

**SUMMER VILLAGE OF POPLAR BAY
REGULAR COUNCIL MEETING
FRIDAY, SEPTEMBER 23, 2016 at 2:00 PM
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS
605-2nd Avenue, Ma-Me-O Beach, AB**

MINUTES

Present:

Council: Deb McDaniel, Mayor
Brian Meaney, Deputy Mayor
Gary Carew, Councillor

Administration: Sylvia Roy, CAO

CALL TO ORDER

Mayor McDaniel called the Meeting to Order at 2:00 p.m.

A. ADOPTION OF AGENDA

Res. #16-81

Moved by Councillor Carew to adopt the agenda as presented.

CARRIED

B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

1. Organizational Council Meeting Minutes of August 19, 2016

Res. #16-82

Moved by Mayor McDaniel to approve the Organizational Council Meeting Minutes of August 19, 2016 as presented.

CARRIED

2. Regular Council Meeting Minutes of August 19, 2016

Res. #16-83

Moved by Mayor McDaniel to approve the Regular Council Meeting Minutes of August 19, 2016 as presented.

CARRIED

C. DELEGATION

1. Mr. Jon Drebert, Executive Director and Mr. Skylar White, Board of Directors for Covenant Bay Bible Camp

At 2:01 pm Council welcomed Mr. Drebert and Mr. White on behalf of the Covenant Bay Bible Camp.

Mr. Drebert and Mr. White reviewed the plans for the proposed development with Council. Covenant Bay hope to start with construction of the building next August/September as it is too late for the foundation this year. They plan to build the parking lot in Phase 1 of the construction. They haven't spoken in detail regarding landscaping but plan to have trees for wind/visual break from the road.

Mayor McDaniel indicated that one of the concerns of Councils, and that of many residents, is users of the camp speeding on Poplar Bay Drive. Camp users do not observe the 30 km/hour speed limit and this could become a larger problem if camp use is year-round.

Mr. Drebert indicated that Covenant Bay is looking at school group use, so there would be buses used rather than many vehicles. He stated that it would be a considerable cost for the Camp to build its own road. He suggested that a compromise could be do contact a speed trap company and set up speed traps; it pays for itself as it's a 60/40 split with the company. Another suggestion was a speed box, as used in cities.

Councillor Carew stated that residents are concerned with speeding and traffic volume and this will increase as the number of camp users increases.

Deputy Mayor Meaney suggested that the Camp purchase a speed trap and use the proceeds to build a new access road to the camp. Councillor Carew indicated that the Summer Village would prefer if Covenant Bay did not use the Summer Village road to access the camp, and suggested that the camp build their own road.

Mayor McDaniel indicated that the second issue is with wastewater. Mr. Drebert indicated that the camp would be prepared to tie in to the wastewater line once it is built. He indicated that the camp uses tanks now, and the proposed development will also have tanks. Deputy Mayor Meaney suggested that Covenant Bay contact the County of Wetaskiwin to advise the County of the camp's intention to hook up to the wastewater line.

In closing, Mayor McDaniel asked the delegation to give thought to what can be done with the speeding/traffic issue. Mr. Drebert indicated that he would talk to the board regarding what is fiscally possible and will contact the Summer Village.

Council thanked the delegation and they departed at 2:26 pm.

D. BYLAWS & POLICIES

1. Bylaw No. 247 – 2016 Repeals Bylaw

Res. #16-84

Moved by Deputy Mayor Meaney to give First Reading to Bylaw No. 247, 2016 Repeals Bylaw, as presented.

CARRIED

Res. #16-85

Moved by Mayor McDaniel to give Second Reading to Bylaw No. 247, 2016 Repeals Bylaw, as presented.

CARRIED

E. REPORTS FROM STAFF/RESOLUTIONS

1. Follow Up Sheet

The follow up sheet was reviewed and revised.

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Pigeon Lake Regional Wastewater Committee

The Pigeon Lake Regional Wastewater Line Phase 2 will receive Federal and Provincial funding under the Clean Water & Wastewater Fund and Water for Life Grant Programs. The approved Federal portion is 50% of the total project cost - \$3,470,548. The Provincial Government portion is 40% of the project cost - \$2,776,438 and the municipal portion is 10% of the project cost - \$694,110 for a total project cost of \$6,941,096.

2. South Side Wastewater Committee

Deputy Mayor Meaney indicated that engineering is underway for wastewater lines. They are hoping for spring or fall of 2017 for construction of the wastewater line, and discouraging construction in summer months.

3. Local Wastewater Project

Administration presented a report examining the option of expanding the municipal utility to include everything from the pump and control panel to the connection point for the regional line. Under this model, The Municipal Utility Bylaw would include a connection fee associated with the additional scope of work and residents would be able to choose to pay the fee immediately or amortize the fee over 25 years. Council asked Administration for more information on the advantages and disadvantages of this model.

Operating costs and funding were discussed. Council and Administration will work on a communication plan.

4. Alliance of Pigeon Lake Municipalities

a. Minutes of September 7, 2016

Council reviewed the draft APLM Minutes of September 7, 2016.

b. Memorandum of Understanding with APLM and PLWA

The memorandum of understanding will now be called "roles and responsibilities". This document will be revised then distributed to Councils for feedback.

A newsletter is to be created which will include an update on lake quality.

5. AltaGas Franchise Agreement

Council reviewed a letter from AltaGas asking if the Summer Village wanted to keep the current franchise fee at 0%.

Res. #16-86

Moved by Mayor McDaniel that the Summer Village of Poplar Bay maintain the AltaGas franchise fee for 2017 at 0%.

CARRIED

6. Resident Email – Re Easement

Mayor McDaniel declared a potential conflict of interest and departed from Council Chambers at 3:02 pm. Mayor McDaniel returned to Council Chambers at 3:10 pm.

Res. #16-87

Moved by Councillor Carew that the Summer Village of Poplar Bay does not sell the easement next to #607 Poplar Bay to the owner of #607.

CARRIED

(Mayor McDaniel abstained from voting)

7. Fortis Franchise Fee Review

Res. #16-88

Moved by Councillor Carew that the Summer Village of Poplar Bay maintain the Fortis franchise fee for 2017 at 0%.

CARRIED

8. Covenant Bay Bible Camp

a. Proposed Development

No further discussion took place; Council looks forward to a response from Covenant Bay Bible Camp.

9. Drainage Issue Follow Up

A development permit has been received for the installation of a culvert.

10. Bylaw Officer

The phone number for Ms. Doris McAllister, Bylaw Officer, will be put in the upcoming newsletter.

11. Road Repair

Grandview has leftover cold mix that they will use for potholes on Poplar Bay roads.

G. FINANCIAL

1. Cheque Listing

Res. # 16-89

Moved by Deputy Mayor Meaney to accept the cheque listing as information.

CARRIED

2. Financial Report

Res. # 16-90

Moved by Mayor McDaniel to accept the financial report as information.

CARRIED

H. INFORMATION ITEMS

1. Alberta Human Services Transformation
2. FCM Canada 150 Community Leaders
3. Transport Canada Grade Crossing Regulations

Res. #16-91

Moved by Mayor McDaniel to accept the above three items as information.


CARRIED

I. ADJOURNMENT

Res. #16-92

Moved by Mayor McDaniel to adjourn the meeting at 4:38 pm.

CARRIED



Deb McDaniel, Mayor
Summer Village of Poplar Bay



Sylvia Roy, C.A.O.
Summer Village of Poplar Bay