

**REGULAR MEETING OF COUNCIL
SUMMER VILLAGE OF ITASKA
November 16, 2016
IN ROOM 241
LEDUC COUNTY ADMINISTRATION OFFICE**

PRESENT:

Present at the meeting were:

MAYOR	Ralph Johnston
COUNCILLORS	Rex Nielsen Rick Redl
CHIEF ADMINISTRATIVE OFFICER	June Boyda
GUESTS	Bob Walker

CALL TO ORDER:

The meeting was called to order by Mayor Johnston at 6:54 p.m.

ADDITIONS, DELETIONS AND ADOPTION OF AGENDA:

The following items are hereby added to the agenda:

- 9.10 Pigeon Lake Watershed Association – Fall Newsletter Topics
- 7.10 North American Lake Management Society – 2016 Conference Costs

Res. #067/16 Moved by Councillor Redl that the Regular Council Meeting agenda is hereby
Agenda adopted as amended.

CARRIED

ADOPTION OF MINUTES:

Res. #068/16 Moved by Mayor Johnston that the Organizational Council Meeting Minutes of
Minutes August 24, 2016 are hereby approved as presented.

CARRIED

Res. #069/16 Moved by Councillor Nielsen that the Regular Council Meeting Minutes of
Minutes August 24, 2016 are hereby approved as presented.

CARRIED

DELEGATIONS:

#72 Itaska Beach, Bob Walker – Municipal Operation Costs Concerns

Bob Walker was in attendance and spoke to Council on the following topics:

- Boat Launch: asked about the cost of the new ties, and the status of the existing boat launch that is deteriorating. Mayor Johnston replied that the new ties had been approved through grant funding, and we are waiting on approval from Alberta Environment for installation.
- Taxes at the lake: felt that the assessment on some of the properties were not fair compared to other properties. CAO Boyda advised that a fifth of the properties were reviewed each year on a 5-year rotation, as well as any properties that had development permits. He requested that the assessor be hired to review all the properties in the upcoming year to review if they were assessed equally.
- Road: Mr. Walker does not like the gravel road with calcium chloride for dust suppressant. He said that calcium chloride is the best environmentally for dust control, but it is still harmful to trees. Asphalt is so much better for the environment than the calcium chloride. The water coming off the road is much cleaner, and gets filtered by the ditch before going to the lake. Gravel road is noisier than asphalt, and dirtier. He would like to see a cost analysis, and report on the environmental impact of installing an asphalt road presented to the ratepayers. He suggested using cold mix as it is cheaper than pavement. Councillor Redl advised that the gas line may be replaced in the near future and we would not want to pave before that was installed.
- Garbage Removal: Complained that the driver knocks garbage cans over when picking them up. He will email in once this has happened so that it can be dealt with the contractor. He also questioned the cost; CAO Boyda replied that MCL was hired through a tender process, and in conjunction with 9 of the other Summer Villages to gain the most cost-effective price through economies of scale.
- Mr. Walker said that the administration costs for the Summer Village seem high, compared to other places he reviewed. Mayor Johnston discussed the annual performance review completed, as well as the salary review that is done each year at that time. He also gave a history of how much more work is now required to manage a Summer Village to meet Municipal Affairs requirements.
- Policing: Was not aware that Itaska Beach has an Enhanced RCMP policing agreement. Suggested that it should be included in a newsletter. Let people know what they are getting for their tax dollar. He liked the idea about security cameras with signage that was initially presented to the ratepayers. He suggested it was a good crime fighter.
- Should have a gated emergency exit at the loop.

Bob Walker left the meeting at 8:08 p.m.

BYLAWS and POLICIES:

Policy #7 – Snow Removal Policy

Res. #070/16 Moved by Councillor Nielsen that Policy #7, the Snow Removal Policy, is
Policy hereby approved.

CARRIED

C.A.O.'s REPORT:

Res. #071/16 Moved by Mayor Johnston that the C.A.O.'s report dated August 18 –
Report November 9, 2016 is hereby approved.

CARRIED

FINANCE:**Bank Reconciliation – August, 2016**

Res. #071/16 Moved by Councillor Redl that the Bank Reconciliation for August, 2016 is
Bank hereby approved.
Reconciliation

CARRIED

Bank Reconciliation – September, 2016

Res. #072/16 Moved by Mayor Johnston that the Bank Reconciliation for September, 2016, is
Bank hereby approved.
Reconciliation

CARRIED

Bank Reconciliation – October, 2016

Res. #073/16 Moved by Councillor Nielsen that the Bank Reconciliation for October, 2016,
Bank is hereby approved.
Reconciliation

CARRIED

Balance Sheet and Income & Expense – October 31, 2016

Res. #074/16 Moved by Councillor Redl that the Balance Sheet ending October 31, 2016, and
Financial the Income / Expense Statements for January 1 – October 31, 2016 are hereby
Statements approved as presented.

CARRIED

General Ledger Transaction History – January 1 – October 31, 2016

Council agreed to accept this correspondence as information.

Accounts Payable Cheque Listing – August 1 – October 31, 2016

Council agreed to accept this correspondence as information.

Outstanding Taxes – November 10, 2016

Council agreed to accept this correspondence as information.

Roll 64.000 – Tax Penalty Cancellation Request

Res. #075/16 Moved by Councillor Nielsen that due to Canada Post confirming that the
Taxes mailing date for the tax payment for roll 64.000 was Friday, July 29, 2016, that
 the taxes were mailed on time and therefore the tax penalty of \$670.58 for tax
 roll #64.000 is hereby cancelled.

CARRIED

2017 Interim Budget

Res. #076/16 Moved by Mayor Johnston that the 2017 Interim Budget is hereby approved as
Budget presented.

CARRIED

North American Lake Management Society – 2016 Conference Costs

Mayor Johnston reported that it was a very good conference, and he was able to meet with consultants to discuss different lake solutions. Some of the presentations included lakes that are using alum treatments in the United States, as well as phoslock applications that were being done in Alberta. Zebra Mussels are a major concern, and Alberta is working diligently on programs to keep them out of the lakes.

Res. #077/16 Moved by Councillor Redl that the North American Lake Management Society
Conference 2016 Conference costs be paid in full, in the amount of \$3,547.64.

CARRIED

GOALS and OBJECTIVES:

Council to review and submit suggestions for 2017.

NEW BUSINESS:**Council Reports**

Council did not provide reports at this time.

Ice and Water Rescue – Letter of Intent

Res. #078/16 Moved by Councillor Nielsen that the Letter of Intent to the County of
Support Wetaskiwin for Ice and Water Rescue is hereby approved.

CARRIED

Muniware – 2017 Software Support and License Agreement

Res. #079/16 Moved by Mayor Johnston that 2017 Software Support Agreement and the
Agreement 2017 Software License Agreement is hereby approved.

CARRIED

R.C.M.P. – 2017 Enhanced Policing Agreement

Res. #080/16 Moved by Councillor Redl that 2017 Enhanced Policing Agreement is hereby
Agreement approved.

CARRIED

Safety Codes – Service Agreement

Res. #081/16 Agreement Moved by Mayor Johnston that Council table this topic for further information regarding an update on the Quality Management Plan.

CARRIED

Chief Administrative Officer – Agreement Amendment

Res. #082/16 Agreement Moved by Councillor Nielsen that the Amending – Chief Administrative Officer’s Salary Agreement is hereby approved.

CARRIED

Land Use Bylaw Amendment Committee – Terms of Reference

Council discussed the details of the Terms of Reference, ensuring that the focus is on the environmental components of the Model Land Use Bylaw. Once the document is finalized, a request to the public to sit on the committee, is to be sent out via email and the website.

Res. #083/16 Land Use Planning Moved by Mayor Johnston that the Land Use Bylaw Amendment Committee Terms of Reference is hereby approved as amended.

CARRIED

Pigeon Lake Watershed Management Plan – Roles and Responsibilities

Council reviewed the document and will send in their comments on any changes.

Pigeon Lake Watershed Management Plan – 2017 Concept Statement

Mayor Johnston questioned the Lake Management component as that is part of the in-lake technical committees mandate for review. Council agreed to accept this correspondence as information.

Pigeon Lake Watershed Association – Fall Newsletter Topics

The Pigeon Lake Watershed Association, in conjunction with the Alliance of Pigeon Lake Municipalities, will be developing a fall newsletter. Any topics Council would like included should be sent to the Chair of the APLM, Brian Waterhouse. Council agreed to accept this correspondence as information.

ADMINISTRATIVE MATTERS:**C.A.O. Boyda – Alberta Urban Municipalities Association Convention**

Council agreed to accept this correspondence as information.

C.A.O. Boyda – Alberta Summer Village Association Conference 2016

Council agreed to accept this correspondence as information.

C.A.O. Boyda – Regional Emergency Advisory Committee Meeting: September, 2016

Council agreed to accept this correspondence as information.

Development Update – October, 2016

Council agreed to accept this correspondence as information.

CORRESPONDENCE:

- 1 Website Analytics – August, 2016
- 2 Website Analytics – September, 2016
- 3 Website Analytics – October, 2016
- 4 Website Analytics – Annual Review: November 1, 2015 – November 1, 2016
- 5 Roadata Newsletter – September, 2016
- 6 Pigeon Lake Watershed Management Plan – August, 2016 Progress Report
- 7 Pigeon Lake Phosphorus Runoff Modelling – Interim Report
- 8 Alberta Health Services – Support for Municipal Addressing

Council agreed to accept this correspondence as information.

DATE OF NEXT MEETING:

Res. #084/16 Meeting Moved by Mayor Johnston that the February 1, 2017 Council meeting be re-scheduled to February 8, 2017.

CARRIED

EXECUTIVE SESSION (in-camera): none

ADJOURNMENT:

Res. #085/16 Adjournment Moved by Councillor Redl that the Regular Council meeting of November 16, 2016 is hereby adjourned at 10:00 p.m.

CARRIED

THESE MINUTES ADOPTED BY COUNCIL THIS 8th DAY OF FEBRUARY, 2017

MAYOR

CHIEF ADMINISTRATIVE OFFICER