

**SUMMER VILLAGE OF CRYSTAL SPRINGS
REGULAR COUNCIL MEETING
WEDNESDAY, SEPTEMBER 28, 2016 at 10:00 A.M.
Summer Villages Office Council Chambers
605-2nd Ave, Ma-Me-O Beach, AB**

MINUTES

Present:

Grant Churchill, Mayor
Doris Bell, Deputy Mayor
Kevin Pratt, Councillor

Sylvia Roy, CAO
Gail Coleman, CFO

A. CALL TO ORDER

Mayor Churchill called the Meeting to Order at 10:01 a.m.

B. DELEGATIONS / PRESENTATIONS

1. Mr. Ron Lajeunesse, Crystal Springs Resident

At 10:01 am Council welcomed Mr. Ron Lajeunesse, who provided to council a proposal for the writing of a Crystal Springs history book. The proposal consisted of a cover letter, sample document and a potential mailout to Crystal Springs residents. In order to proceed, Mr. Lajeunesse needs a resolution from Council and a letter to residents from the Mayor. Secondly, he is looking for a stipend of \$300, but he intends to proceed anyways if there is no money granted to him. Thirdly, he is seeking assistance from Administration to perform such tasks such as mailouts to residents. Mr. Lajeunesse stated that he would like to proceed next year for the Summer Villages' anniversary. Mr. Lajeunesse concluded his presentation at 10:06 am.

2. Pigeon Lake Watershed Association – Ms. Elynn Murray

At 10:07 am Council welcomed Ms. Elynn Murray of the Pigeon Lake Watershed Association (PLWA). Ms. Murray came to speak of the summer 2016 programs and the residential concept design for rain gardens. Ms. Murray stated that on behalf of the Pigeon Lake Watershed Association, they appreciate the monetary donation from the Summer Village of Crystal Springs.

Ms. Murray indicated that on September 13, 2016 the PLWA sent out a report regarding PLWA programs, aquatic invasive species and the water quality monitoring programs. She noted that the Alberta Lake Management Society (ALMS) is also monitoring for aquatic invasive species and that so far there are no signs of infestation.

Ms. Murray indicated that 640 residents provided feedback for the clean runoff survey, and that the PLWA received a grant to proceed with clean runoff action guide. The guide is available on the PLWA website. The first goal with the guide was to release it to the public, the second goal is to get endorsements for the guide. To this end, PLWA representatives have met with Alberta Environment and Parks representatives to get the guide endorsed.

Two municipal rain gardens have been established in Ma-Me-O Beach and one in Mission Beach, and 4 residential properties have also established rain gardens. The purpose of these gardens is to capture runoff and rain water and filter the water before it enters the lake. The PLWA is also doing a shoreline restoration project with Cows & Fish.

Council thanked Ms. Murray and she concluded her presentation at 10:17 am.

C. ADOPTION / ADDITIONS TO AGENDA

Res. # 16-206

Moved by Councillor Pratt to approve the agenda as amended.

CARRIED

D. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

1. Regular Council Meeting Minutes of August 11, 2016

Council reviewed revisions to the Regular Council Meeting Minutes of August 11, 2016 as suggested by Deputy Mayor Bell.

Res. # 16-207

Moved by Deputy Mayor Bell that the proceeding motion have a recorded vote.

CARRIED

Res. # 16-208

Moved by Councillor Pratt to adopt the Regular Council Meeting Minutes of August 11, 2016 as amended.

In Favor: Mayor Churchill, Councillor Pratt

Opposed: Deputy Mayor Bell

CARRIED

Deputy Mayor Bell stated that she disagrees with the approval of the Regular Council Meeting Minutes of August 11, 2016 as she does not believe that they reflect what was said.

E. READING OF BYLAWS & POLICIES

1. Bylaw #225, Repeal Certain Obsolete and Superceded Bylaws

Deputy Mayor Bell requested that Bylaw #59 – Recreation Board be removed from the list of bylaws to be repealed.

Res. # 16-209

Moved by Councillor Pratt to give First Reading to Bylaw #225, Repeal Certain Obsolete and Superceded Bylaws, as amended.

CARRIED

Res. # 16-210

Moved by Deputy Mayor Bell that the proceeding motion have a recorded vote.

