



## LIBRARY MANAGERS' COUNCIL AGENDA

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*March 1<sup>st</sup>, 2017 NLLS Headquarters, Elk Point, AB*

Coffee at NLLS Headquarters (9:00 am)

1. Call to order (10:00 am)
  - 1.1. Introductions and welcome
  - 1.2. Approval of Agenda
2. Approval of Minutes: October 19<sup>th</sup>, 2015 meeting & training day
3. Reports
  - 3.1. Chair – Maureen Penn
  - 3.2. NLLS Update – NLLS Board Chair and HQ Staff
  - 3.3. Public Library Services Branch Report
4. Old Business
  - 4.1. IT Focus Group Update
  - 4.2.
5. New Business
  - 5.1. NLLS Phone System – Colette Poitras
  - 5.2. Review of TRAC Guidelines – Colette Poitras
    - a) Lost and Damaged items
    - b) Handling patrons accounts when they move
  - 5.3. Overdrive Reading Room - Colette Poitras
  - 5.4. Important communications from NLLS – Maureen Penn
  - 5.5. NLLS Indigenous Grant Update – Colette Poitras
6. Annual General Meeting:
  - 6.1. Review of Bylaws
  - 6.2. Elections – 1<sup>st</sup> Vice-Chair, 2<sup>nd</sup> Vice-Chair (vacant), Secretary
7. Next meeting dates:
  - Wednesday, May 17<sup>th</sup>, 2017 (prior to TRAC Advisory Meeting)
  - Wednesday, September 14<sup>th</sup>, 2017 (Morning of NLLS pre-conference)
8. Adjournment