over the next few weeks.

Brian and Louise Rutledge left the meeting at 7:15pm

- b) Roy Wardrope and Rhonda Hodgson representing the Royal Canadian Legion
Roy Wardrope and Rhonda Hodgson joined the meeting at 7pm.

The Legion needs to look into repairing the town Cenotaph and were inquiring if the town plans to move the monument over the next few years. Council indicated that there would be no plans to move it in the near future and that the Legion should look into costs of repairing the monument as well as the cost of a potential move. Roy Wardrope and Rhonda Hodgson left the meeting at 7:25pm.

c) Ken Grist, Public Works

Ken Grist joined the meeting at 7pm
Public Works Report is attached to the minutes
Ken Grist left the meeting at 7:35pm.

d) Tami Scott, Community Development Officer

Ms Scott joined the meeting at 7:40pm.
Tami Scott reviewed the proposal for a restructured Oxbow/Enniskillen Recreation Board with Council; airport expansion; Memorial Hall plans and the Grand Opening of the new ball diamonds on June 26.
Ms. Scott left the meeting at 8:45pm.

8. Old Business

9. Financial Statement and Accounts

a) Payment of Accounts

203-16
Dunnigan/Thompson
Be it resolved by the Council of the Town of Oxbow that Council approve the payment of accounts totaling \$98,308.41.

Carried

b) Financial Statement

204-16
Barnes/Rutledge
Be it resolved by the Council of the Town of Oxbow that the financial statements for the period ending May 31, 2016 be accepted.

Carried

10. In Camera

With no members of the public present an in camera meeting of Council was not necessary.

11. New Business

a) Bylaw 1087 "To Establish an Oxbow/Enniskillen Recreation Board"

205-16
Rutledge/Dunnigan
Be it resolved by the Council of the Town of Oxbow that Bylaw 1087 "A Bylaw of the Town of Oxbow to Establish the Oxbow/Enniskillen Recreation Board" be read a first time.

Carried

b) Memorial Hall

Council reviewed the preliminary plan for the new Memorial Hall/Recreation Facility site. Suggestions and questions were noted by Tami Scott to discuss further with Wilhelm Construction. It was agreed (without a motion) that the Board of the Bow Valley Villa should be contacted at this time. Tami Scott stated that a meeting of current and potential users of the site will be held to obtain their input.

c) Ball Diamonds

Councillor Darrell Dunnigan will speak on behalf of Council at the Grand Opening.

d) Airport

The communication from the Department of Highways regarding a grant to the town for airport expansion was discussed. The users of the airport will be consulted regarding next steps.

e) Tax abatements 2016

206-16

Rutledge/Barnes

Be it resolved by the Council of the Town of Oxbow that council approve 2016 tax abatements as shown in the table below:

2016 Tax Abatements

Roll #	NAME	ADDRESS	2016	
171	Arvin Carlos	107 Joyce Drive	25%	\$ 535.16
166	Cory White	109 Joyce Drive	25%	\$ 402.34
483	Alan Morris	812 Peters Avenue		\$ 236.64
992	Trade Winds	905 Prospect Avenue	100%	\$ 1,315.25
993	Trade Winds	909 Prospect Avenue	100%	\$ 1,315.25
994	Trade Winds	913 Prospect Avenue	100%	\$ 1,315.25
995	Trade Winds	917 Prospect Avenue	100%	\$ 1,315.25
996	Trade Winds	921 Prospect Avenue	100%	\$ 1,315.25
997	Prospect Ridge	920 Prospect Avenue	100%	\$ 3,365.00
998	Trade Winds	916 Prospect Avenue	100%	\$ 1,855.25

999	Trade Winds	912 Prospect Avenue	100%	\$ 1,434.50
1000	Trade Winds	908 Prospect Avenue	100%	\$ 1,443.50
1001	Co-op	904 Prospect Avenue	100%	\$ 16,106.00
56	Bow Valley Villa	319 Wylie Avenue	100%	\$ 2,859.84
314	Oxbow Fitness Centre	301 Main Street	100%	\$ 2,167.25
291	Oxbow Community Child Care	316 Main Street	100%	\$ 3,454.25
	TOTAL			\$ 40,435.98

Carried

f) Bylaw 1088

207-16

Rutledge/Thompson

Be it resolved by the Council of the Town of Oxbow that Bylaw 1088 “A Bylaw to Extend the Time Required for the Completion of the 2015 Financial Statements” be read a first time.

Carried

208-16

Barnes/Ching

Be it resolved by the Council of the Town of Oxbow that Bylaw 1088 “A Bylaw to Extend the Time Required for the Completion of the 2015 Financial Statements” be read a second time.

Carried

209-16

Dunnigan/Thompson

Be it resolved by the Council of the Town of Oxbow that Council proceed to third reading of Bylaw 1088 “A Bylaw to Extend the Time Required for the Completion of the 2015 Financial Statements” at this time.

Carried Unanimously

210-16

Thompson/Barnes

Be it resolved by the Council of the Town of Oxbow that Bylaw 1088 “A Bylaw to Extend the Time Required for the Completion of the 2015 Financial Statements” be read a third time.

