

SUMMER VILLAGE OF SILVER BEACH

Annual Information Meeting

Saturday, August 13, 2016

10:00 A.M.—12:00 P.M.

Mulhurst Bay Community Hall

AGENDA

Handouts: Agenda, 2015 AIM minutes; Cosmetic Lawn Fertilizer Bylaw; Donation of Community Property Program; 2015 Audited Financial Statement; 2016 Financial Report

1. **Welcome and Introductions**
2. **2015 - 2016 Highlights**
 - Administration
 - Communications (e-Newsletter, website)
 - Accounting System Change-Over
 - Summer Works Program
 - Ice-Water Rescue Agreement
 - MGA Changes
 - Development
 - Council
 - Cosmetic Lawn Fertilizer Bylaw
 - Council Procedure Bylaw
 - Residential Address Signage
 - Donation of Community Property Program
 - 2017 Municipal Elections
 - Pigeon Lake Protective Services
3. **2016 Plans**
 - Capital Projects
 - Silver Beach Road Reconstruction
 - Green Area Planning
 - FireSmart Initiatives
 - Wildfire Mitigation Strategy Report
 - Fire Protection Planning
 - FireSmart Workshop – July 28
 - Fire Protection Chipping Event - August 15
4. **Financial Report**
 - 2015 Audited Financial Statement
 - 2016 Financial Report
5. **Alliance of Pigeon Lake Municipalities**
6. **Pigeon Lake Watershed Association (PLWA) Update**
7. **Comments/Questions from Residents**
8. **Adjourn**

Community BBQ

SUMMER VILLAGE OF SILVER BEACH
MINUTES OF THE ANNUAL INFORMATION MEETING

August 15, 2015
10:00 A.M.
Mulhurst Bay Community Centre

Call to Order: Mayor Allan Watt welcomed everyone to the Silver Beach Annual Information Meeting at 10:05 am.

Present: Mayor Allan Watt
Councillor: Barb Martinson
Councillor: Brad Clough

CAO: Harold Wynne
Municipal Clerk Joan Wynne

Residents: Approximately 50

Handouts: Agenda package

1. Introductory Comments

Mayor Watt welcomed everyone in attendance. Mayor Watt introduced Silver Beach Councillor Barb Martinson; Councillor Brad Clough; Chief Administrative Officer Harold Wynne; Municipal Clerk Joan Wynne; and Peace Officer Lorna Radkie.

2. 2014 AIM – Old Business

Watermere Resort Development

The proposed Watermere Resort Development is a major 4-phase residential subdivision that would see a total of 997 recreational properties situated on the west end of Pigeon Lake. The CAO reported that a resubmission of the Watermere Resort Local Area Structure Plan was made to Leduc County on March 11, 2014. Once a date for the required public hearing has been established, this information will be communicated to all stakeholders. At this time, the Watermere Area Structure Plan has been presented to Leduc County Council for first reading. For more information, Watermere documents are available for downloading from the Leduc County website.

Bench Sponsorship Program

The Bench Sponsorship Program proposed in 2014 will be implemented in the fall of 2015. Residents who are interested in sponsoring a bench to be situated on Silver Beach Road or in a public park are asked to contact the administration office to register their interest and receive more information.

3. 2014-2015 Highlights

The CAO gave a brief overview of administration highlights from 2014-15:

Sundance Beach Community Centre Construction

- Construction was completed in December 2014. Some minor warranty work remains.
- The Silver Beach office was moved over the Christmas holidays and set up in early January.
- Final project cost:
 - \$440,000 building construction
 - \$9,200 sewage tank
 - \$52,000 landscaping and concrete work
 - \$13,200 furnishings
 - \$6,100 communications (computers, telephone)
 - \$4,220 Sea Can
 - \$525,000 total
 - Total cost paid from government capital grants (\$523,789 = \$418,709 MSI + \$105,080 AMIP)
- Hall utility costs in 2015 to date = \$1,620 (Total in 2014 = \$2,821)
- This facility serves as the administrative office for the Summer Village of Silver Beach. The entire facility capital costs were assumed by the Summer Village of Sundance Beach. There is a 3-year agreement between Silver Beach and Sundance Beach that enables Silver Beach to utilize these facilities for a rental fee of \$1,000 per month.
- The CAO encouraged Silver Beach residents to rent the hall for private family functions and he noted the rental rates are as follows (Silver Beach residents are charged the residents' rate):

John Turgeon Community Hall

Non-residents = \$150/day

Residents = \$100/day

Damage Deposit = \$150/day

Damage deposit = \$100/day

Large Meeting Room

Non-residents = \$150/day
Residents = \$100/day

Damage deposit = \$150/day
Damage deposit = \$100/day

Entire Facility

Non-Residents = \$300/day
Residents = \$200/day

Damage deposit = \$300/day
Damage deposit = \$200/day

Summer Works Program

- In October 2014, Young's Tree Services conducted a hazardous tree assessment on all summer village public lands and parks. Trees that are considered to be a danger to persons, property, and/or roadways will be removed in the fall of 2015.
- In the summer of 2014, two students were employed to mow lawns; trim grass/weeds; keep Ouimette Park washrooms clean; and remove garbage. In 2015, contractors are being used to mow ditches and Ouimette Park and trim grass and bushes as necessary. One summer student has been employed to clean washrooms, empty garbage, and undertake some office-related tasks.
- Arrangements have been made with Leduc County to allow Silver Beach residents to dispose of white appliances, hazardous chemicals, metals, batteries and other similar waste in the Sunnybrook Transfer Station. Residents who wish to do so may obtain a Transfer Station card from the administration for a fee of \$12 per time.
- Repairs to the asphalt on Silver Beach Road will be undertaken after an engineering report has been conducted to determine whether, and to what extent, subgrade and base improvements must be made to the roadway prior to laying asphalt.

Pigeon Lake Protective Services

- As of May 1, 2014, Silver Beach discontinued providing Pigeon Lake Protective Services to the other Pigeon Lake summer villages. Presently, Pigeon Lake Protective Services only provides service to Silver Beach and Sundance Beach through Peace Officer Lorna Radkie who works from the new administration office in Sundance Beach.

Development

- There was only one development permit issued in 2015 for a new residence in Silver Beach.
- One Silver Beach residents appealed their assessment which was subsequently reduced.

4. 2015 Plans

Capital Projects

- Council has just received written confirmation from the Minister of Municipal Affairs of the 2015 capital grant funding allocation for the Summer Village of Silver Beach. Council is now in a position to amend the 2015 capital budget and identify projects for funding. Projects being considered for capital funding include the following:
 - Silver Beach Road engineering and asphalt repair.
 - Accounting system infrastructure
 - Residential address signage
 - Ice/water rescue services
 - Fire protection planning

Wildfire Protection Strategy

- Silver Beach is one of 25 summer villages in Alberta that received a professional “wildfire protection strategic plan” through funding provided by the Forest Resource Improvement Association of Alberta (FRIAA). The FRIAA grant was obtained by the Association of Summer Villages of Alberta (ASVA) at no cost to Silver Beach.

Council will be considering the findings and recommendations in the Silver Beach Wildfire Protection Plan, with a view to implementing these to mitigate the danger of wildfire to the summer village.

Residential Address Signs

- Residential address signs will be installed on public property in front of each residence in Silver Beach in the fall of 2015. These signs will be approximately 8 x 10 in. and will be affixed to T-posts that will be 36 in. above ground. The purpose of this signage is to make it easier for emergency response vehicles (e.g., ambulances, fire trucks) to locate a residence in the event of an emergency. This signage will be funded through summer village capital grants at no cost to residents.

Ice/Water Rescue Services

- The Pigeon Lake summer villages are partnering with the County of Wetaskiwin to provide a year-round ice and water rescue service on the lake. These volunteer services will be provided by the Mulhurst Bay and South Pigeon Lake Fire Departments and these agencies will procure water craft and train firefighters in ice/water rescue. Silver Beach has contributed \$5,000 in

capital towards a water craft and will provide \$1,000/year in operating costs for this service.

Bylaw and Policy Review

- In 2015, Council plans to initiate a review of all summer village bylaws and policies. This is a large undertaking that may require outside consultative advice and funding.

5. Financial Report

Councillor Clough presented the Financial Report, which included the 2014 audited financial statement; 2015 operating and capital budgets; and cash position as of July 31, 2015. Highlights included the following:

- The 2012 and 2013 audited financial statements were submitted to Alberta Municipal Affairs in August and September.
- The 2014 audited financial statement was submitted to Alberta Municipal Affairs in April 2015.
- The 2015 Financial Report in the agenda package included the 2015 budget and current cash position with the following highlights noted:
 - The 2015 operating budget is \$439,771 compared with the 2014 budget of \$707,841. This decrease is due to a reduction of revenues/expenses for Pigeon Lake Protective Services.
 - The percentage of operating budget spent on each category: education tax (43%); administration (29%); environmental treatment services (11%); protective services (9%); recreation and culture (2%); legislative services (2%); transportation services (2%); operating contingency (2%); planning and development (<1%)..
 - The 2015 capital budget is \$118,911 compared with the 2014 budget of \$118,919.
 - The current cash position is as follows: \$608,326 in operating cash and \$42,201 in restricted cash; \$43,642 in operating cash receivables and \$409,229 in restricted cash receivables; \$111,453 in payables.
 - Silver Beach currently has no debt or debt servicing costs.

6. Alliance of Pigeon Lake Municipalities

Councillor Martinson is the Silver Beach representative on the Alliance of Pigeon Lake Municipalities (APLM). She explained that the APLM is comprised of the 10 Pigeon Lake summer villages and Leduc County (the County of Wetaskiwin is not a member). The APLM meets bi-monthly in the Leduc County Centre.

Councillor Martinson reported that during the past year, the APLM has focused most of its time and effort on planning and implementing initiatives intended to improve the health of Pigeon Lake. The APLM has formed an “in-lake technical committee” to guide scientific research on various prospective ways to mitigate blue-green algae blooms and these include using phoslock to bind phosphorus in the lake sediment; trophic cascading to influence small organism predation; and mechanical skimmers to harvest algae. More information on these interventions and other APLM activities may be found on the APLM website (www.aplm.org).

