

**TOWN OF OXBOW
COUNCIL MEMBER'S AGENDA
SEPTEMBER 12, 2016**

1. **Present:** Mayor D. Ching; Councilors D. Dunnigan, E. Thompson, R. Ching, C. Rutledge and CAO D. Bailey
2. **Absent:** Councilors R. Goodward and M. Barnes
3. **Call to Order:** A quorum being present the meeting was called to order at 8:05pm.
4. **Agenda**
263-16
Thompson/Dunnigan
Be it resolved by the Council of the Town of Oxbow that the agenda be accepted as presented.

Carried
5. **Minutes:**
264-16
Rutledge/Dunnigan
Be it resolved by the Council of the Town of Oxbow that the minutes of the Regular Meeting of Council, August 22, 2016 be approved.

Carried

265-16
Thompson/Ching
Be it resolved by the Council of the Town of Oxbow that the minutes of the Special Meeting of Council, August 25, 2016 be approved.

Carried
6. **Correspondence:**
 - a) Neil Hardy, SAMA, re 2017 Preliminary Assessment
 - b) Kayla Mathison, Oxbow Community Childcare Centre re appointment of a board member by the town.
 - c) Keith Comstock, Municipal Affairs re Rapid Growth Communities Team.
 - d) Coty Hollinger, AECOM re compilation of data of railroad crossings in Oxbow.
7. **Delegations:** none
8. **Old Business**
 - a) Brian Rutledge – Sewer connection
It was agreed that Brian Rutledge should be using the low pressure pump and tank for both liquid and solid sewage. See Bylaw 1092 below.

9. Financial Statement and Accounts

a) Payment of Accounts

266-16

Thompson/Ching

Be it resolved by the Council of the Town of Oxbow that Council approve the payment of accounts totaling \$101,009.32.

Carried

10. New Business

a) Draft Bylaw 1092 “Sewer Connection Bylaw”

267-16

Dunnigan/Ching

Be it resolved by the Council of the Town of Oxbow that the Chief Administrative Officer inform, by mail, all property owners who have not participated in the low pressure sewer project, that council would be considering Bylaw 1092 “Sewer Connection Bylaw at its regular meeting on October 10, 2016 and that they could make representation to council at that time.

Carried

Councilor Rutledge left the room at 8:35 to absent himself from the discussion on Draft Bylaw 1092. Councilor Rutledge returned to the meeting at 8:40pm.

b) Childcare Cooperative

268-16

Thompson/Rutledge

Be it resolved by the Council of the Town of Oxbow that Council decline to appoint a member to the Oxbow Childcare Cooperative Board.

Carried

c) Compilation of rail crossing data

269-16

Dunnigan/Thompson

Be it resolved by the Council of the Town of Oxbow that Council enter into a contract valued at \$1,400 plus applicable taxes, with AECOM to compile the crossing data of Railroad Crossings in the Town of Oxbow as required by Transport Canada.

Carried

d) CDO Contract

270-16

Thompson/Dunnigan

Be it resolved by the Council of the Town of Oxbow that Council agree to a one year renewal of the Community Development Officer contract with Tami Scott at an annual consultant fee of \$51,500 (fifty-one thousand and five hundred dollars).

Carried

- e) SPRA Conference
271-16
Dunnigan/Rutledge
Be it resolved by the Council of the Town of Oxbow that the town and the RM of Enniskillen equally share the costs of the Community Development Officer to attend the Annual Meeting of the Saskatchewan Parks and Recreation Association in Regina, October 27-29.

Carried

- f) Bylaw 1089 “A Bylaw to Amend Bylaw 1061 the RM of Enniskillen No. 3 and the Town of Oxbow District Plan”.
272-16
Rutledge/Thompson
Be it resolved by the Council of the Town of Oxbow that Bylaw 1089 “A Bylaw to Amend Bylaw 1061 the RM of Enniskillen No. 3 and the Town of Oxbow District Plan” be tabled.

Carried

- g) Trapping Skunks at the Transfer Station
273-16
Thompson/Ching
Be it resolved by the Council of the Town of Oxbow that Rose and Darcy Hodgson be given permission to trap skunks during the months of September and October at the Transfer Station.

Carried

- h) Septic tank – TimberMart
274-16
Thompson/Dunnigan
Be it resolved by the Council of the Town of Oxbow that Council include the removal and replacement of the septic tank at Oxbow TimberMart in the low pressure sewer system contract with GEE BEE Construction and add the cost of this work to TimberMart’s 2017 property tax on the terms of eight years at an interest rate of 7%; that the new tank have a capacity of at least 1,000 gallons and that TimberMart be made aware of the fines for draining liquid sewage into the ditch.

Carried

11. Reports

- a) Council Reports
- Councilor Dunnigan asked if arrangements are being made to have Dutch Elm trees removed from town this fall. He was informed that no arrangements have been made and it would likely to undertake a tree survey to determine which trees should be removed.
 - Councilor Thompson raised the need for Public Works staff to have training on the use of the grader. CAO agreed to make necessary arrangements.

- Councilor Rutledge suggested that in light of the problems with the water line on Fraser Ave. it would be advantageous to replace the line as part of the low pressure sewer implementation project.

275-16

Thompson/Ching

Be it resolved by the Council of the Town of Oxbow that GEE BEE Construction be asked to install a new water line on Fraser Ave. as part of the low pressure sewer project currently underway.

Carried

b) Administration (attached)

275-16

Thompson/Ching

Be it resolved by the Council of the Town of Oxbow that all reports be accepted as presented.

Carried

12. Adjourn

276-16

Rutledge/Dunnigan

Be it resolved by the Council of the Town of Oxbow that this meeting now adjourn.

Carried

Meeting adjourned at 9:05pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER