

**TOWN OF OXBOW
MINUTES
REGULAR MEETING OF COUNCIL
MARCH 27, 2017**

1. Present: Mayor R. Goodward; Councillors D. Pierce, R. Lamontagne, N. Shier, D. Dunnigan, W Nordin and Administrative Assistant C. Hook
Absent: C. Mercer

2. Call to Order: A quorum being present the meeting was called to order at 7pm.

3. Agenda

071-17

Pierce/Dunnigan

Be it resolved by the Council of the Town of Oxbow that the agenda be accepted as circulated.

Carried

4. Minutes:

072-17

Lamontagne/Nordin

Be it resolved by the Council of the Town of Oxbow that the minutes of the Regular Meeting of Council, March 13, 2017 be approved.

Carried

5. Correspondence:

- a) Grants in Lieu of Taxes
- b) Water Security Agency – Spring Runoff
- c) CDO - Rink Transfer
- d) CDO - Airport Authority
- e) Oxbow Enniskillen Recreation Board
- f) Southeast Regional Library
- g) Moose Creek Regional Park Board Minutes

073-17

Dunnigan/Lamontagne

Be it resolved by the Council of the Town of Oxbow that \$2000 will be paid to the Moose Creek Park Board for purchase of fireworks for their July 1st celebration provided that they make their launch site safe and grass is mowed.

Carried

6. Delegations:

- a) Ken Grist – Foreman Report

7. Old Business:

- a) Campground Manager

074-17

Pierce/Nordin

Be it resolved by the Council of the Town of Oxbow that:

1. Beth and Lloyd Strong be appointed co-managers of the Bow Valley Campgrounds for 2016 at a monthly salary of \$2,666.00/month for the months of May to September inclusive and depending on the weather up to the end of October.
2. Duties include:
 - Accepting reservations, assigning camp sites.
 - Collection of fees for camping and dump-out services; issuance of receipts and reconciliation of receipts and cash with the Assistant Administrator.
 - Maintain campgrounds.
 - Maintain machinery.
 - Liaise with Assistant Administrator regarding supply requirements.
 - Make recommendations regarding park upgrades and capital improvements.
 - Other duties as requested by the Chief Administrative Officer.
3. Up to \$1000 per month extra will be paid to Lloyd for the maintenance of the ball diamonds. He will invoice us for this.

8. Financial Statement and Accounts:

- a) Payment of Accounts

075-17

Dunnigan/Nordin

Be it resolved by the Council of the Town of Oxbow that Council approve the payment of accounts totaling \$ 1,379,035.49.

Carried

9. New Business

- a) Safety Courses

A discussion was had on which companies to use to train our employees. It was agreed that we'd try to use local businesses first before we go elsewhere.

- b) Well Payments

076-17

Lamontagne/Shier

Be it resolved by the Council of the Town of Oxbow that Council authorize a well access payment of \$3,500 with 1/3 being paid to Lorne Workman and 2/3 being paid to the Estate of Gertrude Workman.

Carried

- c) Easter

077-17

Dunnigan/Pierce

Be it resolved by the Council of the Town of Oxbow that the town office will be closed on Monday, April 17, 2017 but that staff will need to use a vacation day to

have the day off.

Carried

d) Library Roof

The constant leaking of the library roof was discussed. Christy will get estimates for adding a peaked roof to it.

10. Reports

a) Council Reports:

General Government
Protection
Health and Economic Development
Transportation
Sanitation
Recreation

078-17

Dunnigan/Wendell

Be it resolved by the Council of the Town of Oxbow that Town will match the R.M. of Enniskillen's payment of \$35,000 to the Oxbow/Enniskillen Joint Fire Board.

Carried

079-17

Pierce/Dunnigan

Be it resolved by the Council of the Town of Oxbow that they will start the proceedings to transfer the management of the Bow Valley Park from the Town to the Oxbow Recreation Board.

Carried

080-17

Lamontagne/Pierce

Be it resolved by the Council of the Town of Oxbow that all reports be accepted as presented.

Carried

11. Adjourn

081-17

Dunnigan

Be it resolved by the Council of the Town of Oxbow that this meeting now adjourn.

Carried

MAYOR

ACTING ADMINISTRATOR