Carried

g) Paving Contract Award

211-16

Thompson/Ching

Be it resolved by the Council of the Town of Oxbow that Gee Bee Construction of Kipling, Saskatchewan be awarded the contract to pave the Oxbow Prairie Horizons School parking lot; install curbs, gutters and pave Spruce Dr. and Joyce Dr.; pave and widen Horizon Ave.; and, patch 800 sq. m. of existing roads at a construction cost of \$645,760 (six hundred and forty-five thousand seven hundred and sixty dollars).

Carried

h) Agreement for Sale with Southeast Cornerstone School Division

212-16

Barnes/Dunnigan

Be it resolved by the Council of the Town of Oxbow that Council approve the Agreement for Sale with Southeast Cornerstone School Division attached to these minutes and enabling the Town of Oxbow to acquire title to Surface Parcel #166089831 Blk/Par M, Plan 102079560, Extension 0.

Carried

i) Bylaw 1083 “To Incur a Debt to Pave the Oxbow Prairie Horizons School Parking Lot”

213-16

Rutledge/Thompson

Be it resolved by the Council of the Town of Oxbow Bylaw 1083 “A Bylaw of the Town of Oxbow to Provide for Incurring a Debt in the Sum of One Hundred and Ninety Five Thousand Dollars (\$195,000) for the Purpose of Financing the Cost of Paving Oxbow Prairie Horizons School Parking Lot” be given first reading.

Carried

214-16

Thompson/Ching

Be it resolved by the Council of the Town of Oxbow Bylaw 1083 “A Bylaw of the Town of Oxbow to Provide for Incurring a Debt in the Sum of One Hundred and Ninety Five Thousand Dollars (\$195,000) for the Purpose of Financing the Cost of Paving Oxbow Prairie Horizons School Parking Lot” be given second reading.

Carried

215-16

Dunnigan/Barnes

Be it resolved by the Council of the Town of Oxbow that Council proceed with third reading of Bylaw 1083 “A Bylaw of the Town of Oxbow to Provide for Incurring a Debt in the Sum of One Hundred and Ninety Five Thousand Dollars (\$195,000) for the Purpose of Financing the Cost of Paving Oxbow Prairie Horizons School Parking

Lot” at this time.

Carried

216-16

Rutledge/Barnes

Be it resolved by the Council of the Town of Oxbow Bylaw 1083 “A Bylaw of the Town of Oxbow to Provide for Incurring a Debt in the Sum of One Hundred and Ninety Five Thousand Dollars (\$195,000) for the Purpose of Financing the Cost of Paving Oxbow Prairie Horizons School Parking Lot” be read a third time.

Carried

j) Sewer Upgrades

Councillor Cam Rutledge declared a pecuniary interest in this matter and departed the meeting.

Chief Administrative Officer outlined a number of financing options for the sewer upgrade project. The discussion was necessary because the bids for this project were significantly under estimates. It was agreed to discuss this matter at the next meeting.

217-16

Dunnigan/Thompson

Be it resolved by the Council of the Town of Oxbow that Gee Bee Construction of Kipling be awarded the contract to implement the Sewer Upgrade Project on Fraser Ave., Park St. and Palestine St. at a construction cost of \$137,055 and additional items at a cost of \$242,125.

k) **SMB Loan Approval**

It was agreed, without a motion to maintain the town’s current loan request for the road and sewer projects.

l) Liquor Permit – Bow Valley Park

218-16

Dunnigan/Barnes

Be it resolved by the Council of the Town of Oxbow that Council support the application of the Bow Valley Revitalization Committee for a liquor permit on the occasion of the grand opening of the park on Sunday, June 26, 2016 and for slo pitch tournament on Sunday, July 2, 2106.

Carried

h) Council Indemnities

219-16

Thompson/Dunnigan

Be it resolved by the Council of the Town of Oxbow that council member indemnities for the period January 1 to June 30, 2016 be paid at the end of June, 2016.

Carried

i) Top Shot and Shaw Earthmoving

220-16

Thompson/Ching

Be it resolved by the Council of the Town of Oxbow that Top Shot Concrete Systems be engaged to repair 6 manholes at a cost of \$21,800 plus GST and possible additional costs to repair pipes coming into the manhole at \$1,600 per repair.

221-16

Thompson/Ching

Be it resolved by the Council of the Town of Oxbow that Shaw Earth Moving of Gainsborough be engaged to make repairs to Prospect Ave. E. at the Co-op entrance and to improve the slope on the South Service Rd. at a cost of approx. \$13,800 plus GST.

12. Reports

a) Council Reports

Councillor Thompson raised the issue of gophers at the cemetery. Public Works staff will be asked to deal with this matter.

Councillor Rutledge raised the issue of erosion possibly caused by the town storm sewer drain in the gulley where the old cement dump was located. It was agreed to put warning signs up at this time.

b) Administration (no written report).

222-16

Thompson/Ching

Be it resolved by the Council of the Town of Oxbow that all reports be accepted as presented.

Carried

13. Adjourn

223-16

Rutledge/Dunnigan

Be it resolved by the Council of the Town of Oxbow that this meeting now adjourn.

Carried

Meeting adjourned at 9:35pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER