

**SUMMER VILLAGE OF POPLAR BAY  
REGULAR COUNCIL MEETING  
FRIDAY, MARCH 24, 2017 at 2:00 PM  
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS  
605-2<sup>nd</sup> Avenue, Ma-Me-O Beach, AB**

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**MINUTES**

**Present:**

**Council:** Deb McDaniel, Mayor  
Brian Meaney, Deputy Mayor  
Gary Carew, Councillor

**Administration:** Sylvia Roy, CAO

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**CALL TO ORDER**

Mayor McDaniel called the Meeting to Order at 2:00 p.m.

**A. ADOPTION OF AGENDA**

**Res. #17-07**

**Moved by Deputy Mayor Meaney to adopt the agenda as amended.**

**CARRIED**

**B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

1. Regular Council Meeting Minutes of December 9, 2016

**Res. #17-08**

**Moved by Councillor Carew to approve the Regular Council Meeting Minutes of December 9, 2016 as presented.**

**CARRIED**

2. Special Council Meeting Minutes of January 24, 2017

**Res. #17-09**

**Moved by Councillor Carew to approve the Special Council Meeting Minutes of January 24, 2017 as presented.**

**CARRIED**

**C. DELEGATION**

Council welcomed Mr. Don Davidson at 2:06 pm.

Mr. Davidson indicated that he requested to be a delegation at the Council Meeting in order to solicit support for a research project by University of Alberta's Dr. Rolf Vinebrook. Dr. Vinebrook has been performing research on cyanobacteria (blue-green algae) and Pigeon Lake for the last few years.

The project would entail the development of a model for the prediction of algae blooms. Dr. Vinebrook would be using lake samples that have been archived by the Alberta Lake Management Society (ALMS) and make comparisons to other lakes. It was noted that Pigeon Lake has more varieties of cyanobacteria than other lakes and that there have been observed changes in the last 10 years on the frequency and intensity of algae blooms. This research would help in our understanding of the causes of the blooms so corrective actions could be focused on the root causes.

Mr. Davidson is requesting \$2500 from each of the 12 municipalities around the lake and the Summer Village of Grandview would administer the project.

Council thanked Mr. Davidson and he departed from Council Chambers at 2:17 pm.

**D. BYLAWS & POLICIES**

1. Bylaw #248, Fire Control Bylaw

Res. #17-10

Moved by Councillor Carew to give First Reading to Poplar Bay Bylaw #248, Fire Control Bylaw, as presented.

CARRIED

2. Encroachment Policy

Res. #17-11

Moved by Mayor McDaniel to rescind Poplar Bay Policy #27-2011, Procedure for Completion of Encroachment Agreements.

CARRIED

**E. REPORTS FROM STAFF/RESOLUTIONS**

1. Follow Up Sheet

The follow up sheet was reviewed and revised.

**F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS**

1. Pigeon Lake Regional Wastewater Committee

The County of Wetaskiwin provided an update on Phase 2 of the regional wastewater line, which is the line from the Village at Pigeon Lake to a location on Highway 771. WSP is currently finalizing the alignment of the wastewater line and negotiating the land purchase with required landowners for the wastewater line to be constructed along the optimal alignment. They are working closely with Alberta Environment and Parks (AEP) regarding the lift station construction on AEP property, and ironing out details concerning the wastewater connection to the Provincial Park.

2. South Side Wastewater Committee

Nothing to report.

3. Local Wastewater Project

Nothing to report.

4. Alliance of Pigeon Lake Municipalities

a. Minutes of January 18, 2017

b. Minutes of March 15, 2017

Council reviewed the APLM Minutes of January 18 and March 15, 2017.

c. APLM Goals for 2017

Council reviewed the APLM goals for 2017 as determined via feedback from APLM member municipalities.

Council directed Administration to write a letter to APLM, indicating that Council would like to see the In Lake Technical Committee reports.

d. Common Tansy Specification Sheets

The APLM recognized that the Common Tansy is a noxious weed, and APLM members agreed to make it a lake-wide project to remove the weed. The Tansy specification sheets will be posted on the website and in the newsletter along with instructions to pull the weed or cut it down rather than using chemicals to eliminate the weed.

e. Council Committee Appointment

**Res. #17-12**

**Moved by Councillor Carew that Deputy Mayor Meaney be appointed as the Alliance of Pigeon Lake Municipalities representative for the Summer Village of Poplar Bay.**

**CARRIED**

5. 2017 Municipal Election Dates

Nomination Day for the Summer Village of Poplar Bay will be on July 29 at the Summer Villages Office. Election Day for the Summer Village of Poplar Bay will be on August 26 at the Poplar Bay Community Hall.

6. Annual Information Meeting

The 2017 Annual Information Meeting will be held on September 2 at the Poplar Bay Community Hall.

7. Spring Newsletter

Potential topics for the upcoming newsletter include the fire ban bylaw, next steps on firesmart, election dates, ice/water rescue, encroachment project, bylaw enforcement officer, fire insurance, APLM, wastewater, tansy, and municipal reserve clean up.

8. 2017 Capital Region Assessment Services Commission – Assessment Review Board Panelists

**Res. #17-13**

**Moved by Councillor Carew that in keeping with Bylaw #220, Council of the Summer Village of Poplar Bay hereby appoints those individuals listed in Schedule "A" for a term ending December 31, 2017 as members of the Assessment Review Board that may from time to time be required to hear assessment related complaints as permitted in the Municipal Government Act, R.S.A.2000, c.M-26.**

**CARRIED**

9. Property Addressing Signs

A letter will be sent to residents who are still displaying signs with their old municipal address. The letter will request that these signs be removed in order to avoid confusion with emergency services personnel.

10. Letter of Support for Playground

**Res. #17-14**

**Moved by Mayor McDaniel that the Summer Village of Poplar Bay provide a letter of support for the playground grant application being submitted by Covenant Bay Bible Camp.**

**CARRIED**

Administration will look at options to control the speed of visitors to the Camp.

11. Fire Ban Signs

Administration will order signs that reflect the new Poplar Bay Fire Control Bylaw, The wording will be the same as the fire ban sign that Grandview uses, but with the Poplar Bay bylaw number.

12. Municipal Reserves

**Res. #17-15**

**Moved by Councillor Carew that Administration obtain quotes to remove the hazardous trees in the Municipal Reserves in Poplar Bay.**

**CARRIED**

Councillor Carew and Deputy Mayor Meaney volunteered to mark any dangerous trees in the reserves.

13. Weed Inspector

Res. #17-16

Moved by Mayor McDaniel that Don Davidson be appointed weed inspector for the Summer Village of Poplar Bay for 2017.

CARRIED

14. Joint Services Committee

a. Joint Administration and Facilities Agreement

Res. #17-17

Moved by Mayor McDaniel that the Summer Village of Poplar Bay enter into the Joint Administration and Facilities Agreement, as presented.

CARRIED

b. CAO Agreement

Res. #17-18

Moved by Mayor McDaniel that the Summer Village of Poplar Bay enter into the Chief Administrative Officer Agreement, as presented.

CARRIED

15. Encroachment Project

Res. #17-19

Moved by Mayor McDaniel that Administration send out letters to residents with encroachments in the Summer Village of Poplar Bay.

CARRIED

16. 2017 Leader's Session

The 2017 leader's session is scheduled for April 29, 2017 at the Nisku Recreation Centre. This year the focus of the session is the Pigeon Lake Watershed Management Plan.

Res. #17-20

Moved by Deputy Mayor Meaney that Councillor Carew attend the 2017 Leader's Session representing the Summer Village of Poplar Bay.

CARRIED

G. FINANCIAL

1. Cheque Listing

Res. # 17-21

Moved by Councillor Carew to accept the cheque listing as information.

CARRIED

2. Joint Services Budget

Res. #17-22

Moved by Mayor McDaniel to approve the Joint Services Budget, as presented.

CARRIED

3. 2017 Draft Poplar Bay Budget

Res. # 17-23

Moved by Councillor Carew to approve the 2017 Poplar Bay budget, as amended.

CARRIED

4. Pigeon Lake Regional Chamber of Commerce Membership

Res. #17-24

Moved by Deputy Mayor Meaney that the Summer Village of Poplar Bay renew the Pigeon Lake Regional Chamber of Commerce membership for 2017.

CARRIED

**H. INFORMATION ITEMS**

1. County of Wetaskiwin – Ice/Water Rescue
2. County of Wetaskiwin – Ice/Water Financial Information
3. Respect Our Lakes Signage
4. Association of Summer Villages of Alberta
5. Alberta Recreational Lakes Forum
6. AUMA Board News
7. Alberta Municipal Affairs MSI Operating Grant

**Res. #17-25**

Moved by Mayor McDaniel to accept the above 7 items as information.

**CARRIED**


**I. ADJOURNMENT**

**Res. #17-26**

Moved by Deputy Mayor Meaney to adjourn the meeting at 4:20 pm.

**CARRIED**

  
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Deb McDaniel, Mayor  
Summer Village of Poplar Bay

  
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Sylvia Roy, C.A.O.  
Summer Village of Poplar Bay

