

**Executive Committee Meeting  
May 13, 2017  
Meeting Minutes**

Present: Stephen Dafoe, Arnold Hanson, Vicky Lefebvre, Jim Cheverie, Laurent Amyotte, Ferd Caron, Dianne Ross, Warren Griffin, Joan Green, Linda Russnak

Guest: Maureen Penn

Staff: Julie Walker, Kelly McGrath, Terri Hampson, Colette Poitras, Heather Elliott, Tracy Paradis

1. Meeting called to order at 8:02 a.m.
2. Additions/Amendments to Agenda – Switch #4 with #9 - **Motion to approve amended agenda – Arnold Hanson – Carried.**
3. Minutes of April 10 – **Motion to approve the Executive minutes of April 10, 2017 as presented – Laurent Amyotte – Carried.**
4. Evaluation  
**Motion to go in camera – Laurent Amyotte – Carried**  
In camera 8:03 a.m.  
Out of camera 8:35 a.m.  
**Motion to proceed with offer of remuneration with Executive Director as per in camera discussion – Arnold Hanson, Seconded – Ferd Caron – Carried**  
**Motion to do a salary compensation and benefits; Grid review to be done this year 2017 – Vicky Lefebvre – Carried**
5. Executive Director's Report  
Financial Report – Comparison YTD to last year  
Revenue – 2016 - \$959,115.01; 2017 - \$1,008,434.19  
Expenses – 2016 - \$858,399.87; 2017 - \$934,705.12  
Net Income – 2016 - \$100,715.14; 2017 - \$73,729.07  
**Motion to accept financial statement as information – Jim Cheverie - Carried**
  - Julie and Stephen met the Deputy Minister at Jasper
    - 6 systems received funding for infrastructure this year
    - NLLS receiving funding in 2006
    - money not used by the other systems will go back into a fund, and will have further discussion about our renovation requirements
  - we have an electrical maintenance program with “The Electric Guy” he will come in do maintenance where required; replaced lights in the boardroom and outside at the garages
  - letters have been sent to 5 Summer Villages and 3 Municipalities for non-attending meetings
  - Book Allotment – NLLS is proposing to make outside purchases for libraries 100%
    - makes easier on everyone
    - libraries should be able to spend they're money how they want
  - Website Designs – TownLife will be providing 2 mock-ups for LMC meeting to view
    - because this wasn't budgeted for we need \$40,000 to come out of reserves for the new websites

- Vehicles – would like to take “Monster Van” off the road (has over 300,000 kms)
  - looking to replace with passenger van (with stow ‘n go seating)
  - can be used for delivery or passengers
  - looking at around \$42,000

**Motion to accept Executive Director’s report as information – Warren Griffin – Carried**  
**Motion to present information for purchase of van to Board – Vicky Lefebvre – Carried**

6. Chairman’s Report

- Jasper was a good conference
- Talked to new board members that are on our board
- Today will be elections for Chair and Zones 1 & 3

**Motion to accept Chairman’s Report as information – Laurent Amyotte – Carried**

7. Learning Commons

- school-housed public libraries – schools are changing their library space to learning commons, which means bigger space, but less shelving
- 13 school-based libraries in NLLS
- working to develop a plan between libraries and schools, as there are certain requirements for public libraries to follow

**Motion to accept as information – Linda Russnak – Carried**

8. UNDRIP (United Nations Declaration on the Rights of Indigenous Peoples)

- the United Nations is asking organizations to adopt this document

**Motion to adopt UNDRIP – Arnold Hanson – Carried**

**Motion for Administration to investigate and report back to Executive the possibility of Board representation from reserves/metis settlements by this fall – Jim Cheverie – Carried**

9. LMC Report – deferred to Board meeting

Hoopla

- most popular amongst patrons
- cannot be divided up any more than it is
- getting increasingly expensive (fluctuating rates)
- possibly reduce to 5 items per patron per month

10. Adjournment

**Motion to adjourn at 9:49 a.m. – Vicky Lefebvre - Carried**