CARRIED

Res. # 16-211

Moved by Councillor Pratt to give Second Reading to Bylaw #225, Repeal Certain Obsolete and Superceded Bylaws, as amended.

In Favor: Mayor Churchill, Councillor Pratt

Opposed: Deputy Mayor Bell

CARRIED

2. Policy #01-2002, Council Honorarium & Meeting Fees

Res. # 16-212

Moved by Councillor Pratt to amend Policy #01-2002, Council Honorarium & Meeting Fees Policy, so that honorarium forms are to be signed by one other Council Member and the CAO or CFO.

CARRIED

F. COUNCIL & CAO REPORTS

1. Follow Up Sheet

The follow up sheet was reviewed. Alberta Health Services is following up with the old store property as they have sent a letter to the owners regarding the health hazard; the South Pigeon Lake Fire Department is also leaving the matter in the hands of Alberta Health Services.

2. CAO Report

No questions arose from review of the CAO report.

G. DISCUSSION ITEMS

1. Pigeon Lake Regional Wastewater Committee

Mayor Churchill indicated that there have not been any recent regional wastewater committee meetings.

The Pigeon Lake Regional Wastewater Line Phase 2 will receive Federal and Provincial funding under the Clean Water & Wastewater Fund and Water for Life Grant Programs. The approved Federal portion is 50% of the total project cost - \$3,470,548. The Provincial Government portion is 40% of the project cost - \$2,776,438 and the municipal portion is 10% of the project cost - \$694,110 for a total project cost of \$6,941,096.

2. South Side Wastewater Committee

a. South Side Wastewater RCG/ACP Grant Summary

Council reviewed a summary of the south side wastewater RCG/ACP grant.

3. Local Wastewater Project

Council reviewed a discussion document regarding the funding for a municipal utility. Wastewater system capital costs and funding was discussed. Vacant lots will need to be hooked up in the future, a connection fee will need to be established. Regional Phase 2 funding will be paid through 2018 Municipal Sustainability Initiative (MSI) grant funding.

Administration suggested that Council may want to consider a connection fee. Rehabilitation of the road and how much Crystal Springs Council may wish to budget for the road will impact funding.

Council reviewed system operating and capital replacement costs. Administration indicated that Council will need to decide if the costs are being borne by people who use the system or by all residents.

Deputy Mayor Bell questioned if there are alternatives for the utility model. Administration indicated that using a utility model and establishing connection fees arose in a discussion with legal counsel for the south side wastewater committee. This will be further discussed with the south side wastewater committee, as well as the review of draft bylaws and agreements. The utility bylaw and connection fee is the most effective model for amortizing borrowing into the future. Once it is up and running, Council will need to decide if they want to continue operating in the same fashion, or join a larger commission.

Deputy Mayor Bell requested more information, such as a description of what is meant by utility, what is the process, are there set up costs to the utility model, have alternatives been considered, what legal advice was sought, questions that Council needs to determine for scope and road work, and timelines. Mayor Churchill stated that no decisions are being requested today, and later once information is received from MPE, Administration will be in a better position to answer questions. Administration indicated that they have been looking for the lowest costs all along, and the best method found is the municipal utility model with connection fee. Council requested that Administration provide a request for decision package complete with alternatives considered and a recommendation.

4. Alliance of Pigeon Lake Municipalities

Council reviewed the APLM meeting minutes of September 7, 2016.

5. Municipal Inspection

Mayor Churchill indicated that there is a letter in the agenda package that appoints the inspectors for the Crystal Springs municipal inspection, and that the process has begun.

Deputy Mayor Bell requested a copy of the letter that Mayor Churchill signed, asking that a municipal inspection be performed on the Summer Village of Crystal Springs.

6. Strathcona County 9-1-1 and Fire Dispatch Services

Mayor Churchill indicated that the County of Wetaskiwin has entered into discussions with Red Deer County to provide 9-1-1 dispatch services. Mayor Churchill suggested that this agreement be reviewed when more information on dispatch services is received.

Res. # 16-213

Moved by Mayor Churchill that the Strathcona Council 9-1-1 and Fire Dispatch Services agreement be tabled to a future Council Meeting until further information is gathered.

