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Wainwright Public Library  
921-3<sup>rd</sup> Ave  
Wainwright, AB T9W 1C5

# Employment Opportunity

## Library Programmer

This position involves planning and executing programming for different age groups. This would include current programs such as our successful Storytime program for children ages 3-5 and our school aged programs for grades 1-6 as well as implementing new programs and services. A Criminal Record Check will be required for the successful candidate.

### Duties Include:

- Create and deliver age-appropriate program activities with a focus on reading and literacy.
- Build partnerships with local schools and other community groups and participate in outreach visits and library tours.
- Advertise programs including newspaper ads and interviews, posters, radio interviews and social media.
- Create displays in the program area of the library.
- Report statistics and submit program evaluations.
- Assist at circulation desk as required.

### Qualifications:

- Early Childhood Education is an asset.
- Ability to work well with children and their parents/caregivers is required.
- Ability to work a flexible schedule including occasional evenings and weekends.
- Strong interest in reading is required.
- Computer and typing skills are required.
- Commitment and attention to detail is required.
- A valid Driver's Licence and vehicle is required.
- Criminal Record Check is required.

### Please submit resume to:

Jodi Dahlgren, Library Manager  
Wainwright Public Library  
921-3<sup>rd</sup> Ave Wainwright, AB T9W 1C5  
Fax: 780-842-2340  
E-mail: [librarian@wainwrightlibrary.ab.ca](mailto:librarian@wainwrightlibrary.ab.ca)

**This position will remain open until a suitable candidate is found. Only those applicants requested for interviews will be contacted.**