

**TOWN OF OXBOW  
MINUTES OF THE REGULAR MEETING OF COUNCIL  
JULY 25, 2016**

1. **Present:** Councilors Eldon Thompson (Acting Mayor), D. Dunnigan, R. Woodward, M. Barnes, C. Rutledge and Chief Administrative Officer, D. Bailey

2. **Absent:** Mayor Dale Ching and Councilor R. Ching

3. **Call to Order:** A quorum being present the meeting was called to order at 7pm.

4. **Agenda**

235-16

Rutledge/Barnes

Be it resolved by the Council of the Town of Oxbow that the agenda be accepted as presented.

Carried

5. **Minutes:**

236-16

Goodward/Dunnigan

Be it resolved by the Council of the Town of Oxbow that the minutes of the Regular Meeting of Council, June 27, 2016 be approved.

Carried

6. **Correspondence:**

- a) SENSUS: Final copy of the 2015 Audited Financial Statement; Letter of engagement for 2016
- b) SENSUS: letter outlining the Audit Findings. Specific comments begin under the heading "Other Findings" half way through the letter.
- c) Chelsea Cooke, Department of the Environment informing that following an inspection on July 5, the town's transfer station was found to be in full compliance.
- d) Royal Canadian Legion re cenotaph.
- e) Kevin Traves re trash pumps and road work scheduling.
- f) Janell Farnden re helipad drawings.

7. **Delegations:**

- a) Chad and Myron Clow re property setbacks and property lines and drainage for property purchased at the corner of Coldridge Rd. and Galloway Dr. The Clows left the meeting at 7:15pm.
- b) Kevin Traves, Bullee Consulting Engineers. Mr. Traves reviewed the proposed low pressure sewer system to be installed on Fraser Ave., Palestine St. and Park Ave. with members of council. Mr. Traves left the meeting at 8:20pm.
- c) Ken Grist, Public Works. Mr. Grist reported on the work of the Public Works staff over the past month. Mr. Grist left the meeting at 8:30pm.

**8. Old Business:**

- a) Fraser Ave. Sewer Upgrades  
237-16

Dunnigan/Barnes

Be it resolved by the Council of the Town of Oxbow that the CAO arrange for a public meeting of property owners affected by the low pressure sewer project for Thursday, August 11<sup>th</sup> at 7pm.

Carried

**9. Financial Statement and Accounts**

- a) Payment of Accounts  
238-16

Barnes/Goodward

Be it resolved by the Council of the Town of Oxbow that Council approve the payment of accounts totaling \$153,219.45.

Carried

**10. New Business**

- a) Public Meeting: District Plan, Official Community Plan and Zoning Bylaw  
239-16

Dunnigan/Barnes

Be it resolved by the Council of the Town of Oxbow that a public meeting, to be held jointly with the RM of Enniskillen, be held on Monday, September 12, 2016 at 7pm to enable the public to comment on proposed amendments to the District Plan and Official Community Plan.

Carried

- b) Bylaw 1088 “District Planning Agreement”  
240-16

Rutledge/Barnes

Be it resolved by the Council of the Town of Oxbow that Bylaw 1088 “To Provide for Entering Into A District Planning Agreement” be read the first time.

Carried

241-16

Goodward/Barnes

Be it resolved by the Council of the Town of Oxbow that Bylaw 1088 “To Provide for Entering Into A District Planning Agreement” be read the second time.

Carried

242-16

Dunnigan/Rutledge

Be it resolved by the Council of the Town of Oxbow that Council proceed to third reading of Bylaw 1088 “To Provide for Entering Into A District Planning Agreement” at this time.

Carried

243-16

Barnes/Goodward

Be it resolved by the Council of the Town of Oxbow that Bylaw 1088 “To Provide for Entering into A District Planning Agreement” be read a third time.

Carried Unanimously

**c) Memorial Hall**

A meeting of interested organizations and individuals to review and discuss proposed changes to Memorial Hall will be held Wednesday, August 17th. Nathan Wilhelm will outline the proposed layout of facilities and lead further discussion.

**d) Sidewalk Repair**

244-16

Rutledge/Barnes

Be it resolved by the Council of the Town of Oxbow that the Chief Administrative Officer be authorized to arrange for the sidewalk/curb/gutter repairs for the sites indicated in the table below with the work to be undertaken in 2016 and 2017.

LOCATION	WORK	2015 ESTIMATE (\$)
Railway and Souris	Curb and gutter	1,940
712 Main	Curb and gutter	1,350
715 Main	Curb and gutter	1,440
814 Main	Curb and gutter	1,530
Main and Wylie (E&W)	Curb and gutter	2,530
81 Moir	Curb and gutter	2,000
71 Moir	Curb and gutter	1,000
61 Moir	Curb and gutter	1,600
51 Moir	Curb and gutter	1,200
31 Moir	Curb and gutter	840
20 Tripp	Curb and gutter	1,000
10 Tripp	Curb and gutter	1,550
845 Prospect	Curb and gutter	1,400
819 Prospect	Curb and gutter	1,450
Prospect and Bow (corner)	Sidewalk	3,040
209 Prospect	Curb and gutter	800
835 Peters	Curb and gutter	1,400
Coldridge and Peters	Curb and gutter	1,400
853 Walsh	Curb and gutter	600
848 Walsh	Curb and gutter	950

801 Walsh	Curb and gutter	900
848 Beryl	Curb and gutter	1,000
Tupper and Boscurvis	Curb and gutter	900
Chad Clow's on Prospect	Curb and gutter	1,000
Allan Gay on Galloway	Curb and gutter	1,000

Carried

- e) Right of Way between Needham and Northeast.

245-16

Goodward/Rutledge

Be it resolved by the Council of the Town of Oxbow that the C.A.O. approach the Department of Highways offering to purchase the right-of-way in Block 6 Parcel 63R18058 (between properties owned by Monty Needham and Brian Northeast) for the sum of \$1.00 (one dollar).

Carried

- f) Contract for Paving Spruce Dr., Joyce Dr., Horizon Ave. and School Parking Lot

246-16

Rutledge/Barnes

Be it resolved by the Council of the Town of Oxbow that the Chief Administrative Officer sign, on behalf of the town, the "Contract for the Construction of Street Improvements" with GEE BEE Construction valued at \$678,048.00 (six hundred and seventy-eight thousand and forty-eight dollars).

Carried

## 11. Reports

- a) Council Reports

Acting Mayor Thompson questioned the need for two staff at the landfill on free weekends.

- b) Administration (no written report)

247-16

Be it resolved by the Council of the Town of Oxbow that all reports be accepted as presented.

Carried

## 12. Adjourn

248-16

Rutledge/Dunnigan

Be it resolved by the Council of the Town of Oxbow that this meeting now adjourn.

Carried

Meeting adjourned at 9:15pm.

**MAYOR**

**CHIEF ADMINISTRATIVE OFFICER**