

**REGULAR MEETING OF COUNCIL  
SUMMER VILLAGE OF ITASKA  
August 24, 2016  
IN ROOM 241  
LEDUC COUNTY ADMINISTRATION OFFICE**

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**PRESENT:**

Present at the meeting were:

MAYOR	Ralph Johnston
COUNCILLORS	Rex Nielsen Rick Redl
CHIEF ADMINISTRATIVE OFFICER	June Boyda
GUESTS	Elynne Murray, PLWA Chris Guibeault, PLWA Imai Welch, Development Officer Bill and Trish Page

**CALL TO ORDER:**

The meeting was called to order by Mayor Johnston at 7:10 p.m.

**ADDITIONS, DELETIONS AND ADOPTION OF AGENDA:**

The following items are hereby added to the agenda:

- 4.1 Elynne Murray – Pigeon Lake Watershed Association
- 9.3 North American Lake Management Society - Conference

Res. #056/16      Moved by Councillor Nielsen that the Regular Council Meeting agenda is  
Agenda            hereby adopted as amended.

*CARRIED*

**ADOPTION OF MINUTES:**

Res. #057/16      Moved by Mayor Johnston that the Regular Council Meeting Minutes of June  
Minutes            15, 2016 are hereby approved as presented.

*CARRIED*

Res. #058/16      Moved by Councillor Redl that the Special Council Meeting Minutes of July  
Minutes            23, 2016 are hereby approved as presented.

*CARRIED*

**DELEGATIONS:*****Elynne Murray – Pigeon Lake Watershed Association***

Elynne Murray and Chris Guibeault were in attendance on behalf of the Pigeon Lake Watershed Association (PLWA). Chris thanked the Summer Village of Itaska Beach for their financial support that has gone towards efforts to enhance the lake. Itaska Beach has been one of the most progressive of all the Summer Villages.

The demonstration projects and rain barrels were the emphasis this year; the clean-water run-off guide will be a compliment to the work being done. The guide is available on the plwmp.ca website; they are inviting any comments prior to finalizing the guide in spring 2017. They will be doing a survey this fall to make sure the next projects are the priorities of the members.

Elynne will provide updated copies of Newcomer Packages, that can be sent out by the Summer Village office when new residents purchase properties.

The PLWA will help with the design of a site in one of the ditches at Itaska Beach.

Elynne and Chris left the meeting at 7:53 p.m.

**BYLAWS and POLICIES:*****#2016 – 01 Land Use Bylaw Amendment***

Imai Welch arrived at 7:53 p.m.

Bylaw #2016-01 the Land Use Bylaw Amendment, was given First Reading at the June 15, 2016 Regular Council Meeting. A public hearing was held during a Special Council Meeting on July 23, 2016.

Res. #059/16      Moved by Councillor Nielsen that Bylaw #2016/01 is hereby given second  
Bylaw                      reading.

*DEFEATED*

Res. #059/16      Moved by Councillor Redl that the invoices from Imai Welch and West Central  
Finance                      Planning Agency in regards to developing a draft Land Use Bylaw Amendment  
and Public Hearing is hereby approved.

*CARRIED*

Imai Welch will draft a Terms of Reference, and once approved, a call will go out to Itaska Beach residents to volunteer to sit on the Special Committee to assist in drafting a Land Use Bylaw Amendment. Other members of the Committee will likely be members of Council and the Pigeon Lake Watershed Association.

The Committee will be approximately 5 – 7 people, comprised of a member of Council, the Pigeon Lake Watershed Association, and members of the Itaska Beach public.

Bill Page spoke on the topic, and recommended that all members of the public be involved, more than just the committee. Would like the draft widely distributed and everyone to have the opportunity to comment.

Res. #060/16      Moved by Mayor Johnston that a Special Committee be formed with the Terms  
Bylaw              of Reference drafted by Development Officer Welch.

*CARRIED*

Imai Welch left the meeting at 8:29 p.m.

Bill and Trish Page left the meeting at 8:45 p.m.

**C.A.O.'s REPORT:**

Note that the trees across from #94 in Audubon are dead.

Res. #061/16      Moved by Mayor Johnston that the C.A.O.'s report dated June 8 – August 17,  
Report              2016 is hereby approved and further that

a surveyor be hired to survey #56 to find where the municipal property ends, and to remove two dead trees from the beginning of the driveway at #56, and further that

By the long properties, plant a few more trees in the wide swatch of grass area to allow more filtration and natural vegetation in conjunction with the PLWA advice for 2017 as the first project, and further that

Take off the one post and metal gate that is at the playground, and further that

Put the no camping sign farther back – across from the outhouse, and further that

Alex Baumann spread out the existing gravel past where the outhouse is – gravel it right up to the grass (this year or next spring), and further that

Across from properties #49 – 52, cut back the ditch 7 feet back from the centre of the ditch from overgrowth, then leave the bottom of the ditch to grow longer; this is to allow for the water to be slowed down and cleaned prior to reaching the lake, and will be used as a test site for a new form of storm water management in the ditches, and further that

Recovery Skidsteer & Landscaping Services be hired to remove the buoys from the lake and store in the garage, and further that

Carry cases for Councillors' iPads be purchased, as part of the electronic upgrade grant, which will help to protect the iPad.

*CARRIED*

**FINANCE:**

**Bank Reconciliation – June, 2016**

Res. #062/16      Moved by Councillor Nielsen that the Bank Reconciliation for June, 2016 is  
Bank                hereby approved.  
Reconciliation

*CARRIED*

**Bank Reconciliation – July, 2016**

Res. #063/16      Moved by Mayor Johnston that the Bank Reconciliation for July, 2016, is  
Bank                hereby approved.  
Reconciliation

*CARRIED*

**Balance Sheet and Income & Expense – July 31, 2016**

Res. #064/16      Moved by Mayor Johnston that the Balance Sheet ending July 31, 2016, and the  
Financial            Income / Expense Statements for January 1 – July 31, 2016 are hereby  
Statements        approved as presented.

*CARRIED*

**General Ledger Transaction History – January 1 – July 31, 2016**

Council agreed to accept this correspondence as information.

**Accounts Payable Cheque Listing – June 1 – July 31, 2016**

Council agreed to accept this correspondence as information.

**Outstanding Taxes – August 12, 2016**

Council agreed to accept this correspondence as information.

**GOALS and OBJECTIVES:**

Council tabled the Goals and Objectives to the next meeting.

**NEW BUSINESS:**

**Council Reports**

Council did not provide reports at this time.

**Pigeon Lake Chamber of Commerce – External Communications**

Council agreed to accept this correspondence as information.

**North American Lake Management Society - Conference**

The North American Lake Management Society (NALMS) is hosting a conference titled “Science to Stewardship: Balancing Economic Growth with Lake Sustainability”. They will be doing a case study on Pigeon Lake, and have a session on using Phoslock as in-lake treatment. The early bird registration fee is still available at \$435 + \$65 membership, which is less than the non-member registration fee of \$565 and you can vote during their affairs, get issues of Lake Line Magazine and member-only website access. This is also an opportunity to network with staff from Alberta Environment and Parks.

Total Estimated Cost: \$1396

Costs would not include mileage nor honorariums.

Res. #065/16  
Conference

Moved by Councillor Redl that the opportunity for Mayor Johnston or another member of the In-Lake Technical Committee or the Chair of the APLM, attend the North American Lake Management Society Conference in Banff from November 1 – 4, 2016 with the cost to be potentially shared amongst Argentinia Beach and Sundance Beach or fully paid by Itaska Beach, with the cost to come from the Council expense budget.

*CARRIED*

**ADMINISTRATIVE MATTERS:**

**C.A.O. Boyda – Annual Information Meeting Follow-Up**

Council agreed to accept this correspondence as information.

**C.A.O. Boyda – Annual Picnic Review**

Request Alex Baumann to quote on replacing the grate and possibly the barrels that are used for the bar-be-que. This to be done in the fall or next spring, depending on cost.

Council reviewed and updated the annual picnic list.

**Itaska Beach Grass Mowing Map - Update**

The grass mowing map and descriptions were updated to accommodate the Audubon maintaining the ditch portion of the turnaround to the lake, as well as to allow longer growth on the bottom of the ditches as an initial test for better storm water management.

The turnaround Audubon area to be coloured green now.

**CORRESPONDENCE:**

- 1 Website Analytics – June, 2016
- 2 Website Analytics – July, 2016
- 3 Summer Village Residential Tax Comparisons
- 4 Roadata – June 2016 Newsletter
- 5 Pigeon Lake Chamber of Commerce – Fishing Profile

Council agreed to accept this correspondence as information.

**DATE OF NEXT MEETING:**

November 2, 2016 Regular Council Meeting

**EXECUTIVE SESSION (in-camera):** none

**ADJOURNMENT:**

Res. #066/16 Moved by Councillor Nielsen that the Regular Council meeting of August 24,  
Adjournment 2016 is hereby adjourned at 9:56 p.m.

*CARRIED*

THESE MINUTES ADOPTED BY COUNCIL THIS 16<sup>th</sup> DAY OF NOVEMBER, 2016

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER