

TOWN OF OXBOW
MINUTES
REGULAR MEETING OF COUNCIL
JANUARY 9, 2017

1. Present: Mayor R. Goodward; Councillors D. Pierce, W. Nordin, R. Lamontagne, N. Shier, C. Mercer, D. Dunnigan and Community Development Officer T. Scott

2. Call to Order: A quorum being present the meeting was called to order at 7pm.

3. Agenda

001-17

Mercer/Nordin

Be it resolved by the Council of the Town of Oxbow that the agenda be accepted as circulated.

Carried

4. Minutes:

002-17

Pierce/Shier

Be it resolved by the Council of the Town of Oxbow that the minutes of the Regular Meeting of Council, December 19, 2016 be approved.

Carried

5. Correspondence:

Nil

6. Delegations:

a) Tami Scott: T. Scott reviewed the 2017 Community Development plans.

7. Old Business:

a) Bylaw 1096 "To Incur a Debt of \$168,900" - This bylaw was given first reading on December 19, 2016.

003-17

Dunnigan/Pierce

Be it resolved by the Council of the Town of Oxbow that Bylaw 1096 "To Incur A Debt of One Hundred and Sixty-Eight Thousand and Nine Hundred Dollars (\$168,900) for the Purpose of Paving and Patching Selected Roads be read a second time."

Carried

004-17

Lamontagne/Mercer

Be it resolved by the Council of the Town of Oxbow that Bylaw 1096 "To Incur A Debt of One Hundred and Sixty-Eight Thousand and Nine Hundred Dollars (\$168,900) for the Purpose of Paving and Patching Selected Roads be read a third time."

Carried

b) Sign Corridor – Motions to be approved following recommendation of District Planning Commission.

005-17

Mercer/Nordin

Be it resolved by the Council of the Town of Oxbow that Town of Oxbow enter an agreement with the RM of Enniskillen No. 3 for the establishment of a sign corridor on Highway #18, located on the north perimeter of Block C-Plan 89R51579 located in NE-21-03-02-2.

Carried

006-17

Pierce/Dunnigan

Be it resolved by the Council of the Town of Oxbow that the Town of Oxbow make an application to the Saskatchewan Ministry of Highways and Infrastructure to establish a sign corridor on Highway #18, located on the north perimeter of Block C-Plan 89R51579 located in NE-21-03-02-2. Further, that the Chief Administrative Officer will administer the sign corridor.

Carried

8. Financial Statement and Accounts

a) Payment of Accounts

007-17

Lamontagne/Nordin

Be it resolved by the Council of the Town of Oxbow that Council approve the payment of accounts totaling \$ 44,493.44.

Carried

9. New Business

a) Appointment of Chief Administrative Officer

008-17

Dunnigan/Lamontagne

Be it resolved that Dickson Bailey be appointed Town of Oxbow's Chief Administrative Officer, Treasurer and Assessor for 2017.

Carried

b) Employee Bonds

009-17

Mercer/Nordin

Be it resolved by the Council of the Town of Oxbow that council acknowledge the Employee Dishonesty Fidelity Bond with the limit of liability of \$500,000. It is understood that this bond will be renewed with the renewal of the Town of Oxbow insurance policy on May 1, 2017.

Carried

c) Appointment of Professional Bodies

010-17

Pierce/Shier

Be it resolved that the Council of the Town of Oxbow appoint the legal firm of James Trobert, Barristers and Solicitors, Estevan, Saskatchewan as legal representative for the Town of Oxbow for 2017.

Carried

011-17

Dunnigan/Nordin

Be it resolved that the Council of the Town of Oxbow appoint SENSUS Chartered Accountants with offices in Yorkton, Saskatchewan and Russell, Manitoba as financial auditors for the Town of Oxbow for 2017.

Carried

Discussion was held regarding the appointment of Professional Building Inspections, Inc. of Emerald Park, Saskatchewan as commercial and residential building inspectors for the Town of Oxbow for 2017. This discussion was TABLED.

d) Development Appeals

012-17

Mercer/Lamontagne

Be it resolved by the Council of the Town of Oxbow that Council authorize the Chief Administrative Officer to retain the services of Krismer and Associates for the purposes of hearing Assessment Appeals.

e) Saskatchewan Public Works Conference

013-17

Dunnigan/Pierce

Be it resolved by the Council of the Town of Oxbow that Council approve the attendance of one public works employee to attend the Annual Conference of the Saskatchewan Public Works Association, February 28-March 3, 2017 at Saskatoon.

f) Provincial Territorial Infrastructure Component and Clean Water & Wastewater Fund – Grant Application

014-17

Lamontagne/Dunnigan

Be it resolved by the Council of the Town of Oxbow that council support the application for a PTIC and/or CWWF grant for Wastewater and Recreation infrastructure, and Council agrees to meet legislated standards, to meet the terms and conditions of the relevant PTIC and/or CWWF program, to conduct an open tendering process, to manage the construction of the project, to fund the municipal share of the construction cost, to fund ongoing operation and maintenance costs, and to follow any mitigation measures a required by the *Canadian Environmental Assessment Act* and *The Environmental Assessment Act (Saskatchewan)*.

10. Reports

- a) Council Reports:
 - General Government
 - Protection
 - Health and Economic Development
 - Transportation
 - Sanitation
 - Recreation

b) Administration Report

015-17

Lamontagne/Mercer

Be it resolved by the Council of the Town of Oxbow that all reports be accepted as presented.

Carried

11. Adjourn

016-17

Dunnigan

Be it resolved by the Council of the Town of Oxbow that this meeting now adjourn.

Carried

Meeting adjourned at 8:50pm.

MAYOR

COMMUNITY DEVELOPMENT OFFICER