

**TOWN OF OXBOW
MINUTES
REGULAR MEETING OF COUNCIL
NOVEMBER 14, 2016**

1. **Present:** Mayor Bob Goodward; Councillors D. Pierce, W. Nordin, R. Lamontagne, N. Shier, C. Mercer, D. Dunnigan

2. **Call to Order:** A quorum being present the meeting was called to order at 7pm.

3. Agenda

300-16

Pierce/Dunnigan

Be it resolved by the Council of the Town of Oxbow that the agenda be accepted as circulated.

Carried

4. Minutes:

301-16

Dunnigan/Shier

Be it resolved by the Council of the Town of Oxbow that the minutes of the Regular Meeting of Council, October 24, 2016 be approved.

Carried

5. Correspondence:

- a) Keith Comstock, Assistant Deputy Minister, Municipal Relations: Congratulatory letter.
- b) SENSUS Partnership re Interim Financial Audit
- c) Logan Baniulis, REGENS re 30yd bin for white ware at the Transfer Station.
- d) Oxbow Trenching re quote to place culvert and clean ditch along Coldridge Rd.
- e) Myrna Babbings re Oxbow Public Works staff taking on responsibility for the Glen Ewen Water Treatment Plant.
- f) South East Regional Library re Highlights from Semi-Annual Trustees Meeting, October 29, 2016

6. Delegations

7. Old Business

- a) Draft Bylaw 1092 "Sewer Connection Bylaw"

302-16

Dunnigan/Mercer

Be it resolved by the Council of the Town of Oxbow that Bylaw 1092 "The Sewer Bylaw" be read a second time.

Carried

303-16

Lamontagne/Pierce

Be it resolved by the Council of the Town of Oxbow that Bylaw 1092 “The Sewer Bylaw” be read a third time.

Carried (Unanimous)

8. Financial Statement and Accounts

a) Payment of Accounts

304-16

Dunnigan/Shier

Be it resolved by the Council of the Town of Oxbow that Council approve the payment of accounts totaling \$71,851.28.

Carried

(Councillors Lamontagne and Mercer abstained from voting as they are payors.)

9. New Business

a) Deputy Mayor

305-16

Lamontagne/Nordin

Be it resolved by the Council of the Town of Oxbow that the position of Deputy Mayor be rotated among all members as follows:

January and February: Councillor Darrell Dunnigan

March and April: Councillor Richard Lamontagne

May and June: Councillor Cory Mercer

July and August: Councillor Wendel Nordin

September and October: Councillor Doug Pierce

November and December: Councillor Nick Shier

Carried

b) Signing Officers

306-16

Dunnigan/Pierce

Be it resolved by the Council of the Town of Oxbow that motion 107-13 of April 8, 2013 designating Mayor Dale Ching and Councillors Mark Barnes, Rosemary Ching, Darrell Dunnigan, Robert Goodward, Cameron Rutledge and Eldon Thompson, Chief Administrative Officer Dickson Bailey and Assistant Administrator Christy Hook as signing officers for the Town of Oxbow be rescinded.

Carried

307-16

Lamontagne/Shier

Be it resolved by the Council of the Town of Oxbow that the bank signing officers for the Town of Oxbow be one of Mayor Robert Goodward, Councillors Darrell Dunnigan, Richard Lamontagne, Cory Mercer, Wendel Nordin, Doug Pierce or Nick

Shier and one of either Dickson Bailey, Chief Administrative Officer or Christy Hook, Assistant Administrator.

Carried

b) Council Committees

308-16

Pierce/Nordin

Be it resolved by the Council of the Town of Oxbow that:

- (i) membership of committees of council be as follows:
 - General Government
Councillors D. Dunnigan (Chair), C. Mercer and N. Shier
 - Health and Economic Development
Councillors W. Nordin (Chair), C. Mercer, R. Lamontagne
 - Utilities/Sanitation
Councillors C. Mercer (Chair), D. Pierce, R. Lamontagne
 - Recreation
Councillors R. Lamontagne, N. Shier, D. Pierce
 - Transportation
Councillors D. Pierce (Chair), W. Nordin, D. Dunnigan
 - Protection
Councillors N. Shier (Chair), D. Dunnigan, W. Nordin

- (ii) appointments to joint Oxbow/Enniskillen committees be as follows:
 - Joint Office Board
Mayor R. Goodward and Councillors D. Dunnigan, C. Mercer and N. Shier
 - Oxbow Enniskillen District Planning Commission
Mayor R. Goodward, Councillors D. Dunnigan and R. Lamontagne
 - Joint Fire Board
Councillors N. Shier, D. Dunnigan and W. Nordin
 - Emergency Services Committee
Councillors N. Shier, D. Dunnigan and W. Nordin

