

8 Schedule of Application and Development Fees

8.1 Development Permits **

All development requires a permit. **FAILURE TO OBTAIN A PERMIT** prior to commencement of work will result in the assessment of double fees where fees apply.

Residential	
Single Family Dwelling, including Manufactured Homes and Duplex Units	\$ 125.00
Additions/Renovations - Structural	\$ 75.00
Multi Family Dwellings, includes row housing, apartments; etc.	\$ 200.00 plus \$50.00/dwelling unit (to a maximum of \$5,000.00)
Accessory Buildings (Garage /Shop)	\$ 75.00
Accessory Building (Movable Sheds)	
• 100 sq. ft. or greater	\$ 25.00
Decks	
• Two feet or higher	\$ 25.00
Home Occupation, Minor (as per Land Use Bylaw)	\$ 50.00
Home Occupation, Major (as per Land Use Bylaw)	\$ 100.00
Interior Renovations	
• Non-structural i.e. Electrical Panel	Required.
• Maintenance and/or Repair	
Exterior Renovations	
• Structural	Safety Code permits required.
• Non structural	
• Maintenance and/or Repair	
Demolition Permit	
• Non-Residential	\$ 100.00 plus security fee \$1,000.00.
• Residential	\$ 100.00 plus security fee \$1,000.00
Permitted Uses (not listed above)	\$ 125.00
Discretionary Uses (not listed above)	\$ 150.00
Dwelling Unit within Commercial Building (discretionary use)	\$ 150.00
Commercial, Industrial, Institutional	
Commercial, Industrial, Institutional (includes Accessory Structures)	\$200.00 Application Fee plus \$1.00/m2 (to a maximum of \$7,500.00)
Permitted Uses	
Commercial, Industrial, Institutional (includes Accessory Structures)	\$ 300.00 Application Fee plus \$1.00/m2 (to a maximum of \$ 7,500.00)**

Discretionary Uses

Additions/Alterations/Renovations	\$ 200.00 Application Fee plus \$1.00/m2 (to a maximum of \$ 7,500.00)
New Tenant in Existing Building (permitted use)	\$ 100.00
New Tenant in Existing Building (discretionary use)	\$ 200.00
Change in tenancy (no change in use)	\$ 100.00
Temporary Uses – Maximum 2 years	\$ 150.00
Signs	
• Permanent (determined by the Development Officer)	\$ 75.00
• Temporary (greater than 2 weeks)	\$ 25.00
• Free standing Billboards – Fee to be determined by the Development Authority	

Administrative Fees

Letter of Compliance Single Family Residential	\$ 100.00
Commercial, Industrial, Institutional, Multi-Family	\$ 200.00
Variances	
• Dwelling	\$ 50.00
• Accessory	\$ 25.00
• Commercial, Industrial, Institutional, Multi-Family	\$ 75.00
To Leave as sited	
• Dwelling	\$ 75.00
• Commercial, Industrial, Institutional, Multi-Family	\$ 100.00
Land Use Bylaw Text Copy	Online Only
Municipal Development Plan Text Copy	Online Only
Land Use Bylaw Search (Confirmation of zoning)	\$50.00
General File Search	\$125.00

Re-zoning Application Land Use Bylaw Amendment	\$ 500.00 plus advertising costs
Subdivision Application Fees	As per fees established by Subdivision Authority
Subdivision and Development Appeal Board – Application Fee	\$200.00

Development Agreement	\$ 1,500 plus any legal costs incurred in preparation of agreement
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Encroachment Agreement

- **Minor (e.g. fence, retaining wall)** \$ 100.00
- **Major (e.g. building structure)** \$ 250.00

Area Structure Plan **TBD**

Refundable Development Bond – collected at the time of development permit as a damage deposit against damages to municipal road and sidewalk infrastructure

\$ 2,000.00 minimum, or as determined by Development Authority

Refundable Landscaping Bond – to ensure completion of landscaping projects

\$ 1,000.00 minimum, or as determined by Development Authority

Advertising & Notification (in addition to all applicable development fees e.g. costs to notify or advertise a proposed development)

- **Single Family residential uses** \$ 50.00
 - **Multi-family residential uses** \$ 100.00
 - **Commercial/Industrial/Institutional** \$ 150.00
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