

**MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL COUNCIL
FOR THE TOWN OF ELK POINT HELD ON MONDAY JULY 11, 2016 IN THE
ELK POINT COUNCIL CHAMBERS.**

CALL TO ORDER	Mayor Tung called the meeting to order at 6:59 PM.
PRESENT	Mayor Parrish Tung, Deputy Mayor Debra McQuinn, Councillors Lorne Young, Dwayne Yaremkevich and Bernice Capjack, Chief Administrative Officer Ken Gwozdz, Recording Secretary Brooke Yaremchuk and Press.
APPROVAL OF AGENDA 16-304	Moved by Councillor Young that the Agenda be approved as amended: 6 J – County of St. Paul No. 19 Letter dated July 6, 2016 – Proposed Subdivision 12 A – Long Term Care Carried.
APPROVAL OF MINUTES 16-305	Moved by Councillor Yaremkevich that the June 27, 2016 minutes be approved as presented. Carried.
MOTION #16-269 – LOT 3, BLOCK 14, PLAN 415HW UNSIGHTLY PROPERTY 16-306	Moved by Councillor Young that this item be received as information. Carried.
SNOW REMOVAL SIDEWALK POLICY RECOMMENDATION 16-307	Moved by Deputy Mayor McQuinn that Administration be directed to send a letter Doris Shyska and Leonard Lukenchuk at 4813-50 Avenue advising that two (2) sidewalks in elk point are cleaned as main corridors. Carried.
NORTH EAST MUNI CORR GOLF TOURNAMENT – AUGUST 8, 2016 16-308	Moved by Mayor Tung that Mayor Parrish Tung, Councillor Dwayne Yaremkevich, Superintendent of Public Works & Utilities Jay Duffee and Chief Administrative Officer Ken Gwozdz be authorized to attend the North East Muni Corr Golf Tournament on Monday August 8, 2016 at their own expense. Carried.
BUSINESS PLAN – 2 ND QUARTER UPDATE 16-309	Moved by Councillor Capjack that Council approve the Business Plan 2 nd Quarter as presented. Carried.

ELK POINT FIRE
DEPARTMENT &
EMERGENCY
MANAGEMENT
EQUIPMENT
REPLACEMENT
RESERVE POLICY
NO. 3-7-16
16-310

Moved by Councillor Capjack that Policy No. 3-7-16 be approved as presented. Further that Administration be directed to set up an Equipment Replacement Reserve for the Fire Department/Emergency Management Occupational Health and Safety. Further that \$38,462.00 be transferred from General Capital Reserve to Fire Department/ Emergency Management and Occupational Health and Safety Reserve.

Carried.

RCMP ELK POINT
DETACHMENT
16-311

Moved by Deputy Mayor McQuinn that Administration be directed to send a letter of support and thank you to staff Sgt. Barry Larocque at the Elk Point RCMP Detachment for his assistance with the Town issues.

Carried.

PLAN FOR
FUNDRAISING –
CHAMBER OF
COMMERCE
LOAN – ECO
CENTRE
16-312

Moved by Deputy Mayor McQuinn that the Town of Elk Point send a letter to the Elk Point & District Chamber of Commerce Executive requesting a written fundraising plan to show how and when the \$135,000.00 Five (5) year loan will be paid down for the Eco Centre Facility. Further that we invite all the Executives to a meeting with Town Council.

Carried.

AMENDMENT
BORROWING
BYLAW #752/16
FIRST READING
16-313

Moved by Councillor Young that Amendment Borrowing Bylaw 752/16 be given FIRST reading this 11th day of July, 2016. Further that Administration advertise Borrowing Bylaw 752/16 in accordance to the requirements of the Municipal Government Act.

Carried.

LOAN #3 –
SEWAGE
LAGOON
EXPANSION
PROJECT
16-314

Moved by Councillor Yaremkevich that Administration be directed to apply the 2016 Capital funds of \$73,523.10 towards the Sewage Lagoon expansion project being loan #3. Further that the 2016 Capital Budget be amended accordingly.

Carried.