- (iii) appointments to other organizations be as follows:
 - Ada Staples Library Board
Councillor N. Shier and C. Mercer as alternate
 - Galloway Trust
Councillors W. Nordin and C. Mercer
 - Oxbow Memorial Hall
Councillors C. Mercer, D. Dunnigan and R. Lamontagne
 - Oxbow Business Association
Councillor W. Nordin and C. Mercer as alternate
 - Moose Creek Regional Park Board
Mayor R. Goodward, and Councillors N. Shier and D. Pierce

c) Oxbow/Enniskillen Recreation Board

309-16

Mercer/Dunnigan

Be it resolved by the Council of the Town of Oxbow that Council recommend to the Oxbow/Enniskillen Joint Board that the following individuals be appointed to the new Oxbow/Enniskillen Recreation Board: Councillor Richard Lamontagne, Mark Kosior, Trina Mayer, Starr Mercer, Andrew Sinclair, Kim Sully and Clarke Tavanetz.

Carried

d) Council Indemnities

310-16

Pierce/Nordin

Be it resolved by the Council of the Town of Oxbow that Council indemnities be as follows:

	Mayor (\$)	Councillor (\$)
Regular Meeting	225	200
Special Meeting	150	125
Per Diem (full day)	225	200
Per Diem (half day)	135	125

and further, that indemnities be paid twice a year on or before December 31 and on or before June 30.

Carried

e) Expense Claims

311-16

Mercer/Lamontagne

Be it resolved by the Council of the Town of Oxbow that, effective November 14, 2016 all members of Council and town employees shall be able to claim expenditures for activities on behalf of the Town of Oxbow as follows:

1. Overnight Accommodation:

- actual conference/meeting rate or as booked by the town office (receipts required).

2. Transportation:

- \$0.50/ kilometer for use of personal vehicle
- Or,
- Actual bus, train (economy) or air fare (economy) (receipts required).

3. Meals (no receipts required)

- Breakfast \$20.00
- Lunch \$20.00
- Dinner \$35.00

Carried

- f) Whiteware and Metal – Oxbow Transfer Station
312-16

Be it resolved that the Council of the Town of Oxbow authorize the Chief Administrative Officer to enter a contract with Regens Disposal to install a scrap metal bin at the Transfer Station and further, the town agrees to:

- (i) pay a lift fee of \$339.00
- (ii) pay a monthly rental of \$90.00

and,

- (iii) sell the scrap whiteware and metal at a rate of \$44.00/tonne, and
- (iv) charge \$5.00 for each appliance.

Carried

- g) Glen Ewen - Water Treatment

The CAO was asked to review this matter further with the Village of Glen Ewen

- h) Drainage Ditch – Coldridge Rd.

313-16

Pierce/Dunnigan

Be it resolved by the Council of the Town of Oxbow that the Chief Administrative Officer arrange with Oxbow Trenching for the laying of a culvert on the east side of Coldridge Rd. along the frontage of the property described as Parcel O, Plan No.102096693 and owned by Michael Grant and Amber Solomon and to dredge the ditch from the Southern end of the culvert to the highway as provided for in their quote of \$7,163.10 dated November 2, 2016 and further that the cover of the two new manholes at this location on Coldridge Rd. be changed to a grate.

Carried

- i) Christmas Bonus

314-16

Mercer/Nordin

Be it resolved by the Council of the Town of Oxbow that a Christmas bonus of \$250.00 to all employees be paid in conjunction with the December 15 salary payments.

Carried

- j) Christmas Dinner

317-16

Lamontagne/Shier

Be it resolved by the Council of the Town of Oxbow that the annual Christmas dinner with staff be held at the Legion Hall, 6pm, Monday, December 5, 2016.

Carried

10. Reports

a) Council Reports

All Councillors stated that they looked forward to working with each other over the next four years.

Councillor Dunnigan reminded all members that the town is going to have to begin to search out alternative sources of town water.

b) Administration (attached)

316-16

Lamontagne/Mercer

Be it resolved by the Council of the Town of Oxbow that all reports be accepted as presented.

Carried

11. Adjourn

317-16

Dunnigan

Be it resolved by the Council of the Town of Oxbow that this meeting now adjourn.

Carried

Meeting adjourned at 8:454pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER