

**SUMMER VILLAGE OF POPLAR BAY
ORGANIZATIONAL MEETING
FRIDAY, AUGUST 19, 2016 at 2:00 P.M.
SUMMER VILLAGES OFFICE
605-2ND Avenue, MA-ME-O BEACH, ALBERTA**

MINUTES

Present:

Councillor Deb McDaniel
Councillor Brian Meaney
Councillor Gary Carew
CAO Sylvia Roy

CALL TO ORDER

CAO Sylvia Roy called the Organizational Meeting of Poplar Bay to order at 2:13 p.m.

A. APPOINTMENT OF MAYOR AND DEPUTY MAYOR

Res. #16-45

Moved by Councillor Carew that Councillor McDaniel be appointed as Mayor.

CARRIED

Res. #16-46

Moved by Mayor McDaniel that Councillor Meaney be appointed as Deputy Mayor.

CARRIED

Mayor McDaniel assumed the Chair at 2:14 pm.

B. APPOINTMENTS:

1. Auditor:

Res. #16-47

Moved by Mayor McDaniel that Seniuk and Company be appointed as Auditor for the Summer Village of Poplar Bay.

CARRIED

2. Assessor:

Res. #16-48

Moved by Mayor McDaniel that Grant Clark of KCL Consulting. Ltd be appointed as Assessor for the Summer Village of Poplar Bay.

CARRIED

3. Capital Region Assessment Services Commission:

Res. #16-49

Moved by Mayor McDaniel that Councillor Carew be appointed as representative to the Capital Region Assessment Services Commission.

CARRIED

4. Pigeon Lake Summer Village Strategic Alliance

Res. #16-50

Moved by Mayor McDaniel that Councillor Carew be appointed as representative to the Pigeon Lake Summer Village Strategic Alliance for the Summer Village of Poplar Bay.

CARRIED

5. Alliance of Pigeon Lake Municipalities :

Res. #16-51

Moved by Mayor McDaniel that Councillor Carew represent the Summer Village of Poplar Bay on the Alliance of Pigeon Lake Municipalities.

CARRIED

6. Joint Services Committee :

Res. #16-52

Moved by Councillor Carew that Mayor McDaniel represent the Summer Village of Poplar Bay on the Joint Services Committee.

CARRIED

7. Public Works:

Res. #16-53

Moved by Mayor McDaniel that Deputy Mayor Meaney be appointed as Public Works Chairman.

CARRIED

8. Regional Emergency Management:

Res. #16-54

Moved by Councillor Carew that Mayor McDaniel represent the Summer Village on the Regional Emergency Management Committee.

CARRIED

9. Development Officer

Res. #16-55

Moved by Mayor McDaniel that Paula Lamoureux be appointed Development Officer for the Summer Village of Poplar Bay.

CARRIED

10. Subdivision and Development Appeal Board:

Res. #16-56

Moved by Mayor McDaniel that the Board shall consist of three members of the public, from the following roster: Bruce Fowlie, Brian Keeler, Pete Langelle and John Slater.

CARRIED

Res. #16-57

Moved by Mayor McDaniel that the SDAB honorarium will be \$ 125 per hearing.

CARRIED

11. Yellowhead Regional Library

Res. #16-58

Moved by Councillor Carew that Mayor McDaniel be appointed as representative to the Yellowhead Regional Library.

CARRIED

12. Intermunicipal Development Plan (IDP) Committee

Res. #16-59

Moved by Mayor McDaniel that Deputy Mayor Meaney be appointed as the Poplar Bay representative for the IDP Committee.

CARRIED

13. Family & Community Support Services (FCSS) Committee

Res. #16-60

Moved by Councillor Carew that Mayor McDaniel be appointed as the Poplar Bay representative for the FCSS Committee.

CARRIED

14. Pigeon Lake Regional Wastewater Committee

Res. #16-61

Moved by Mayor McDaniel that Deputy Mayor Meaney be appointed as the Poplar Bay representative for the Pigeon Lake Regional Wastewater Committee.

CARRIED

15. South Side Wastewater Committee

Res. #16-62

Moved by Mayor McDaniel that Deputy Mayor Meaney be appointed as the Poplar Bay representative for the South Side Wastewater Committee.

CARRIED

Deputy Mayor Meaney joined the meeting at 2:19 pm.

C. SIGNING AUTHORITY

Res. #16-63

Moved by Mayor McDaniel to approve the signing authority for Sylvia Roy, Chief Administrative Officer; Gail Coleman, Assistant Chief Administrative Officer, and Poplar Bay Council Members Debra McDaniel, Gary Carew and Brian Meaney.

CARRIED

D. AUTHORIZED CONTACTS

Res. #16-64

Moved by Mayor McDaniel that authorized contacts for the Alberta Treasury Branch bank accounts are Sylvia Roy, Chief Administrative Officer; Gail Coleman, Assistant Chief Administrative Officer and Rose Mary Peel, Accounting Clerk.


CARRIED

E. ADJOURNMENT

Res. #16-65

Moved by Mayor McDaniel to adjourn the meeting at 2:20 pm.

CARRIED


Deb McDaniel, Mayor
Summer Village of Poplar Bay


Sylvia Roy, C.A.O.
Summer Village of Poplar Bay