

**TOWN OF OXBOW
MINUTES
REGULAR MEETING OF COUNCIL
FEBRUARY 13, 2017**

- 1. Present:** Mayor R. Goodward; Councillors D. Pierce, R. Lamontagne, N. Shier, D. Dunnigan and Administrative Assistant C. Hook
Absent: Councillors W. Nordin and C. Mercer

- 2. Call to Order:** A quorum being present the meeting was called to order at 7pm.

3. Agenda

031-17

Shier/Lamontagne

Be it resolved by the Council of the Town of Oxbow that the agenda be accepted as circulated.

Carried

4. Minutes:

032-17

Pierce/Mercer

Be it resolved by the Council of the Town of Oxbow that the minutes of the Regular Meeting of Council, January 23, 2017 be approved.

Carried

5. Correspondence:

- a) Community Development Report
- b) Town of Carlyle – Asset Management

6. Delegations:

- a) Louwanda Andres & Mark Trafford – Scouts Park Grant

033-17

Pierce/Lamontagne

Be it resolved by the Council of the Town of Oxbow that the Town of Oxbow has accepted the Oxbow Building Supplies quotes for a table, garbage can, and planters for the Bow Valley Park and that the Town of Oxbow will pay the remainder of the charges after the Scouts apply their grant for \$5000.00.

Carried

- b) Professional Building Inspectors – Doug Mulhall and Grant Paulson

7. Old Business:

- a) Acting Administrator

034-17

Dunnigan/Lamontagne

Be it resolved that the Council of the Town of Oxbow rescind motion 023-17 dated

January 23rd, 2017 to appoint Christy Hook as acting administrator until a permanent administrator is in place.

Carried

035-17

Pierce/Shier

Be it resolved that the Council of the Town of Oxbow appoint Myrna Babbings as acting administrator until a permanent administrator is in place.

Carried

8. Financial Statement and Accounts:

a) Payment of Accounts

036-17

Dunnigan/Pierce

Be it resolved by the Council of the Town of Oxbow that Council approve the payment of accounts totaling \$ 183,843.30.

Carried

(Councillor Lamontagne abstained from voting as he has a conflict of interest.)

9. New Business

a) Bylaw 1099

037-17

Pierce/Lamontagne

Be it resolved by the Council of the Town of Oxbow that Bylaw 1099 “To Incur a Debt of \$330,000 for the purpose of interim financing the costs of sewer line improvements on Fraser Avenue, Park Avenue and Palestine Street” be read a first time

Carried

b) Tax Arrears

038-17

Pierce/Dunnigan

Be it resolved by the Council of the Town of Oxbow that Council direct the Administrator to send a letter to all property owners in arrears on their property taxes and to take the necessary action to register a lien against the properties where arrears include the year 2015.

Carried

c) Council Remuneration

039-17

Lamontagne/Shier

Be it resolved by the Council of the Town of Oxbow that remuneration of Councillors be paid monthly so that deductions can be applied properly.

Carried

d) Community Airport Partnership

040-17

Dunnigan/Lamontagne

Be it resolved by the Council of the Town of Oxbow, that council authorize the Acting Administrator to pay 50% of the funds required to have Lot L surveyed for subdivision and to purchase runway lighting, plus the cost of GST to a maximum cost of \$11,000.

Carried

e) Administrator Position – Advertising

041-17

Dunnigan/Shier

Be it resolved by the Council of the Town of Oxbow that the Acting Administrator commence advertising for the C.A.O. position.

Carried

10. Reports

a) Council Reports:

General Government

Protection

Health and Economic Development

Transportation

Sanitation

Recreation

042-17

Pierce/Lamontagne

Be it resolved by the Council of the Town of Oxbow that all reports be accepted as presented.

Carried

11. Adjourn

043-17

Dunnigan

Be it resolved by the Council of the Town of Oxbow that this meeting now adjourn.

Carried

Meeting adjourned at 9:10pm.

MAYOR

ACTING ADMINISTRATOR