

**SUMMER VILLAGE OF CRYSTAL SPRINGS
REGULAR COUNCIL MEETING
THURSDAY, NOVEMBER 24, 2016 at 2:00 P.M.
Summer Villages Office Council Chambers
605-2nd Ave, Ma-Me-O Beach, AB**

MINUTES

Present:

Grant Churchill, Mayor
Doris Bell, Deputy Mayor
Kevin Pratt, Councillor

Sylvia Roy, CAO
Gail Coleman, CFO

A. CALL TO ORDER

Mayor Churchill called the Meeting to Order at 2:05 p.m.

B. DELEGATIONS / PRESENTATIONS

1. None.

C. ADOPTION / ADDITIONS TO AGENDA

Res. # 16-227

Moved by Councillor Pratt to approve the agenda as amended.

CARRIED

D. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

1. Regular Council Meeting Minutes of September 28, 2016

Res. # 16-228

Moved by Councillor Pratt to adopt the Regular Council Meeting Minutes of September 28, 2016 as amended.

CARRIED

E. READING OF BYLAWS & POLICIES

1. Bylaw #225, Repeal Certain Obsolete and Superceded Bylaws

Res. # 16-229

Moved by Councillor Pratt to give Third Reading to Bylaw #225, Repeal Certain Obsolete and Superceded Bylaws, as amended.

CARRIED

F. COUNCIL & CAO REPORTS

1. Follow Up Sheet

The follow up sheet was reviewed.

2. CAO Report

No questions arose from review of the CAO report.

G. DISCUSSION ITEMS

1. Pigeon Lake Regional Wastewater Committee

- a. Minutes of July 6, 2016

Deputy Mayor Bell arrived at the Council Meeting at 2:12 pm.

b. Operations Agreement

Brief discussion occurred regarding this interim agreement.

Res. # 16-230

Moved by Deputy Mayor Bell that the proceeding motion have a recorded vote.

CARRIED

Res. # 16-231

Moved by Councillor Pratt that the Summer Village of Crystal Springs enter into the interim Operations Agreement with the County of Wetaskiwin as presented.

In Favor: Mayor Churchill, Councillor Pratt

Opposed: Deputy Mayor Bell

CARRIED

2. South Side Wastewater Committee

Res. # 16-232

Moved by Deputy Mayor Bell that the Summer Village of Crystal Springs hold a wastewater meeting for Crystal Springs residents in February 2017.

In Favor: Deputy Mayor Bell

Opposed: Mayor Churchill, Councillor Pratt

DEFEATED

3. Local Wastewater Project

Deputy Mayor Bell distributed a request for information on the wastewater project.

Res. # 16-233

Moved by Councillor Pratt that the document created by Deputy Mayor Bell be reviewed at the February 1, 2017 Council Meeting.

CARRIED

Res. # 16-234

Moved by Deputy Mayor Bell that the proceeding motion have a recorded vote.

CARRIED

Res. # 16-235

Moved by Deputy Mayor Bell that Council discuss the municipal utility decision after Council has looked at the final design of the project.

In Favor: Deputy Mayor Bell

Opposed: Mayor Churchill, Councillor Pratt

DEFEATED

4. Pigeon Lake Renewal League Letter

Res. # 16-236

Moved by Mayor Churchill to accept the letter from the Pigeon Lake Renewal League as information.

CARRIED

Res. # 16-237

Moved by Mayor Churchill that he, Mayor Churchill, Council investigate the Pigeon Lake Renewal League letter mentioning Deputy Mayor Bell for statements of slander and harassment to determine if an apology is necessary.

CARRIED

Recess: 3:26 pm
Reconvene: 3:32 pm

5. Alliance of Pigeon Lake Municipalities

Council reviewed the APLM Minutes of September 7 and November 9, 2016. They also reviewed the APLM's request for goals to be discussed in 2017; Council did not have any goals to forward to APLM.

Council also reviewed the roles and responsibilities document and had no comments to forward.

6. Muniware

a. 2017 Software Support Agreement

Res. # 16-238

Moved by Councillor Pratt that the Summer Village of Crystal Springs enter into the Muniware 2017 Software Support Agreement as presented.

