

**SUMMER VILLAGE OF POPLAR BAY
REGULAR COUNCIL MEETING
FRIDAY, DECEMBER 9, 2016 at 2:00 PM
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS
605-2nd Avenue, Ma-Me-O Beach, AB**

MINUTES

Present:

Council: Deb McDaniel, Mayor
Brian Meaney, Deputy Mayor
Gary Carew, Councillor

Administration: Sylvia Roy, CAO

CALL TO ORDER

Mayor McDaniel called the Meeting to Order at 2:15 p.m.

A. ADOPTION OF AGENDA

Res. #16-93

Moved by Mayor McDaniel to adopt the agenda as presented.

CARRIED

B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

1. Regular Council Meeting Minutes of September 23, 2016

Res. #16-94

Moved by Councillor Carew to approve the Regular Council Meeting Minutes of September 23, 2016 as presented.

CARRIED

C. DELEGATION

None.

D. BYLAWS & POLICIES

1. Bylaw No. 247 – 2016 Repeals Bylaw

Res. #16-95

Moved by Mayor McDaniel to give Third Reading to Bylaw No. 247, 2016 Repeals Bylaw, as presented.

CARRIED

2. Bylaw No. 244 – Municipal Property Bylaw

Res. #16-96

Moved by Mayor McDaniel to give Third Reading to Bylaw No. 244, Municipal Property Bylaw, as presented.

CARRIED

E. REPORTS FROM STAFF/RESOLUTIONS

1. Follow Up Sheet

The follow up sheet was reviewed and revised.

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Pigeon Lake Regional Wastewater Committee

- a) Operations Agreement

Res. #16-97

Moved by Deputy Mayor Meaney that the Summer Village of Poplar Bay enter into the Wastewater Operations Agreement with the County of Wetaskiwin as presented.

CARRIED

2. South Side Wastewater Committee

Deputy Mayor Meaney advised that a south side wastewater committee meeting was held on November 10, 2016 at which time meeting participants provided an update on where their respective municipalities are at with respect to the wastewater project.

Deputy Mayor Meaney also indicated that the provincial park may be tying into the regional wastewater system, and that land may have been located by Highway 771 on which a pump station may be built.

3. Local Wastewater Project

Council reviewed the municipal utility decision analysis as presented by Administration. The Summer Village of Poplar Bay is forming a municipal wastewater utility, and the costs for equipment such as lines and pumps may be amortized over time. The connection fee can be paid up front by residents or it may be amortized.

Res. #16-98

Moved by Deputy Mayor Meaney that the Summer Village of Poplar Bay proceed with the expanded scope of the municipal utility project as presented.

CARRIED

4. Alliance of Pigeon Lake Municipalities

Council reviewed the minutes of September 7 and November 9, 2016. In response to the APLM's request for goals for 2017, Administration will draft a letter stating that quarterly newsletters should be published to provide updates on the work being done, such as bioremediation, trophic cascade, algae harvester, etc.

Council did not have any comments on the roles and responsibilities document.

Deputy Mayor Meaney indicated that an APLM member travelled to Lethbridge to a small lake where Phoslock was used; they will monitor the results.

5. The Municipal Property Bylaw

Mayor McDaniel has asked for a procedure for encroachment agreements and that Council repeal the existing policy; this will be on the next Council Meeting agenda.

6. Muniware

a. Software Support Agreement

Res. #16-99

Moved by Councillor Carew that the Summer Village of Poplar Bay enter into the Software Support Agreement with Muniware as presented.

CARRIED

b. License Agreement

Res. #16-100

Moved by Councillor Carew that the Summer Village of Poplar Bay enter into the License Agreement with Muniware as presented.

CARRIED

7. Royal Canadian Legion - Military Service Recognition Book

Res. #16-101

Moved by Councillor Carew that the Summer Village of Poplar Bay provide financial support in the amount of \$275 for a business card sized ad in the Royal Canadian Legion's Military Service Recognition Book.

CARRIED

8. Covenant Bay Bible Camp

a. Letter from Covenant Bay

Council reviewed a letter from Mr. Jon Drebert, Executive Director of the Covenant Bay Bible Camp, explaining the history of the road leading to the camp (Poplar Bay road). In the letter, Mr. Drebert speaks of a road use agreement. Administration will search for the road use agreement and also the road plan.

b. Annexation

Council reviewed an email from the County of Wetaskiwin asking if the Summer Village of Poplar Bay would be interested in annexing the Bible Camp into the Summer Village.

Res. #16-102

Moved by Councillor Carew that the Summer Village of Poplar Bay provide a response to the County of Wetaskiwin indicating that the Summer Village is not interested in the annexation of Covenant Bay Bible Camp into the Summer Village of Poplar Bay.

CARRIED

9. Battle River Watershed Alliance Funding Request

Res. #16-103

Moved by Councillor Carew that the Summer Village of Poplar Bay grant the Battle River Watershed Alliance's funding request for \$40 for 2017.

CARRIED

10. Fire Bylaw

Administration presented a Fire Bylaw that was presented at the Association of Summer Villages of Alberta annual conference. Mayor McDaniel would like the bylaw brought before the Joint Services Committee and would like to adopt a fire bylaw before May long weekend, 2017.

G. FINANCIAL

1. Cheque Listing

Res. # 16-104

Moved by Mayor McDaniel to accept the cheque listing as information.

CARRIED

2. Financial Report

Res. # 16-105

Moved by Deputy Mayor Meaney to accept the financial report as information.

CARRIED

3. 2017 Budget

Res. # 16-106

Moved by Deputy Mayor Meaney that the Summer Village of Poplar Bay use the 2016 budget as the interim budget for 2017 until such time as the 2017 budget is approved.

CARRIED

4. Resident Email –Waive Tax Penalty

Res. # 16-107

Moved by Deputy Mayor Meaney that the Summer Village of Poplar Bay waive the tax penalty for Poplar Bay Roll number 6077.

CARRIED

H. INFORMATION ITEMS

1. Brownlee Emerging Trends Seminar

Res. #16-108

Moved by Mayor McDaniel to accept the above item as information.

CARRIED

I. ADJOURNMENT

Res. #16-109

Moved by Councillor Carew to adjourn the meeting at 3:51 pm.



Deb McDaniel, Mayor
Summer Village of Poplar Bay



Sylvia Roy, C.A.O.
Summer Village of Poplar Bay



CARRIED