CARRIED

7. History Book Proposal

Res. # 16-214

Moved by Deputy Mayor Bell that the proceeding motion have a recorded vote.

CARRIED

Res. # 16-215

Moved by Deputy Mayor Bell that while Council appreciates the exercise of the proposal, Council cannot supercede the privacy of our residents and we should not provide funds for this proposal.

**In Favor: Deputy Mayor Bell
Opposed: Mayor Churchill, Councillor Pratt
DEFEATED**

Councillor Pratt indicated that the proposal is a bargain for obtaining a history book; Deputy Mayor Bell stated that the money can be raised without going to Council. Administration advised that the Summer Village of Argenta Beach has a history book project underway; Administration performs the mailouts so there is no breach of privacy.

Res. # 16-216

Moved by Deputy Mayor Bell that the proceeding motion have a recorded vote.

CARRIED

Res. # 16-217

Moved by Mayor Churchill that the Summer Village of Crystal Springs assist Mr. Lajeunesse in making residents aware of the history book project via mailout and invite residents to contact Mr. Lajeunesse, and that we post the request on the website. Further, that if Mr. Lajeunesse have specific costs, he can approach Council at that time.

Deputy Mayor Bell advised that Council should consider the precedent set by this motion; there is no tendering and no exploration and a resident is getting paid for their private idea and possibly make money off it. Deputy Mayor Bell stated that they shouldn't be supporting private enterprise and setting a precedent. Councillor Pratt stated that he doesn't believe there is a precedent and that Council should handle each individual request separately.

**In Favour: Mayor Churchill, Councillor Pratt
Opposed: Deputy Mayor Bell
CARRIED**

8. County of Wetaskiwin Letter re: Training Grant

Mayor Churchill indicated that he contacted Deputy Mayor Bell and Councillor Pratt and they provided approval to send a letter of support to the County of Wetaskiwin's grant application for training costs for ice/water rescue.

Recess: 12:20 pm

Reconvene: 12:30 pm

H. FINANCIAL REPORTS

1. Cheque Listing

Res. #16-218

Moved by Councillor Pratt to approve the cheque listing as information.

CARRIED

2. Financial Report

Res. #16-219

Moved by Councillor Pratt to approve the financial report as information.

CARRIED

Deputy Mayor Bell requested an investment report. Administration asked Deputy Mayor Bell what information she wanted in the report; Deputy Mayor Bell referred Administration to go to the Alberta Municipal Affairs website.

Res. # 16-220

Moved by Deputy Mayor Bell that the proceeding motion have a recorded vote.

CARRIED

Res. # 16-221

Moved by Deputy Mayor Bell that Administration provide an investment report for the next Council Meeting.

In Favour: Mayor Churchill, Deputy Mayor Bell

Opposed: Councillor Pratt

CARRIED

3. Resident Email – Tax Penalty

Res. # 16-222

Moved by Deputy Mayor Bell that the proceeding motion have a recorded vote.

CARRIED

Res. # 16-223

Moved by Deputy Mayor Bell that the Summer Village of Crystal Springs waive the tax penalty for Crystal Springs Roll #212.

In Favour: Mayor Churchill, Deputy Mayor Bell

Opposed: Councillor Pratt

CARRIED

Res. # 16-224

Moved by Mayor Churchill that Administration develop a policy regarding future concerns for penalties to taxes for a future Council Meeting, including a time frame for repayment.

CARRIED

4. Resident Letter – To Waive Tax Penalty

Res. # 16-225

Moved by Deputy Mayor Bell that the Summer Village of Crystal Springs waive the tax penalty for Crystal Springs Roll #165.

CARRIED

I. **CORRESPONDENCE / INFORMATION ITEMS**

1. Federation of Canadian Municipalities (FCM)
2. Grade Crossings Regulations – Railway Safety Act
3. Wetaskiwin Times – Summer Village Council under Investigation

Res. # 16-226

Moved by Councillor Pratt that the above three items be accepted as information.

CARRIED

J. **IN CAMERA**

None.

K. **ADJOURNMENT**

Res. # 16-226

Moved by Mayor Churchill to adjourn the meeting at 1:03 pm.



Grant Churchill, Mayor
Summer Village of Crystal Springs



Sylvia Roy, C.A.O.
Summer Village of Crystal Springs