

SUMMER VILLAGE OF SILVER BEACH

REGULAR COUNCIL MEETING MINUTES

January 16, 2017 – 10:30 A.M.

10208-111 St., Edmonton, AB.

Call to Order: The regular meeting of Council was called to order at 10:30 A.M.

Present: Mayor: Allan Watt
Councillor: Barb Martinson
CAO: Harold Wynne

AGENDA

2017-001 Moved by Councillor Clough to adopt the agenda.
Carried.

MINUTES

2017-002 Moved by Councillor Martinson to adopt the minutes of the October 17, 2016 meeting.
Carried

DELEGATIONS

Susan Ellis, Executive Director of the Pigeon Lake Watershed Association (PLWA), and Bob Gibbs, Chairman of the Pigeon Lake Watershed Management Plan (PLWMP) committee provided Council with an update of their planning activities. Highlights included the following:

PLWMP

- The PLWMP Steering Committee is progressing on the development of the regional action plan including:
 - The plan concept was presented to the September Alliance of Pigeon Lake Municipalities (APLM) meeting.
 - Major topics in the plan include: watershed lands; living edge/shoreline; Pigeon Lake.
 - The PLWA and APLM have developed respective roles and responsibilities to support the plan.
 - A tentative schedule with engagement opportunities has been developed.
 - Working committees have been established to develop action recommendations, including: engagement, agriculture, watershed lands, shoreline/Living Edge, Pigeon Lake.
 - A joint APLM/PLWA newsletter was issued.

- Municipal council awareness and support is critical for the success of the plan.

PLWA

- Susan Ellis has stepped down as PLWA President and is now the Executive Director. Wayne Butkas is the new PLWA President.
- The draft Clean Runoff Guidebook is nearing completion and the final version will be available for distribution this spring.
- The Love the Lake Family Day in the Provincial Park this past August was a great success with about 250 adults and children in attendance.
- Projects in summer 2017 will include educational signage about clean runoff and the identification of more residential demonstration sites for runoff projects.
- The rain barrel campaign will be continued in 2017.
- PLWA communications strategies include: increased signage; a Pigeon Lake video; newspaper articles; and newsletter.

BUSINESS ARISING FROM PREVIOUS MEETING

1. CAO Performance Appraisal

Mayor Watt asked Councillors to send him their completed CAO performance appraisal evaluation sheets. Once he has received these evaluations, he will compile a summary of comments and discuss these with the CAO.

REPORTS/RESOLUTIONS/BYLAWS

1. Administration Reports

CAO Wynne spoke to his written report that included the following items:

- Administration
- Public Works
- Pigeon Lake Protective Services
- Green Area Planning
- FORTIS Installation of LED Streetlights
- Policy and Bylaw Review
- Developments

2. ATB Master Agreement and Electronic Cheque Signing

The CAO explained that the ATB Financial Business/Agriculture Cash Management Master Agreement needed to be re-signed by Councillors and the CAO to add the ATB Government Tax Payment and Filing Service Schedule that will allow filing/paying payroll source deductions, GST and a variety of other federal and provincial taxes electronically.

2017-003

Moved by Mayor Watt that Councillors and the CAO sign the revised ATB Financial Business/Agriculture Cash Management Master Agreement to include the ATB Government Tax Payment and Filing Service Schedule.

Carried.

The CAO presented the ATB Financial Authority to Use Facsimile Signature-Business agreement that will allow for facsimile signatures to be used on Silver Beach cheques or other items drawn on the summer village ATB accounts.

Council decided not to use facsimile signatures at this time.

CORRESPONDENCE/INFORMATION ITEMS

1. Alberta Rural Physician Action Plan Provincial Impact Report

DISCUSSION ITEMS

1. Pigeon Lake Protective Services Report

The CAO reported that he has begun recruiting a part-time Peace Officer to fill the vacancy left by Lorna Radkie's retirement and that ads were being placed in local newspapers and also being posted on electronic job bulletin boards on the Alberta Association of Municipal Districts and Counties (AAMDC) and Alberta Association of Community Peace Officers (AACPO) websites.

The CAO is also continuing to develop an alternative Silver/Sundance Beach Protective Services approach for the respective Councils' consideration.

2. County of Wetaskiwin Water Rescue Agreement

Council discussed the October 13, 2017 letter from Mayor Watt to County of Wetaskiwin Reeve Kathy Rooyakkers wherein the Mayor confirmed Silver Beach's commitment to contribute to the capital and operating funding of the ice-water rescue service being mounted through the Mulhurst Bay and South Pigeon Lake Fire departments. The Mayor stated this funding contribution was subject to six conditions. Council also discussed Reeve Rooyakkers January 10, 2017 response to the Mayor's letter wherein she requested written confirmation that the Summer Village of Silver Beach is still prepared to honor the letter of intent with these conditions removed.

Council expressed concern that the Mayor's letter was discussed in open session at the County's December 20, 2016 regular meeting and that the letter and conditions were reported verbatim in the December 28, 2016 edition of the Pipestone Flyer.

Council reaffirmed their commitment to participate in the ice-water rescue project, including making a contribution of \$1,000/year towards the operating budget for 2017, 2018, 2019, and 2020. This is in addition to the \$1,000 operating donation provided in 2016 and \$5,000 capital donation provided in 2015 by Silver Beach.

Council considers that the conditions enumerated in the Mayor's letter are the due diligence measures that any prudent municipality would take when making a financial

contribution to the ice-water rescue project; consequently, these will not be removed as the Reeve requested. Mayor Watt will send a letter of response to Reeve Rooyakkers.

3. Canada's 150th Birthday Celebration

The CAO reported that there was a residents' committee in Sundance Beach that was planning events to commemorate Canada's 150th birthday in 2017 and he asked Council if they wished to plan any commemoration events in Silver Beach. Councillors agreed to ask residents if they might be interested in celebratory events and this item was tabled to the next meeting.

COUNCIL COMMITTEE REPORTS

Councillor Clough reported on his attendance at the Northeast Pigeon Lake Regional Services Commission meeting, noting the following highlights:

- The NEPL has paid off the capital loan for development of the Mulhurst Bay Lagoon and sewer pipelines.
- The Commission will keep the rates the same so that a reserve fund for sewer line/lagoon maintenance may be built up.
- Lift station pumps will be replaced using the reserve funds.
- The South Pigeon Lake Commission, when established, will pay the NEPL for utilizing the Mulhurst Bay Lagoon and sewer lines.

FINANCIAL REPORTS

1. Financial Report

The following financial report package was presented to Council for information: (1) January 16, 2017 year-end budget variance report; (2) January 13, 2017 cash position statement; and (3) monthly bank statements and reconciliations in Dropbox.

2. 2017 Budget

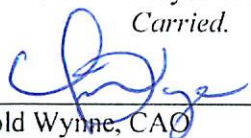
Council reviewed the January 16, 2017v3 draft of the 2017 operating and capital budgets.

2017-004

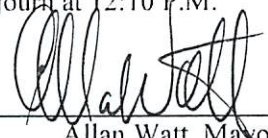
Moved by Mayor Watt that the January 19, 2017v3 draft of the 2017 operating and capital budgets be adopted as the interim budget for 2017.
Carried.

ADJOURNMENT

2017-005 Mayor Watt moved the meeting adjourn at 12:10 P.M.
Carried.



Harold Wynne, CAO



Allan Watt, Mayor

____ February 21, 2016 _____
Date Adopted