CUSTOMER
DEBIT/CREDIT
CARD PAYMENT
POLICY 3-5-16
16-315

Moved by Councillor Yaremkevich direct Administration to amend Policy No. 3-5-16 to include a surcharge for Credit Card usage effective August 1, 2016.

Carried.

LICENSE
AGREEMENT –
HER MAJESTY
THE QUEEN AND
MINISTER OF
NATINAL
DEFENCE
16-316

Moved by Councillor Capjack that Administration be directed to enter into an agreement with Her Majesty the Queen and Minister of National Defence to test the run way and apron for load capacity and conduct an environmental scan.

Carried.

COUNTY OF ST.
PAUL NO. 19
LETTER DATED
JULY 6, 2016 –
PROPOSED
SUBDIVISION
16-317

Moved by Deputy Mayor McQuinn that Administration be directed to send a letter to the County of St. Paul No. 19 advising the Town of Elk point has no concerns with the proposed subdivision.

Carried.

FINANCIAL
REPORT
16-318

Moved by Deputy Mayor McQuinn that the Financial Reports be approved as presented.

Carried.

ACCOUNTS
PAYBALE
16-319

Moved by Councillor Capjack that Schedule “A” Accounts Payable be approved as presented.

Carried.

APPI – 2016
CONFERENCE
16-320

Moved by Councillor Yaremkevich that the Chief Administrative Officer be authorized to attend the Alberta Professional Planners Institute conference in Jasper on October 2 – 4, 2016.

Carried.

AUMA
CONFERENCE
16-321

Moved by Councillor Young that Council direct Administration to register all of Council and Chief Administrative Officer for the AUMA Conference on October 5 -7, 2016.

Carried.

CAO REPORT
16-322

Moved by Councillor Yaremkevich that the Chief Administrative Officer’s Report, FCSS Report, Director of Emergency Management & Occupational Health and Safety Report and the Animal Control Officer’s report be received as information.

Carried.

CORRESPONDENCE
AND
INFORMATION
16-323

Moved by Councillor Capjack that the following Correspondence and Information be received as information.

Carried.

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COMMITTEE
MEETINGS AND
REPORTS
16-324

Moved by Councillor Yaremkevich that the following Committee Meetings and Reports be received as information.

Carried.

IN CAMERA
16-325

Moved by Councillor Yaremkevich that the meeting go into camera at 8:35 PM.

Carried.

OUT OF CAMERA
16-326

Moved by Mayor Tung that the meeting come out of camera at 9:32 PM.

Carried.

PERSONNEL
POLICY –
SECTION 16:09
16-327

Moved by Councillor Yaremkevich that Council approve the recommendation from the Chief Administrative Officer for the Executive Assistants performance review.

Carried.

HOLIDAY
SCHEDULE -
STAFF
16-328

Moved by Councillor Young that this item be received as information.

Carried.

AUDITOR –
MANGEMENT
LETTER
16-329

Moved by Councillor Yaremkevich that Administration be directed to pay the Auditor \$5,000.00 for out-of-scope work done in the 2015 audit.

Carried.

DANGEROUS
DOG: 5404 – 49
AVENUE
16-330

Moved by Councillor Young that in light of the recent written complaint, Administration proceed with issuing a violation ticket for 1. Allow dog to run at large 2. Dangerous Dog Chase Person 3. Fail to muzzle or otherwise secure Dangerous Dog when off the premises of the owner, in accordance with the Animal Control Bylaw 694/11.

Carried.

LOT 6, BLOCK 18,
PLAN 415HW
16-331

Moved by Deputy Mayor McQuinn that Council direct Administration to proceed with Town solicitor to apply to the courts for an injunction to remove the residence/materials from Lot 6, Block 18, Plan 415HW.

Carried.

LOT 16, BLOCK 1,
PLAN 822-2728
16-332

Moved by Councillor Capjack that this item be received as information.

Carried.

CAO REVIEW

Received as information.

ADJOURNMENT
16-333

Mayor Tung adjourned the meeting at 9:33 PM.

Mayor



Chief Administrative Officer