7. Pigeon Lake Watershed Association Presentation (PLWA)

Bob Gibbs and Jim Webb, Silver Beach residents who are PLWA Directors, gave brief presentations on PLWA activities. Brett Campbell, PLWA Summer Program Coordinator, set up a display booth and provided information to residents. Highlights from the presentations included the following:

- Everyone in Silver Beach who wishes to may be a member of the PLWA at no charge. People who wish to become members must contact the PLWA to register.
- The PLWA is closely allied in their work with various government agencies and organizations including Alberta Environmental Resources and Sustainable Development; the Pigeon Lake Watershed Management Planning Committee; and the Alliance of Pigeon Lake Municipalities.
- During the past year, PLWA activities have included public education (e.g., invasive species info); lake stewardship; scientific research; support of the APLM in-lake technical committee; and monitoring cyanobacteria for Alberta Health Services.
- PLWA summer campaigns include: cosmetic fertilizer usage; healthy lawn maintenance; Farmers Market promotions; fisheries updates; invasive species awareness; Living By Water residential assessments; and Love the Lake Family Day (August 8 at Provincial Park)
- The PLWA AGM is on Saturday, August 22 at Lakedell Centre.
- The PLWA continues to provide valuable information about lake health their website (www.plwa.ca).
- Jim Webb implored Silver Beach residents to consider volunteering for PLWA committees or even in one-time projects, as volunteers are needed to sustain the work of the organization. He also asked people to invest in the lake through donations to the PLWA, as ongoing funding is needed to sustain the work of this voluntary organization.
- Jim Webb acknowledge the outstanding volunteer commitment of Silver Beach resident Bob Gibbs and Bob received a hearty round of applause from the residents.

8. Comments/Questions from Residents

Mayor Watt reminded residents that Council meetings are held on the third Tuesday of each month in Edmonton at Councillor Clough's offices (10208-111 St.). He noted these meetings are open to the public and he invited anyone to attend if they wished to observe a Council meeting and/or discuss an issue with Council.

Mayor Watt noted the following:

- Some residents expressed concern about speeding on Silver Beach Road. Mayor Watt informed residents that Peace Officer Radkie is conducting traffic surveillance and recording radar data. Presently, there is no radar evidence that speeding is an issue; however, CPO Radkie will continue to monitor vehicular speed for the remainder of the summer/fall and Council will review these findings.
- Mayor Watt reminded residents that there is a total fireworks ban in place on Silver Beach.
- Mayor Watt asked for a show of hands supporting a bylaw banning cosmetic fertilizer in Silver Beach (virtually all hands were raised). He informed residents that Council will take this under advisement and noted that residents would have to remain vigilant for abuses, as the bylaw will be difficult to enforce.

A resident commented that the marker buoys are placed too far from the shore. Another resident commented she preferred these further out, as it provides for a greater swimming area. The CAO will look into the regulations for the distance marker buoys must be placed from shore.

A resident commented that every Pigeon Lake summer village has a bylaw banning fertilizers so Silver Beach should have one as well. The PLWA has a list on their website of environmentally-friendly fertilizers that may be safely used.

A resident thanked the Council and CAO for placing the regular minutes on the website and she suggested that documents referenced in the minutes should also be placed on the website.

A resident suggested that Fortis needed to clear brush from the overhead power lines.

A resident commented that the door-to-door distribution of AIM agenda packages is a waste of time and money. Another resident strongly disagreed stating this is a good way to receive information prior to the AIM.

A resident requested that the Silver Beach residential map on the website be updated as some properties have new owners.

A resident requested that Council reconsider implementing a blue bag recycling program in Silver Beach.

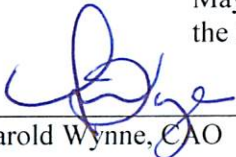
A resident asked about the status of encroachment agreements between the summer village and two residents who are encroaching on public land. The CAO replied that the summer village plans to have these agreements in place this fall.

A resident asked why there was no tree removal being undertaken in Silver Beach. The CAO responded that, in September, Young's Tree Service would begin the removal of hazardous trees that were identified in the tree assessment survey done last fall.

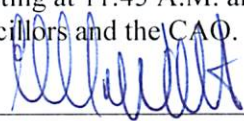
A resident asked why Council denied a request from the Tizzards to annex their land adjacent to the south-east boundary of Silver Beach. The Mayor and CAO explained that this prospective annexation received a full discussion by Council in a closed session, which is required by the Municipal Government Act. Following this discussion and due deliberation, Council determined that Silver Beach would not file an annexation request.

9. Adjournment and BBQ

Mayor Watt adjourned the meeting at 11:45 A.M. and invited residents to stay for the BBQ and a chat with Councillors and the CAO.



Harold Wynne, CAO



Allan Watt, Mayor

____ September 29, 2015 _____
Date Adopted