

**SUMMER VILLAGE OF NORRIS BEACH
REGULAR COUNCIL MEETING
THURSDAY, NOVEMBER 24, 2016 at 10:00 am
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS
605-2nd Avenue, Ma-Me-O Beach, AB**

MINUTES

PRESENT:

Council: Mayor Brian Keeler
Deputy Mayor Terry Cronin
Councillor Frank Dyck
Administration: Sylvia Roy, CAO

Mayor Keeler called the meeting to order at 10:03 am.

A. APPROVAL OF AGENDA

Res. #16-119

Moved by Councillor Dyck to approve the agenda as amended.

CARRIED

B. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

1. Regular Council Meeting Minutes of September 15, 2016

Res. #16-120

Moved by Councillor Dyck to approve the Regular Council Meeting Minutes of August 18, 2016 as presented.

CARRIED

2. Special Council Meeting Minutes of October 14, 2016

Res. #16-121

Moved by Councillor Dyck to approve the Special Council Meeting Minutes of August 18, 2016 as presented.

CARRIED

C. DELEGATIONS AND VISITORS

None.

D. BYLAWS & POLICIES

3. Bylaw #144, 2016 Repeals Bylaw

Res. #16-122

Moved by Councillor Dyck to give First Reading to Bylaw #144, 2016 Repeals Bylaw, as presented.

CARRIED

Res. #16-123

Moved by Mayor Keeler to give Second Reading to Bylaw #144, 2016 Repeals Bylaw, as presented.

CARRIED

Res. #16-124

Moved by Deputy Mayor Cronin to proceed to Third Reading for Bylaw #144, 2016 Repeals Bylaw, as presented.

CARRIED

Res. #16-125

Moved by Councillor Dyck to give Third Reading to Bylaw #144, 2016 Repeals Bylaw, as presented.

CARRIED

E. REPORTS FROM STAFF/RESOLUTIONS

1. Follow Up Sheet

The follow up sheet was reviewed and revised.

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Pigeon Lake Regional Wastewater Committee

Res. #16-126

Moved by Mayor Keeler that the Summer Village of Norris Beach enter into the interim Operations Agreement with the County of Wetaskiwin, as presented.

CARRIED

2. South Side Wastewater Committee

Council reviewed the minutes of the November 10, 2016 South Side Wastewater Committee meeting.

3. Local Wastewater Collection Project

Mayor Keeler advised that the deadline for receiving bids for the wastewater collection system was extended to December 2, 2016.

4. Alliance of Pigeon Lake Municipalities

Council reviewed the APLM minutes of September 7 and November 9, 2016. In response to the APLM's request for goals for 2017, Administration will draft a letter indicating that the focus should be on working on the lake and with other groups on items such as lake water level and invasive species checks.

Council did not have any suggestions for improvement of the roles and responsibilities document.

5. Muniware

a. 2017 Software Support Agreement

Res. #16-127

Moved by Councillor Dyck that the Summer Village of Norris Beach enter into the 2017 Software Support agreement with Muniware, as presented.

CARRIED

b. Software License Agreement

Res. #16-128

Moved by Deputy Mayor Cronin that the Summer Village of Norris Beach enter into the Software License agreement with Muniware, as presented.

CARRIED

6. CRASC 2016 Annual General Meeting

Mayor Keeler advised that he attended the Capital Region Assessment Services Commission Annual General Meeting in Edmonton. Fees will not increase for 2017.

7. Ice/Water Rescue Letter of Intent

Res. #16-129

Moved by Deputy Mayor Cronin that the Summer Village of Norris Beach send a letter of intent to the County of Wetaskiwin confirming financial support of the ice/water rescue initiative.

CARRIED

8. Battle River Watershed Alliance Funding Request

Res. #16-130

Moved by Mayor Keeler that the Summer Village of Norris Beach grant the Battle River Watershed Alliance's funding request for 2017 for \$23.

CARRIED

9. Memo – Encroachment Refund Request

Res. #16-131

Moved by Councillor Dyck that the Summer Village of Norris Beach pay half of the cost of the Baseline Geomatics survey for lot #317.

CARRIED

10. Royal Canadian Legion – Recognition Book Funding Request

Council reviewed a request from the Royal Canadian Legion for funding for a recognition book. Council respectfully declined the request to fund this project.

11. Association of Summer Villages of Alberta

Deputy Mayor Cronin advised that she attended the ASVA conference in October. She advised that the provincial boat mooring policy is in draft form and discussion is still taking place.

12. Intermunicipal Development Plan

A meeting will be arranged between the County of Wetaskiwin and the Summer Villages of Norris Beach and Crystal Springs to discuss Range Road 11.

13. Fire Bylaw

A draft fire bylaw that was introduced at the ASVA conference was reviewed by Council. Comments on the bylaw will be obtained from the South Pigeon Lake Fire Department.

14. Municipal Addressing

Administration was asked to research the costs of the municipal addressing project as conducted by Crystal Springs. This will be reviewed at the next Council Meeting.

G. FINANCIAL REPORTS

1. Cheque Listing

Res. #16-132

Moved by Mayor Keeler that the cheque listing be approved as information.

CARRIED

2. 2017 Budget

Res. #16-133

Moved by Mayor Keeler that the 2016 Norris Beach budget be used as the interim budget for 2017 until such time as the 2017 budget is approved.

CARRIED

H. CORRESPONDENCE AND INFORMATION ITEMS

1. Brownlee Emerging Trends Seminar
2. Transport Canada Grade Crossing Regulations

Res. #16-134

Moved by Mayor Keeler that the above two items be approved as information.

CARRIED

I. ADJOURNMENT

Res. #16-135

Moved by Deputy Mayor Cronin to adjourn the meeting at 11:30 a.m.

CARRIED



Brian Keeler, Mayor
Summer Village of Norris Beach



Sylvia Roy, Chief Administrative Officer
Summer Village of Norris Beach