CARRIED

b. Software License Agreement

Res. # 16-239

Moved by Councillor Pratt that the Summer Village of Crystal Springs enter into the Muniware Software License Agreement as presented.

CARRIED

7. Capital Region Assessment Services Commission 2016 Annual General Meeting

Councillor Pratt indicated that he attended the CRASC Annual General Meeting in Edmonton. CRASC reported a surplus and as such, their fees will remain the same for 2017.

8. Battle River Watershed Alliance Funding Request

Res. # 16-240

Moved by Councillor Pratt that the Summer Village of Crystal Springs provide the Battle River Watershed Association with \$100 in response to their annual funding request.

CARRIED

9. Memo – Bylaw Enforcement

Res. # 16-241

Moved by Mayor Churchill that the Summer Village of Crystal Springs continue to hire Ms. Doris McAllister for two hours/week until further notice.

CARRIED

10. Royal Canadian Legion – Recognition Book Funding Request

The request from the Royal Canadian Legion for funding for a recognition book was received as information.

11. Crystal Springs History Book

Mr. Ron Lajeunesse withdrew his offer to continue with the history book project.

12. Trail Cameras

Council directed Administration to respond to the resident requesting game camera installation on the trails and advise them that their request has respectfully been declined.

13. Strategic Plan 2017

Res. # 16-242

Moved by Councillor Pratt that the Crystal Springs strategic plan be inserted in the agenda package for the February 1, 2017 Council Meeting.

CARRIED

14. Intermunicipal Development Plan Meeting

Crystal Springs Council will meet with Norris Beach Council on the morning of December 7 and both Councils will meet with the County of Wetaskiwin in the afternoon, to discuss Range Road 11.

15. Fire Bylaw

Administration distributed a draft fire bylaw as drafted by CPP Environmental, the same firm that performed fire hazard assessments for Summer Villages through a grant obtained by the Association of Summer Villages of Alberta. Council is to review the bylaw and send comments to Administration prior to the deadline of January 14, 2017.

16. Canada Celebration Grant

Deputy Mayor Bell advised that with the approval of the other two Council Members a grant application has been prepared by the Recreation Board for the Summer Village to celebrate Canada's 150th Birthday has been submitted which will be provided to Administration if successful.

H. **FINANCIAL REPORTS**

1. Cheque Listing

Res. #16-243

Moved by Councillor Pratt to approve the cheque listing as information.

CARRIED

2. Financial Report

Res. #16-244

Moved by Mayor Churchill to approve the financial report as information.

CARRIED

3. Investment Report

Res. #16-245

Moved by Councillor Pratt to approve the investment report as information.

CARRIED

4. 2017 Budget

Res. # 16-246

Moved by Deputy Mayor Bell that the proceeding motion have a recorded vote.

CARRIED

Res. #16-247

Moved by Councillor Pratt that the Summer Village of Crystal Springs use the 2016 budget as the interim budget for 2017 until such time that the 2017 budget is approved.

In Favor: Mayor Churchill, Councillor Pratt
Opposed: Deputy Mayor Bell
CARRIED

I. CORRESPONDENCE / INFORMATION ITEMS

1. Brownlee Emerging Trends Seminar

Res. # 16-248

Moved by Councillor Pratt that the above item be accepted as information.

CARRIED

Administration is to find out the fee and the deadline for registration for the Brownlee seminar.

J. IN CAMERA

1. Snow Clearing Proposals

Res. # 16-249

Moved by Councillor Pratt to go In Camera at 4:12 pm.

CARRIED

Res. # 16-250

Moved by Councillor Pratt to come out of In Camera at 4:17 pm.

CARRIED

Res. # 16-251

Moved by Councillor Pratt that the Summer Village of Crystal Springs enter into an agreement with Best Bet Contracting for snow removal for the 2016/2017 season.

CARRIED

K. ADJOURNMENT

Res. # 16-252

Moved by Councillor Pratt to adjourn the meeting at 4:19 pm.



Grant Churchill, Mayor
Summer Village of Crystal Springs



Sylvia Roy, C.A.O.
Summer Village of Crystal Springs