

SUMMER VILLAGE OF SUNDANCE BEACH

**REGULAR COUNCIL MEETING
April 20, 2017 -6:00 P.M.
Sundance Beach Community Centre**

Call to Order: The regular meeting of Council was called to order by Mayor Pellatt at 6:00 P.M.

Present: Mayor: Peter Pellatt
Councillor: Brian Waterhouse
Councillor: Rich Miller
CAO: Harold Wynne

AGENDA

The following item was added to the agenda: Sound baffles for the Hall

2017-016 Moved by Councillor Waterhouse the agenda be adopted as amended.
Carried.

MINUTES

2017-017 Moved by Councillor Miller to adopt the March 16, 2017 regular Council meeting minutes as amended.
Carried.

BUSINESS ARISING FROM PREVIOUS MEETING

1. Council/Admin Tasks Review

The CAO presented the Council/admin task list, noting the tasks that have been completed and those that have been added as of April 20, 2017.

2. Support for CCI Wireless

Mayor Pellatt reported that he wrote letters of support to accompany the Connection to Innovate Program applications submitted by both CCI Wireless and Missing Link Internet to Industry, Science and Economic Development Canada.

3. Access to Lakeshore Policy Communication Strategy

Council discussed the need to develop a strategy to communicate the new lakeshore access agreements to residents of Sundance Beach Estates. This item was tabled to the next regular Council meeting.

4. AIM and Municipal Election Dates

Council set the following dates: Annual Information Meeting—June 24; Nomination Day—July 8; Election Day, August 5.

Councillor Miller reported that the Easement Holders Association AGM will be scheduled for June 25.

5. Canada 150 Committee Pancake Breakfast

The CAO reported that the Canada 150 Committee has planned a pancake breakfast for Sunday, May 21. Mayor Pellatt will deliver a brief update on summer village affairs, including the upcoming wastewater systems inspection project.

6. Ice-Water Rescue Agreement

Council reviewed the most recent letter from County of Wetaskiwin Reeve Rooyakkers to Mayor Pellatt re: ice and water rescue services. The CAO reported that he received a letter from the County Assistant CAO wherein the latter stated that the Sundance Beach \$1,000 contribution in 2015 towards the ice-water operating budget would be considered to be Sundance Beach's contribution towards the 2017 operating budget.

Council decided not to take any further action on the ice-water agreement in 2017.

REPORTS/RESOLUTIONS/BYLAWS

1. Administration Report

CAO Wynne presented a brief written report with the following items:

- Administration
- Wastewater Systems Inspections Contract
- Parking Lot Development
- Public Works
- Pigeon Lake Protective Services
- Canada 150 Birthday Steering Committee
- Development

2. FCM Request for Legal Defense Fund Donation

Council considered a letter from the Federation of Canadian Municipalities (FCM) wherein the FCM President requested a donation of \$52.50 towards the organization's legal defense fund. Council decided not to provide this donation.

CORRESPONDENCE /INFORMATION ITEMS

1. AMA Minister Anderson re: ACP Grant Approval
2. Sundance Website Analytics
3. ASVA President Pellatt re: Fire Bylaw Template
4. Wetaskiwin County Reeve re: Ice and Water Rescue
5. Minister of Service Alberta re: SuperNet
6. Pigeon Lake Renewal League Chair re: Project IMAGINE

DISCUSSION ITEMS

1. Wastewater Systems Inspection RFP

Council reviewed the final draft of the Request for Proposals that would be sent to selected contractors to conduct residential wastewater system inspections. Council directed the CAO to make amendments to the RFP as discussed.

2017-018

Moved by Mayor Pellatt to send the amended Request for Proposals to conduct residential wastewater system inspections to selected contractors.
Carried.

2. Parkland Geo Proposal for Parking Lot Development

Council reviewed the Parkland Geo proposal to provide engineering services for the parking lot construction project.

Council directed the CAO to contact Parkland Geo and ask that they revise the scope of their proposal to (1) replace development of a tender package with supervision of the contractor who has already been selected (i.e., Alex Baumann Hoe and Bobcat Services); and (2) add compaction testing of the parking lot fill material.

3. Park Development

The CAO reported that the Canada 150 Committee has been discussing prospects for the development of a park directly to the west of the Sundance Beach Community Centre. Jason Wilson, a Calgary landscape architect, has volunteered to help the Committee with some ideas for park development. The CAO will keep Council apprised as park planning proceeds.

4. Drainage

The CAO reported that he received an email from residents Bettina Kawa and Walter Andraschko expressing concern about the issue of water pooling in the ditch in front of their property (#105). The CAO inspected the property and noted that there was some standing water in this ditch and that it was not overflowing the road; this excess water was due to an inordinate amount of rapid snow melt in April.

The CAO stated that Sundance Beach has applied to Alberta Municipal Affairs to use some of the Federal Gas Tax Grant money on a community-wide drainage project for Lakeshore Drive, Vine Ave. and connector roads. While this project has not been included in the 2017 capital budget, it is something that may be planned for 2018.

Council directed the CAO to reply to these residents.

5. Protective Services

The CAO provided an update of Silver Beach Council's deliberations to fill the Community Peace Officer vacancy and continue to provide protective services to Sundance Beach. The CAO interviewed the City of Leduc CPO candidate, as instructed

by the Silver Beach Council, and he shared the prospective schedule for part-time CPO service hours, should this candidate be offered the position

The CAO also presented the final draft of the 2017 Protective Services Operating Budget that was presented to the Silver Beach Council. This budget was used to calculate the Sundance Beach 50% cost-share for protective services, and this amount was incorporated in the final draft of the Sundance Beach 2017 Operating Budget.

6. Bylaw and Policy Review Project

The CAO reported that he has yet to receive the grant agreement from Alberta Municipal Affairs for the Bylaw and Policy Review Project that was approved on March 14, 2017. Although the project end-date in the application is December 31, 2017, the AMA grant advisor will change the project end-date to June, 2018 in the agreement that is forthcoming.

7. Sound Baffles for Community Hall

Councillor Waterhouse stated there is an issue in the John Turgeon Community Hall with incessant noise during potlucks and other events that makes it difficult for people to carry on conversations. The CAO will look into installing sound baffles to mitigate this noise.

COUNCIL COMMITTEE REPORTS

On April 20, 2017, Councillor Waterhouse attended the Alberta Recreational Lakes workshop at Lake Isle. He reported that, in some lakes, “whirling disease” in fish was a biological issue. He also reported that University of Alberta economics professor Patrick Hannigan was studying the economic effects of blue-green algae on Pigeon Lake and that Keep Shorelines Natural signs would be provided for installation this summer by Alberta Environment and Parks.

FINANCIAL REPORTS

1. Financial Report

The following financial report package was presented to Council for information: (1) April 17, 2017 budget variance report; (2) April 17, 2017 cash position statement; and (3) monthly bank statements and reconciliations in Dropbox.

2. 2017 Budget

Council reviewed changes made to the April 17, 2017v11 draft of the 2017 operating and capital budgets and requested the final amendments be made prior to approval: (1) transfer from wastewater reserve (\$97,290) revenue and corresponding wastewater system inspections expense be removed (\$97,290); (2) \$2,000 be added to waste bin rental expense; and (3) \$1,500 be added to legal fees. The \$3,500 net increase in operating budget expenses will come from a \$3,500 increase in residential property tax revenues; thus, changing this revenue item to \$185,085.77.

2017-019 Moved by Mayor Pellatt to approve the 2017 operating budget as amended and 2017 capital budget as presented.
Carried.

3. 2017 Tax Rate Bylaw

Council reviewed the March 16, 2017v2 draft Tax By-Law No. 2017-001. The CAO stated that this bylaw would now automatically recalculate the 2017 residential property tax rate to reflect the \$3,500 increase in the operating budget as per Council's amendments.

2017-020 Councillor Waterhouse moved 1st reading of the 2017 Tax Bylaw.
Carried.

2017-021 Councillor Miller moved 2nd reading of the 2017 Tax Bylaw.
Carried.

2017-022 Councillor Waterhouse moved to proceed with 3rd reading of the 2017 Tax Bylaw.
Carried unanimously.

2017-023 Mayor Pellatt moved 3rd reading of the 2017 Tax Bylaw.
Carried.

ADJOURNMENT

2017-024 Mayor Pellatt moved the meeting adjourn at 8:35 P.M.



Harold Wynne, CAO



Peter Pellatt, Mayor

May 18, 2017
Date Adopted